



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: BALAR HOTEL AND SPA	P.O. No: 2023-10-0936
Address: Balarang Boac, Marinduque	Date: October 25 2023
TIN: 174-095-180-016	Mode of Procurement: NP-LOV

Gentlemen
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: Boac, Marinduque	Delivery Term: Full Term
Date of Delivery: December 14-15, 2023	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 1 day (3 Meals & 2 Snacks)	140	1,000.00	140,000.00
		Title of the Activity: Year-End Review of SWAD Programs and Implementation			
		Preferred Venue: Within the Boac, Marinduque			
		Date of Activity: December 14-15, 2023			
		No. of Pax: 140 pax (guaranteed pax 130)	130 guaranteed pax		
		Approved Budget for the Contract: Php 308,000.00			
		No of Night: 1 night			
		Check in Date and Time: December 14, 2023, 12PM		500.00	70,000.00
		Check Out Date and Time: December 15, 2023, 12PM		700.00	98,000.00
		Meal Schedule			
		December 14, 2023 PM Snacks and Dinner			
		December 15, 2023 Breakfast, AM Snacks, Lunch			
		Room Sharing: Airconditioned Room Triple Sharing with individual bed per pax and free toiletries.			
		Type of Food Serving			
		Managed Buffet Breakfast, Lunch and Dinner			
		Plated Snacks			
		Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup and dessert)			
		No repeating meal per menu			
		Inclusion			
		Free use of Airconditioned Conference Room (can accommodate more than 140 pax and free from noise which is detrimental to the Unlimited free coffee, tea and drinking water			
		No obstructing pillars in the conference room			
		Availability of electric outlets and free use of extension cords			
		With audio system and at least 4 microphones			
		Free use of LCD projector and whiteboards with marker & eraser			
		With free strong wifi connections			
		Free use of parking space			
		Facilities must be PWD and Senior Citizen Friendly sound, have fire escapes and firefighting			
		Must be structurally equipment, have fire escapes and firefighting equipment and CCTV			
		Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters			
		Free Tarpaulin/Backdrop			
		Free use of facilities and amenities (if applicable)			
		NOTE: Hotels/Restaurants/Resorts should not be offering short-term lodging associated with the motel and should not be situated beside or across gambling establishment shops, nightclubs, funeral parlors, mortuaries, and other similar like			
		PASSING RATE: 85 %			
		>>> NOTHING FOLLOWS<			
		NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER			
		Approved Budget for the Contract: Php308,000.00			308,000.00
		PR No.: 2023-10-1274			
		Purpose: Board and Lodging for the Year-end Review of SWAD Programs and Implementation (SWAD Marinduque)			
		Prepared by: Mark Anthony A. Luz			

(Total Amount in Words)	Three Hundred Eight Thousand Pesos Only	308,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	Very truly yours:
<i>PAUL ADRIAN MANUA</i>	<i>LEONARDO C. REYNOSO, CESO III</i>
Signature over Printed Name of Supplier	Signature over Printed Name of Authorized Regional Director
Date: 11/10/23	

Fund Cluster: 1	ORS/BURS No.: 2023-11-767177123
Funds Available: ₱308,000.00	Date of the ORS/BURS: 02 NOV 2023
Signature over Printed Name of Accountant III/ Head, Accounting Section: <i>DANILYN T. GALAN, CPA</i>	Amount: ₱308,000.00



NOTICE OF AWARD

Date OCT 25 2023

PAUL ADRIAN MANCIA
Authorized Representative
BALAR HOTEL AND SPA
BALARING, BUAC, MARINDUQUE

Dear Mr. Mancía

We are pleased to inform you that the RFQ No. 2023-12-1274 for "Board and Logging for the Year-end Review of SWAD Programs and Implementation (SWAD Marinduque)" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Three Hundred Eight Thousand Pesos Only (Php 308,000.00).

Please signify your conformity by signing below and transmitting a signed copy to us

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme.

(Signature over Printed Name of Bidder's Authorized Representative)

BALAR HOTEL AND SPA

Date 11/10/23

