

NOTICE OF AWARD

20 October 2023

JERICO SACATROPEZ
Authorized Representative
JRS BUSINESS CORPORATION
18 Brixton St. Brgy. Kapitolyo, Pasig City

Dear Mr. Sacatropez:

We are pleased to inform you that the Request for Quotation No. 2023-10-1250 for Service Provider for Courier Services for FY 2023 (Additional) is hereby awarded to you at a contract price amounting to **Six Hundred Seventy Two Thousand Two Hundred Twenty Pesos Only (Php 672,220.00)** inclusive of all applicable taxes.

Please signify your interest by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

X

Conforme:

(Signature over Printed Name of Authorized Representative)

JRS BUSINESS CORPORATION

Date: _____



PURCHASE ORDER
DSWD FO MIMAROPA
 Entity Name

Supplier : JRS BUSINESS CORPORATION	P.O. No. : 2023-10-0939
Address : 19 Brixton St., Brgy, Kapitolyo, Pasig City	Date : October 24, 2023
TIN: 000-056-694-000	Mode of Procurement : NP-SVP

Gentlemen,
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : within the Philippines	Delivery Term : FOB Destination
Date of Delivery : October-December 2023	Payment Term : Government Procedure

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Service Provider for Courier Services for 2023 (Additional)			
		NEXT DAY DELIVERY			
		Express Letter - Maximum of 100 grams (actual amount will be computed in excess of 100 grams or fraction thereof)			
	packs	Metro Manila	400	107.00	42,800.00
	packs	Luzon	400	120.00	48,000.00
	packs	Visayas	50	125.00	6,250.00
	packs	Mindanao	50	130.00	6,500.00
		One Pounder- Minimum of 500 grams (actual amount will be computed in excess of 500 grams or fraction thereof)			
	packs	Metro Manila	500	130.00	65,000.00
	packs	Luzon	500	145.00	72,500.00
	packs	Visayas	50	153.00	7,650.00
	packs	Mindanao	50	160.00	8,000.00
		3 Pounder- Minimum of 1,500 grams (actual amount will be computed in excess of 500 grams or fraction thereof)			
	packs	Metro Manila	200	238.00	47,600.00
	packs	Luzon	200	266.00	53,200.00
	packs	Visayas	20	293.00	5,860.00
	packs	Mindanao	20	306.00	6,120.00
		ORDINARY DELIVERY			
		LEGAL SIZE -Minimum of 20 grams (actual amount in excess of 20 grams or fraction thereof)			
	packs	Metro Manila	400	85.00	34,000.00
	packs	Luzon	400	94.00	37,600.00
	packs	Visayas	50	99.00	4,950.00
	packs	Mindanao	50	107.00	5,350.00
		BROWN ENVELOPE- Minimum of 500 grams (actual amount in excess of 500 grams or fraction thereof)			
	packs	Metro Manila	400	106.00	42,400.00
	packs	Luzon	400	117.00	46,800.00
	packs	Visayas	50	125.00	6,250.00
	packs	Mindanao	50	131.00	6,550.00
		GENERAL CARGO- Minimum of 3 kilos (actual amount in excess of kilos or fraction thereof)			
	packs	Metro Manila	300	182.00	54,600.00
	packs	Luzon	300	200.00	60,000.00
	packs	Visayas	10	206.00	2,060.00
	packs	Mindanao	10	218.00	2,180.00
		Qualifications of Service Provider:			
		1. At least five (5) years' experience in courier /forwarding service both for local and foreign consignees			
		2. Has the necessary capital, tools, materials , qualified personnel and expertise to perform the required services			
		3. Licensed as courier/forwarder			
		4. Has license/permit to operate private express and /or messengerial delivery			
		5. Has Business Permit			
		6. Can deliver door to services to MIMAROPA Provinces			
		SCOPE OF WORK:			
		1. Pick up documents from DSWD MIMAROPA Records Section as scheduled Mondays to Fridays , not later than 5:00 P.M but not earlier 2:00 P.M and /or on a Per-Call basis of urgent deliveries(with weighing scale , to determine the actual weight)			
		2. Deliver documents to all recipients nationwide the following day from receipt of documents from he DSWD MIMAROPA Records			
		3. Provide pouches to accommodate documents weighing one gram (1 gm) and more			
		4. Consolidate /Pack and deliver the documents to the consignees nationwide and international in different pouches			
		5. Assume full responsibility for the care and custody of the deliveries			
		6. Provide insurance for the deliveries in case of loss, damage and /or theft			
		7. Submit proof of deliveries (POD) one week after receipt and complete supporting documents such as summary billing, invoice receipts (3 copies) for processing of documents for payment			
		8. Give feedback in case of delay during natural calamity and other uncontrollable circumstances			
		9. Immediately inform the department and return the documents the following day to the DSWD MIMAROPA			
		10. Provide DSWD Records Section with a list of out of delivery coverage			
		* ACTUAL BILLING will be based on actual deliveries			
		*Mode of Payment: On Account - Monthly (Send Bili Arrangement)			
		PAGE 1 of 1			
		PR: 2023-010-1250			
		Prepared by: <i>Harry B. Calabio</i>			
					672,220.00

(Total Amount in Words) **Six Hundred Seventy Two Thousand Two Hundred Twenty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____

Very truly yours,

LEONARDO C. REYNOSO, CESOS III
 Signature over Printed Name of Authorized Official
 Regional Director
 Designation

Signature over Printed Name of Supplier

 Date

Fund Cluster : 101	ORS/BURS No. : 2023-11-5284 / 5283
Funds Available : ₱ 672,220.00	Date of the ORS/BURS : 07 Nov 2023
 DANILYN T. GALAN Accountant III- Head Accounting Section	Amount : ₱ 672,220.00



Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 4521068)

Status: Posted

<p>Reference Number: 10211816</p> <p>Control Number: 2023-10-1250</p> <p>Bid Notice Title: 2023-10-1250 COURIER SERVICES FOR 2023 (ADDITIONAL)</p> <p>Approved Budget: Php675,000.00</p> <p>Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)</p> <p>Classification: Goods - General Support Services</p> <p>Category: Cargo Forwarding and Hauling Services</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p> <p>Funding Instrument: General Appropriations Act</p> <p>Location: Marinduque</p> <p>Contract Duration: 90 Day/s</p> <p>Contact Person: Harvy Calabio</p> <p>Created By: Harvy Calabio</p>	<p>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p>Cargo Forwarding and Hauling Services</p> <p>Awardee : JRS BUSINESS CORPORATION</p> <p>Address : 19 Brixton Street, Brgy. Kapitolyo, Pasig City Metro Manila, NCR, Philippines</p> <p>Contact Person : Lorie B Custodio</p> <p>Designation : JRS Business Corporation</p> <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Cargo Forwarding and Hauling Services, COURIER SERVICES FOR 2023 (ADDITIONAL), 78102200, 1, Lot</td> <td>Php675,000.00</td> </tr> </tbody> </table> <p>Reason for Award : Single calculated and responsive bidder.</p>	#	Product/Service/Project Name	Budget	1	Cargo Forwarding and Hauling Services, COURIER SERVICES FOR 2023 (ADDITIONAL), 78102200, 1, Lot	Php675,000.00	<p>Award Type: Award Notice</p> <p>Contract Amount: Php672,220.00</p> <p>Award Date: 20-Oct-2023</p> <p>Publish Date: 24-Nov-2023</p> <p>Date Last Updated: 24-Nov-2023</p> <p>Created By: Harvy B. Calabio</p> <p>Date Created: 24-Nov-2023</p> <p>Approver:</p> <p>View Documents: 2</p>
#	Product/Service/Project Name	Budget						
1	Cargo Forwarding and Hauling Services, COURIER SERVICES FOR 2023 (ADDITIONAL), 78102200, 1, Lot	Php675,000.00						