

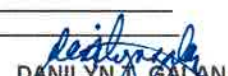




**PURCHASE ORDER**  
**DSWD FO MIMAROPA**  
 Entity Name

Supplier : <b>RF BUILDING</b>			P.O. No.: <b>2023-07-0648</b>		
Address : <b>Brgy. Poctoy, Odiongan, Romblon</b>			Date : <b>July 25, 2023</b>		
TIN: <b>15-836-989-000</b>			Mode of Procurement : <b>NP-LORP</b>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>Odiongan, Romblon</b>			Delivery Term : <b>FOB Destination</b>		
Date of Delivery : <b>August- December 2023</b>			Payment Term : <b>Government Procedure</b>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	office	<b>ADDITIONAL OFFICE/WAREHOUSE RENTAL OF ROMBLON(AICS EXTENSION )</b> Location: Odiongan, Romblon Period : August -December 2023 <b>RATING FACTORS:</b> Warehouse must pass the rating factor of 85% to consider the bid responsive <b>I. Prevailing Rental Rate and Availability ( 35% )</b> * Must not exceed of Approved Budget for the Contract (Php 20,000.00/month) inclusive of all applicable taxes *With more than 100 sq.m floor area <b>II. Location and Site Condition ( 25% )</b> * Must have access road for vehicle and trucks *Must be located within Odiongan, Romblon <b>III. Facilities and Amenities (15%)</b> * With safe parking space for vehicles: *With available water supply * With good lighting system *With available comfort room <b>IV- Functionality (15% )</b> *With enough space that can accomodate and safeguard the file * Flood free and good drainage system * With separate meter for electric and water bills <b>V. Security , Cleanliness and Maintenance ( 10% )</b> * Good structural condition *Concrete, safe and with clean surroundings * With fire extinguisher  Contract Effectivity -August 2023-December 2023  <b>Terms and Conditions:</b> with separate meter for utilities Billing every end of the month  PR No: <b>2023-07-0927</b> Prepared by: <b>Harvy B. Calabio</b> Purpose: <b>Additional Office/Warehouse Rental for Romblon</b>	5 months	20,000.00	100,000.00
(Total Amount in Words) <b>One Hundred Thousand Pesos Only</b>					100,000.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours,</p> <p align="center">_____ Signature over Printed Name of Supplier</p> <p align="center">_____ Date</p> <p align="right">   <b>LEONARDO C. REYNOSO, CESO III</b>            Signature over Printed Name of Authorized Official            Regional Director            Designation  </p>					
Fund Cluster : <u>101</u> Funds Available : <u>100,000</u>  <b>DANILYN A. GALAN</b> Accountant III- Head Accounting Section			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		

## NOTICE OF AWARD

Date : 24 JUL 2023

**FRANCES F. RAMOS**  
Authorized Representative  
RF Building  
Poctoy, Odiongan, Romblon

Dear **Mr. Ramos**:

We are pleased to inform you that the Request for Quotation No. 2023-07-0927 for "Service Provider for the Office/Warehouse Rental in Odiongan, Romblon for AICS Extension Office" is hereby awarded to you amounting to **One Hundred Thousand Pesos Only (Php 100,000.00)** inclusive of all applicable taxes.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**RF BUILDING**

Date : \_\_\_\_\_

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