



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2023-10-1320 NP-SVP

Date: October 19, 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
Email Address: _____
Company TIN: _____
PhilGEPS Reg. No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. **Failure to indicate information could be basis for non-compliance.** Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph not later than **5:00 PM on October 26, 2023 (Thursday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.

Very truly yours,

HARVY B. CALABIO

Administrative Officer V
Procurement Section Head

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Twenty (20) Calendar Days upon receipt of Approved Purchase Order (PO)
- Place of Delivery: See attached Annex A
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

DAVE T. CORCORA

Procurement Officer

Telefax: 5328-5111 to 5115 loc. 24052

Signature Over Printed Name
(Supplier)



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Date: (should be filled up by supplier)

MOP- NP-SVP

Company Name :

Company Address :

Contact Person :

Contact No. : _____

Email Address :

Company TIN :

PhilGEPS Reg. No.:

[illegible]

PURPOSE: Purchase & Delivery of Bed and Foam for the Support to Bahay Pag-asa Operation and Residents.

PR No.: 2023-10-1320 NP-SVP

☐ VAT
☐ Non-VAT

(Signature over printed name)
Supplier

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. **FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.**

Double Deck single size (fabricated all metal tubular heavy duty)

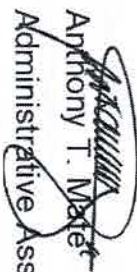


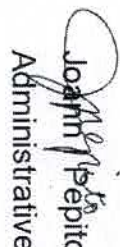
SUBSIDIES	BPA PPC	BPYC	BPA BOAC	BPA MARINDUQUE	BPA SABLAYAN	BPA SAN JOSE	TOTAL
Double deck bed single size			5		5	5	15
Bed foam		35			3		38
Pillow	25	33	21		10		89
Pillow case 3in 1	25	33	21		10		89

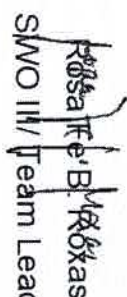
Prepared by:

Reviewed by:

Noted by:


Anthony T. Matet
Administrative Assistant I


Joann M. Pepito
Administrative Assistant III


Rosa Te B. Roxas
SWO III/ Team Leader

* **Boac Bahay Pag-Asa (BPA BOAC)**

Tabi, Boac, Marinduque

* **BAHAY PAG-ASA YOUTH CENTER (BPHYC)**

Palawan Agricultural Center, Irawan, Puerto Princesa City

Provincial Government of Marinduque (BPA MARINDUQUE)

Brgy Bangbangan, Boac, Marinduque

* **Bahay Pag Asa Puerto Princesa City (BPA PPC)**

Purok Paglaun IV, Brgy Mangingisda, Puerto Princesa City

* **Bahay Pag Asa Sablayan (BPA Sablayan)**

Sitio Mapagmahal, Brgy Sto. Nino, Sablayan, Occidental Mindoro

* **Bahay Pag Asa San Jose (BPA San Jose)**

Brgy Mangarin, San Jose Occidental Mindoro