

NOTICE OF AWARD

Date: 20 SEP 2023


MS. JOJIE R. VELINA
Proprietor
MOSTACO MARKETING
68 A Lalaine Bennet St. BF Resort Village, Las Pinas City

Dear Ms. Velina:

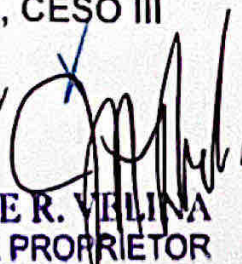
We are pleased to inform you that the RFQ No. 2023-08-1137 for "Supply and Delivery of Office Supplies for Pantawid RPMO for 3rd Quarter of 2023" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Thirteen Thousand Three Hundred Ninety Three Pesos Only (Php113,393.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


JOJIE R. VELINA
SOLE PROPRIETOR

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 10/11/2023



PURCHASE ORDER
DSWD MIMAROPA Region

Entity Name

Supplier: MOSTACO MARKETING	P.O. No: 2023-09-0845
Address: 68 A Lalaine Bennet St BF Resort Village Las Pinas City	Date: September 21, 2023
TIN:	Mode of Procurement: Shopping-B

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD MiMaRoPa, 1680 F T Benitez corner Malvar Sts Malate, Manila	Delivery Term: FOB Destination
Date of Delivery: Twenty (20) Calendar Days after receipt of Approved Purchase Order	Payment Term: 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies for RPMO, 3rd Quarter, 2023					
1	piece	Ballpen Retractable (Black) 0.5 mm needle point, super smooth ink, smudge free, fast drying ink, long lasting ink - HBW MATRIX OG-5 RETRACTABLE	37	6.00	222.00
2	piece	Ballpen Retractable (Blue) 0.5 mm needle point, super smooth ink, smudge free, fast drying ink, long lasting ink - HBW MATRIX OG-5 RETRACTABLE	12	6.00	72.00
3	ream	Colored Paper, Green, A4 Size, 500 sheets/pack, 80 gsm - MORE/NAPCO 80GSM	1	461.00	461.00
4	piece	Data File Folder Legal, (3" x 9" x 15.5") Binder Type: 2 Ring Arch File, Horizontal - ARCHFILE HORIZONTAL	25	101.00	2,525.00
5	piece	Document Metal Tray Desk Organizer (3 Layer Metal Tray) - TRAY METAL 3 LAYER	1	457.00	457.00
6	bottle	Epson 005, 120 ml black - EPSON 005	9	565.00	5,085.00
7	bottle	GLUE, all purpose, non toxic, 130 grams - ELMERS	1	59.00	59.00
8	piece	Heavy Duty Staple Wire (23/6 - 23/17) - EAGLE/ETONA 23/17	2	52.00	104.00
9	cart	Ink Cart (HP 678) Black - HP 678	7	575.00	4,025.00
10	cart	Ink Cart (HP 678) Colored - HP 678	4	575.00	2,300.00
11	cart	Ink Cart (HP 680) Black - HP 680	5	555.00	2,775.00
12	cart	Ink Cart (HP 680) Colored - HP 680	4	555.00	2,220.00
13	cart	Ink, 003 Black (Epson) - EPSON 003	1	240.00	240.00
14	cart	Ink, 003 CYAN (Epson) - EPSON 003	1	240.00	240.00
15	cart	Ink, 003 Magenta (Epson) - EPSON 003	1	240.00	240.00
16	cart	Ink, 003 Yellow (Epson) - EPSON 003	1	240.00	240.00
17	cart	Ink, 774 Black (Epson) - EPSON T774	1	565.00	565.00
18	piece	Instant Contact Cleaner - GETSUN 450ML COMPATIBLE LABEL	1	201.00	201.00
19	piece	Laminated White Label Tape, 24 MM, Black and White (Label Maker) - TAPE TZE-251 BLACK ON WHITE 24MM	2	364.00	728.00
20	bundle	LOOSELEAF COVER, 50 sets per bundle - LOOSELEAF 50S	6	1,560.00	9,360.00
21	piece	MARKER, PERMANENT, bullet type, black - HBW	12	13.00	156.00
22	piece	Numbering Machine (12 digits Manual Number Stamp), 5mm - COX HBW 12 BAND 5MM	1	465.00	465.00
23	book	OFFICIAL RECORD BOOK, 500 PAGES, size: 8.5" X 11" - OFFICIAL VISION	12	179.00	2,148.00
24	box	PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) (net of box) - RAMBO/PRINCE	6	21.00	126.00
25	ream	Paper (A4 size, 80gsm(sub 24), 500 sheets/ream) - CROCO 80GSM	290	217.00	62,930.00
*****NOTHING FOLLOWS***** PAGE 1 OF 2					97,944.00
Approved Budget for the Contract Php134,149.56 PR No. 2023-08-1137 Purpose: Supply and Delivery of Office Supplies for RPMO, 3rd Quarter, 2023 Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words) **ONE HUNDRED THIRTEEN THOUSAND THREE HUNDRED NINETY THREE PESOS ONLY** **113,393.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered portion.

Conforme

JOJIE R. VIBINA
SOLE PROPRIETOR

Signature over Printed Name of Supplier

[Signature]
Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster: **01-101**
Funds Available: **113,393.00**

DANILYN T. GALAN
Signature over Printed Name of Accountant (II)

ORS/BURS No.: **2023-09-06711**
Date of the ORS/BURS: **SEP 29, 2023**
Amount: **113,393.00**



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: MOSTACO MARKETING	P O No: 2023-09-0845
Address: 68 A Lalaine Bennet St., BF Resort Village, Las Pinas City	Date: September 21, 2023
TIN:	Mode of Procurement: Shopping-B

Gentlemen,
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD MiMaRoPa, 1680 F T Benitez corner Malvar Sts., Malate, Manila	Delivery Term: FOB Destination
Date of Delivery: Twenty (20) Calendar Days after receipt of Approved Purchase Order	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies for RPMO, 3rd Quarter, 2023					
26	ream	Paper (Folio, size, 80gsm(sub 24), 500 sheets/ream) - CROCO 80GSM LONG	17	147.00	2,499.00
27	box	PVC Blank Card, 1608-0813, box 1148/2000 (500pcs/box) for ID - PVC BLANK CARD 85.5 X 54MM 0.76MM THICK 500S	1	2,600.00	2,600.00
28	piece	Scissors (size: 175mm / 6 4/5"), Material Stainless Steel Blade, Ergonomic Design, Pointed Tip and Symmetric handle design - 6 4/5 DELI 6027 7IN ALLOY	2	272.00	544.00
29	piece	SIGNPEN (BLACK), gel, 0.5 mm, needle point, 9.9 mm diameter grip, Capped Snap On, Quick-Drying, Smear-Resistant, dye based Ink - P537 0.5 GEL	179	15.00	2,685.00
30	piece	SIGNPEN (BLUE), gel, 0.5 mm, needle point, 9.9 mm diameter grip, Capped Snap On, Quick-Drying, Smear-Resistant, dye based Ink - P537 0.5 GEL GEL	149	15.00	2,235.00
31	box	Staple Wire no. 35 (5,000 pcs / box), Fits all standard staplers - BOSS/GT/WELLS	6	29.00	174.00
32	pack	Sticker labelers, 100 flags labelers (Please Sign Here) - JOY OET 5 IN 1 PLEASE SIGN HERE	59	39.00	2,301.00
33	roll	Tape Fragile (RED), Width 2", Length: 100M, Split and Tear Resistant, Water and Temperature Resistant -FRAGILE TAPE RED 48MM	3	59.00	177.00
34	roll	Tape Packaging (Brown), 2" x 100 meters, Backing Material Paper - EXCEL 100M	32	46.00	1,472.00
35	roll	Tape Transaprent (1") (24 mm x 25 yards - EXCEL 50M	38	15.00	570.00
36	piece	Thermal Paste - HY510 SYRINGE TYPE 30G	1	36.00	36.00
37	pack	Vellum Board A4 size 180gsm, 100/s per pack - VELLUM A4 180GSM WHITE	4	39.00	156.00
*****NOTHING FOLLOWS***** PAGE 2 OF 2					15,449.00
					sub-total 97,944.00
					sub-total 15,449.00
					Grand Total 113,393.00

Approved Budget for the Contract Php134,149.56
 PR No. 2023-08-1137
 Purpose: Supply and Delivery of Office Supplies for RPMO, 3rd Quarter, 2023
 Prepared by: Emma Joy C. Nolasco

(Total Amount in Words) **ONE HUNDRED THIRTEEN THOUSAND THREE HUNDRED NINETY THREE PESOS ONLY** **113,393.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered portion.

Conforme: **JOJIE R. VELINA**
SOLE PROPRIETOR
 Signature over Printed Name of Supplier
 Date: 10/11/2023

Very truly yours, **LEONARDO C. REYNOSO, CESO III**
 Signature over Printed Name of Authorized Regional Director

Fund Cluster: **01-101**
 Funds Available: **113,393.00**
 Signature over Printed Name of Accountant III / Section Head, Accounting Section: **DANILYN T. SALAN**
 Date: 10/11/2023

ORS/BURS No.: 2023-09-6791
 Date of the ORS/BURS: Sep 21, 2023
 Amount: **113,393.00**