

NOTICE OF AWARD

Date: 20 OCT 2023

MS. ELOSE JEAN B. FABUL
Authorized Representative
PALAWAN UNO HOTEL
National Highway Brgy. San Miguel,
Puerto Princesa City, Palawan

Dear **Ms. Fabul**:

We are pleased to inform you that the RFQ No. 2023-10-1229 for "Board and Lodging for the conduct of Training on Kilos Unlad Social Case Management for Newly Hired Project Development Officers II on November 13-18, 2023 in Puerto Princesa City, Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Four Hundred Forty Thousand Pesos Only (Php440,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:



ELOSE JEAN B. FABUL

(Signature over Printed Name of Bidder's Authorized Representative)

PALAWAN UNO HOTEL

Date: November 6, 2023



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : PALAWAN UNO HOTEL P.O. No. : 2023-10-0929
Address : National Highway, Brgy. San Pedro, Puerto Princesa City, Palawan Date : October 24, 2023
TIN : Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Puerto Princesa City, Palawan Delivery Term : FOB Destination
Date of Delivery : November 13-18, 2023 Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging for 6 days and 5 nights Training on Kilos Unlad Social Case Management for Newly Hired Project Development Officers II Preferred Venue: Hotel within Puerto Princesa City, Palawan Date of Activity: November 13-18, 2023 No. of Nights: 5 nights Check In Date and Time: November 13, 2023, 12nn Monday Check Out Date and Time: November 18, 2023, 12nn Saturday Room Sharing: Airconditioned Room, Twin/Triple Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Safety Protocols) MEAL SCHEDULE: November 13, 2023: Lunch, PM Snack and Dinner November 14-17, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner November 18, 2023: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu All food (meal and snacks) should be good for number of pax but stretchable for additional 3-5pax INCLUSION: Free Use of Airconditioned and Spacious Conference Room from 7:00am to 6:00pm (can accommodate all pax and training team in each room and free from noise which is detrimental to the event) Free flowing coffee, drinking water and nuts/candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) microphones Free use of Projector and Whiteboards With audio system and at least four (4) microphones Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat for then whole duration of the training and one (1) day early check-in Free Hygiene Kit (face mask, alcohol, etc.) Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****Nothing Follows***** page 1 of 1 Approved Budget for the Contract: Php440,000.00 PR No. 2023-10-1229 Purpose: Board and Lodging for the conduct of Training on Kilos Unlad Social Case Management for Newly Hired Project Development Officers II on November 13-18, 2023 in Puerto Princesa City, Palawan Prepared by: Emma Joy C. Nolasco</p>	44 <small>42 Guaranteed pax</small>	2,000.00	440,000.00
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(Total Amount in Words) **FOUR HUNDRED FORTY THOUSAND PESOS ONLY** **440,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ELOISE JEAN B. FABUL
Signature over Printed Name of Supplier
November 6, 2023
Date

Very truly yours:

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101
Funds Available : 440,000.00

DANILYN T. GALAN
Signature over Printed Name of Accountant III / Section Head, Accounting Section

ORS/BURS No. : 2023-10-7484
Date of the ORS/BURS: Oct 25, 2023
Amount : 440,000.00