

NOTICE OF AWARD

Date: 24 OCT 2023

MS. MARIA JESUSITA P. SANTOS
Authorized Representative
PHILCOPY CORPORATION
793 J. P. Rizal Ave., Makati City

Dear **Ms. Santos**:


We are pleased to inform you that the RFQ No. 2023-10-1324 for "Purchase of Office Supplies – Kyocera Toner for Pantawid Familyang Pilipino Program" is hereby awarded to you being the exclusive distributor at a Contract Price equivalent to **Fifty Four Thousand and Seventy Two Pesos Only (Php54,072.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:


MARIA JESUSITA P. SANTOS
(Signature over Printed Name of Bidder's Authorized Representative)

PHILCOPY CORPORATION

Date: NOV. 6, 2023



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : <u>PHILCOPY CORPORATION</u> Address : <u>793 J. P. Rizal Ave. Makati City</u> TIN :	P.O. No. <u>2023-10-0933</u> Date : <u>October 24, 2023</u> Mode of Procurement : <u>Direct Contracting</u>
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DSWD Mimaropa, 1680 F.T. Benitez corner Malvar Sts., Malate, Manila</u> Date of Delivery : <u>Twenty (20) Calendar Days after receipt of Approved Purchase Order</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock Property	Unit	Description	Quantity	Unit Cost	Amount
1	toner	PURCHASE OF OFFICE SUPPLIES-TONER FOR PANTAWID RPMO AND POO STAFF Toner, Kyocera, TK 6309, Black - Genuine Kyocera Toner TK-6309, Black, Comply	3	16,540.00	49,620.00
2	drum	Waste Toner, Kyocera, WT 860 - Genuine Kyocera Waste Toner WT 860, Black, Comply	3	1,484.00	4,452.00
*****NOTHING FOLLOWS***** page 1 of 1					
Approved Budget for the Contract: Php55,800.00 PR No. 2023-10-1324 Purpose: PURCHASE OF OFFICE SUPPLIES-TONER FOR PANTAWID RPMO AND POO STAFF Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words) **FIFTY FOUR THOUSAND AND SEVENTY TWO PESOS ONLY** 54,072.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: MARIA JESUSITA P. SANTOS
 Signature over Printed Name of Supplier
NOV. 6, 2023
 Date

Very truly yours: LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : <u>01-101</u> Funds Available : <u>54,072.00</u> <u>DANILYN T. GALAN</u> Signature over Printed Name of Accountant III / Section Head, Accounting Section	ORS/BURS No. : <u>1023-10-7487</u> Date of the ORS/BURS: <u>Oct 25, 2023</u> Amount : <u>54,072.00</u>
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