



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : RICHWORLD HOTELAND RESORT CORPORATION (MAKATI PALACE HOTEL)	P.O. No. : 2023-08-0723
Address : #3011 P. Burgos Street, Corner Caceres Street, Makati City	Date : August 08, 2023
TIN : 224-425-070-000	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : METRO MANILA	Delivery Term : FOB Destination
Date of Delivery : SEPTEMBER 17-22, 2023	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>BOARD AND LODGING for 2 Activities (Total of 5 Days/5 Nights) SWD LEADERS IN CHANGING WORLD: A LEADERSHIP SKILLS ENHANCEMENT WORKSHOP OF MIMAROPA LSWDOs (LDI FOR LSWDO ON LEADERSHIP AND MANAGEMENT and BUILDING SYNERGY THROUGH PARTNERSHIP AND NETWORKING OF MIMAROPA LSWDOs (LDI ON AREA-BASED PARTNERSHIP AND NETWORKING)</p> <p>Date of Activity: SEPTEMBER 17-22, 2023 VENUE: Hotel within METRO MANILA Area Room Sharing FOR 2 ACTIVITIES: Air-conditioned Room, TRIPLE Sharing/DOUBLE SHARING with INDIVIDUAL BED PER PAX, with Bathroom, Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap, and Shampoo; Complimentary Drinking Water and Coffee) IATF and DOT Guidelines for the Minimum Health Standard</p>	66 60 guaranteed pax	2,300.00	455,400.00
2	pax	<p>BOARD AND LODGING (3 DAYS/3 NIGHTS) // SEPTEMBER 17-20, 2023 SWD LEADERS IN CHANGING WORLD: A LEADERSHIP SKILLS ENHANCEMENT WORKSHOP OF MIMAROPA LSWDOs (LDI FOR LSWDO ON LEADERSHIP AND MANAGEMENT)</p> <p>Check-In Date and Time: SEPTEMBER 17, 2023 / 5:00 pm Check-Out Date and Time: SEPTEMBER 20, 2023 / 5:00 pm Approved Budget for the Contract: FOUR HUNDRED NINETY-FIVE THOUSAND PESOS ONLY (Php 495,000.00)</p> <p>BOARD AND LODGING (2 Days/2 Nights) // SEPTEMBER 20-22, 2023 BUILDING SYNERGY THROUGH PARTNERSHIP AND NETWORKING OF MIMAROPA LSWDOs (LDI ON AREA-BASED PARTNERSHIP AND NETWORKING)</p> <p>Check-In Date and Time: SEPTEMBER 20, 2023 / 5:00 pm Check-Out Date and Time: SEPTEMBER 22, 2023 / 5:00 pm Approved Budget for the Contract: THREE HUNDRED THIRTY THOUSAND PESOS ONLY (Ph 330,000.00)</p> <p>MEALS SCHEDULE FOR 2 ACTIVITIES: SEPTEMBER 17 and 20, 2023: Dinner SEPTEMBER 18, 19, and 21, 2023 (Total of 3 Days for 2 Activities): Breakfast, AM Snack, Lunch, PM Snack, and Dinner SEPTEMBER 20 (1st Activity) and SEPTEMBER 22, 2023 (2nd Activity): Breakfast, AM Snack, Lunch, and PM Snack</p> <p>TYPE OF SERVING FOR 2 ACTIVITIES: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn), and Dinner (6:00 pm) *Individual Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm)</p> <p>MENU SELECTION: *Hotel to submit Menu (Minimum of at least 3 Vlands (2 Main Course, 1 Vegetable, Soup, Fresh Fruit, and Juice) *Hotel to submit proposed menu of the day one (1) week before the training schedule *NO REPEATING MEAL PER MENU *FOOD TO BE SERVED SHOULD HAVE VEGETABLES AND FRUITS AND CAN ADJUST FOR MUSLIM AND NON-PORK EATERS</p> <p>INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Function Room and Guest Rooms with Cable TV *FREE STRONG WI-FI access for Both Guest and Function Hall and Rooms *With a Registration Area and FREE Use of Parking Space *Free Flowing of Coffee or Hot Chocolate/Tea/Drinking Water/Infused Water *FREE Two (2) TARPAULIN -Backdrop Tarpaulin (10L x 4H) -Welcome Tarpaulin (10L x 4H) & Design to be send by the end-user -Welcome Display on Monitor/TV to be displayed in the Lobby *FREE Complimentary use of Indoor Space with Table/s and Cloth/ for Product Display *FREE One (1) Complimentary Room for the Secretariat *At least Two (2) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat with Logistical concerns *FREE Pencil/Ballpen and Notepad for the Participants</p> <p>FUNCTION ROOM ARRANGEMENT: TIME OF USE OF CONFERENCE ROOM/SESSION HALL from September 18-22, 2023, from 7:00am to 8pm *Complimentary Use of Function Room and Other Amenities *FREE-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 80 participants or more for physical distancing in compliance with Covid-19 *NO OBSTRUCTING PILLARS IN THE FUNCTION/CONFERENCE HALL *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *TABLES AND CHAIRS with CLOTH: Round Table with 8 Pax Each Table *Free use of Projectors with Screen and Splitter, High-Quality Sound System, 4 Microphones, Electric Outlets, Extension Cords, Whiteboards and Whiteboard Markers and Eraser, Rostrum with 1 Philippine Flagpole, and other Amenities *IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER *****NOTHING FOLLOWS*****</p> <p>RFQ No. 2023-07-0948 WORKSHOP OF MIMAROPA LSWDOs (LDI FOR LSWDO ON LEADERSHIP AND MANAGEMENT) Prepared by Cathy Victoria</p>	66 60 guaranteed pax	2,300.00	303,600.00
TOTAL					759,000.00

(Total amount in Words) **Seven Hundred Fifty-Nine Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme:


 Signature over Printed Name of Supplier
August 18, 2023
 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **101**
 Funds Available : **759,000.00**


DANILYN T. GALAN
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III - Accounting Section Head

ORS/BURS No. : **02-20(10)-23-085190**
 Date of the ORS/BURS : **Aug 9, 2023**
 Amount : **759,000.00**

NOTICE OF AWARD

Date: 07 AUG 2023

ROSEWIN G. MODESTO

Authorized Representative

RICHWORLD HOTEL AND RESORT CORP. (MAKATI PALACE HOTEL)

No. 5011 P. Burgos cor. Caseres St., Makati City

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-07-0948 for the "Board and Lodging in the conduct of the SWD Leaders in Changing World: A Leadership Skills Enhancement Workshop of MIMAROPA LSWDOS (LDI for LSWDO on Leadership and Management and Building Synergy through Partnership and Networking of MIMAROPA LSWDOs (LDI on Area-Based Partnership and Networking))" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Seven Hundred **5** Fifty-Nine Thousand Pesos Only (Php 759,000.00).

Please sign your conformity below and transmit a signed copy to us.

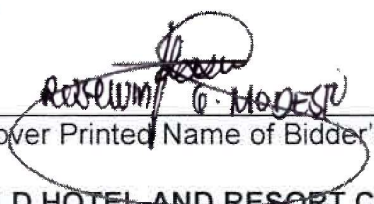
Very truly yours,


LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:


(Signature over Printed Name of Bidder's Authorized Representative)

RICHWORLD HOTEL AND RESORT CORP. (MAKATI PALACE HOTEL)

Date: August 18, 2023