



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : THE SELAH GARDEN HOTEL	P.O. No. : 2023-10-0935
Address : <u>2715 Park Ave St., San Rafael, Pasay City</u>	Date : October 25, 2023
TIN :	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

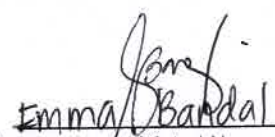
Place of Delivery : National Capital Region	Delivery Term : <u>FOB Destination</u>
Date of Delivery : November 6-10, 2023	Payment Term : <u>15-30 days upon final inspection</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 4 days Nutrition Case Management Training on Good Nutrition and Protective Actions for Young Children (AGAPAY) Venue: National Capital Region Date: November 6-10, 2023 Check in: November 6, 2022 / 12:00 PM Check out: November 10, 2022 / 12:00 PM Room sharing: Twin and Triple Sharing with Individual Bed per Pax and Free Toiletries (Air-conditioned Room) (with the IATF and DOT Guidelines for the Minimum Health Standard) Meal schedule October 23: Lunch, PM snack, Dinner October 24-26- Breakfast, AM snack, Lunch, PM snack, and Dinner October 27- Breakfast, AM snack, Type & Time of serving: Managed Buffet for Breakfast (6:00 am). Lunch (12:00 nn) and Dinner (6:00 pm) Plated Snacks (AM Snack -10:00 am and PM Snack 3:00 pm) Sevice provider to provide menu meals Hotel to submit Menu (Minimum of 2 meat dish, 1 vegetable dish, 1 Soup, 1 Dessert, Rice and Beverages) Hotel will submit proposed menu of the day one (1) week before the training schedule No repeating meal per menu Food to be served should have vegetables and fruits and can adjust for participants with medical conditions, Muslim and non-pork eaters. Free use of Airconditioned Conference room (can accommodate at least 45 pax and free from noise which is detrimental to the event) ***page 1 of 2*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 748,000.00) RFQ No. 2023-08-1098 PURPOSE: Nutrition Case Management Training on Good Nutrition and Protective Actions for Young Children (AGAPAY) Prepared by: Cathy Victorio	72	2,550.00	734,400.00
			60 guaranteed pax	COMPLY	
				13 Triple 17 Twin	
				TOTAL	734,400.00


(Total Amount in Words) **Seven Hundred Thirty Four Thousand Four Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

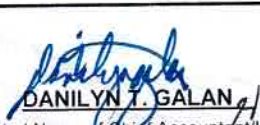

 Signature over Printed Name of Supplier
HW. 6, 2023
 Date

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : **1**

Funds Available : **734,400**


DANILYN T. GALAN
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III - Accounting Section Head

ORS/BURS No. : 2023-11-7646

Date of the ORS/BURS : 11/3

Amount : 734,400



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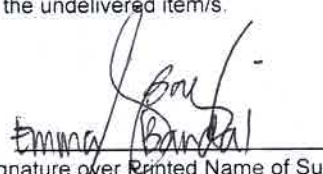

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : National Capital Region	Delivery Term : FOB Destination
Date of Delivery : November 6-10, 2023	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Schedule of use of function room-</p> <p>October 6, 2023 - 6:00 PM - 8:00 PM</p> <p>October 7-9, 2023 - 6:00 AM - 8:00 PM</p> <p>October 10, 2023 - 6:00 AM - 3:00 PM</p> <p>INCLUSIONS:</p> <p>Free flowing coffee, tea and drinking water</p> <p>No obstructing pillars in the conference room</p> <p>Availability of electric Outlets and free use of extension cords</p> <p>With audio system at least 3 microphones (wireless)</p> <p>Free use of projector and screen, and whiteboards (1 Projector)</p> <p>With Free strong Wi-Fi connections</p> <p>Free use of parking Space for secretariat and participants</p> <p>Facilities must be PWD and Senior Citizen Friendly</p> <p>Must be structurally sound, have fire escapes and firefighting equipment and CCTVs</p> <p>Free Complimentary Room for the Secretariat/Regional Director (1 room) for the duration of event</p> <p>Free Stage backdrop and welcome tarpaulin</p> <p>Free use of facilities and amenities (team building facilities, pool, gym, etc)</p> <p>Free Hotel Airport Transfer for Guaranteed pax</p> <p>NOTE: Hotel/Restaurants/Restaurant Should not be offering short term lodging associated with Motel and should not be situated beside or across gambling establishments shops, night clubs, funeral parlors, mortuaries and other similar like</p> <p>*IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER</p> <p align="center">***page 2 of 2***</p> <p align="center">***nothing follows***</p> <p>TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 748,000.00)</p> <p>RFQ No. 2023-08-1098</p> <p>PURPOSE: Nutrition Case Management Training on Good Nutrition and Protective Actions for Young Children (AGAPAY)</p> <p>Prepared by: Cathy Victorio</p>			734,400.00
		TOTAL			734,400.00

(Total Amount in Words) **Seven Hundred Thirty Four Thousand Four Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p align="center"> Signature over Printed Name of Supplier</p> <p align="center"><u>Nov 6, 2023</u> Date</p>	<p>Very truly yours</p> <p align="center"> LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director</p>
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<p>Fund Cluster : 1</p> <p>Funds Available : 734,400.-</p> <p align="center"> DANILYN T. GALAN Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head</p>	<p>ORS/BURS No. : <u>2023-11-7646</u></p> <p>Date of the ORS/BURS: <u>11/3</u></p> <p>Amount : <u>734,400.-</u></p>
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NOTICE OF AWARD

Date: OCT 24 2023

EMMA BANDAL
Authorized Representative
THE SELAH GARDEN HOTEL
2715 Park Ave St., San Rafael, Pasay City

Dear Ms. Bandal:

We are pleased to inform you that the RFQ No. 2023-08-1098 for the Catering Service for the Nutrition Case Management Training on Good Nutrition and Protective Actions for Young Children (AGAPAY) is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Seven Hundred Thirty Four Thousand Four Hundred Pesos Only (Php 734,400.00)

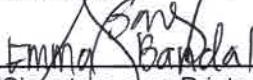
Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

NOV 24, 2023

THE SELAH GARDEN HOTEL

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