

Supplier : <u>GREAT EASTERN HOTEL INC.</u> Address : <u>1403 Quezon Ave., Quezon City.</u> TIN : <u>003-824-904</u>	P.O. No. : <u>2023-11-1021</u> Date : <u>November 24, 2023</u> Mode of Procurement : <u>NP-LOV</u>
---	--

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Metro Manila</u> Date of Delivery : <u>December 5-7, 2023</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
---	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging for 2 days and Catering Service for 1 day ( 2 snacks, 1 meal) Conduct of Employee Appreciation and Year-end Regional Assembly for CY 2023</p> <p><b>BOARD AND LODGING for 2 days</b> Venue: Metro Manila Date: December 5-7, 2023 Check in: December 5, 2023 / 2:00 PM Check out: December 7, 2022 / 12:00 PM</p> <p>Room sharing: Triple / Quad occupancy per room (individual beds) with free toiletries. Meal schedule Dec. 5: Lunch, PM snack, Dinner Dec. 6: Breakfast, AM snack, Lunch, PM snack, and Dinner Dec. 7: Breakfast, AM snack</p> <p><b>Type &amp; Time of serving: Buffet Meals &amp; Plated Snacks</b> Breakfast - 6:00 AM                      AM snack - 10:00 AM Lunch - 12:00 NN                      PM snack - 3:00 PM Dinner - 6:00 PM</p> <p><b>Menu Selection:</b> Hotel to submit the menu (at least 3 viands, soup, dessert and beverages) Hala/ No pork Hotel to submit proposed menu one week before the activity No repeating mela per menu Food to be served should have vegetables and fruits.</p> <p><b>INCLUSIONS:</b> Free use of Airconditioned Conference room ( can accommodate at least 450 pax and free from noise which is detrimental to the event) <b>Schedule of use of function room-</b> <b>December 5-7, 2023 - 6:00 PM - 8:00 PM</b> Structurally sound and safe for occupancy with fire escapes, fire fighting equipment, CCTV elevators and stairs. Facilities must be PWD and Senior Citizen friendly</p> <p>***page 1 of 2***</p> <p><b>TOTAL APPROVED BUDGET FOR THE CONTRACT:</b> (Php 1,470,000.00) <b>RFQ No. 2023-11-1390</b> PURPOSE: Conduct of Employee Appreciation and Year-end Regional Assembly for CY 2023 Prepared by: Cathy Victorio</p>	300  275 guaranteed pax	1,930.00	1,158,000.00
				<b>Sub Total</b>	<b>1,158,000.00</b>

(Total Amount in Words) One Million Four Hundred Sixty-Five Thousand Five Hundred Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

  
Signature over Printed Name of Supplier

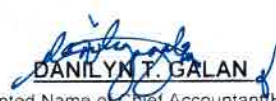
12/1/23

Date

Very truly yours

  
**LEONARDO C. REYNOSO, CESO III**  
Signature over Printed Name of Authorized Official  
Regional Director

Fund Cluster : 102  
Funds Available : 187,200.00

  
Signature over Printed Name of Chief Accountant/Head of Accounting  
Accountant III - Accounting Section Head

ORS/BURS No. : 02-100478 2023 - 11-0718  
Date of the ORS/BURS: NOV 29 2023  
Amount : 187,200.00

Supplier : <u>GREAT EASTERN HOTEL INC.</u> Address : <u>1403 Quezon Ave., Quezon City</u> TIN : 003-824-904	P.O. No. : <b>2023-11-1021</b> Date : November 24, 2023 Mode of Procurement : NP-LOV
---	--

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Metro Manila Date of Delivery : December 5-7, 2023	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
---	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Board and Lodging for 2 days and Catering Service for 1 day ( 2 snacks, 1 meal) Conduct of Employee Appreciation and Year-end Regional Assembly for CY 2023  Air conditioned venue with air humidifiers No obstructing pillars in the conference room The session hall conference room is free from noise which is detrimental to the event meeting Free use of projector w/ screen, podium, sound system w/ 2 microphones, electric outlets, extension cords, whiteboard and whiteboard marker & eraser and other amenities Free Wi-Fi access for both guest and function rooms Venue must have a large monitor TV screen/Projector for the conference call and other necessary materials/technology for conference call At least one (1) hotel staff attendant available at any given time during the session to assist At least one (1) hotel staff attendant to act as marshal to remind the hotel health protocols  2 free complimentary rooms for the Regional Director and the Secretariat Team Preferably with available hotel mini bus/vehicle Hotel must be DOT Accredited and follows the IATF MPHIS Protocols  <b>NOTE: if the total number of participants exceeds the guaranteed number of participants, the agency will be billed based on the actual number of pax, but shall not exceed the maximum of participants.</b>  Note: End-user shall inform the Service Provider one to two weeks before the activity <b>Approved Budget Cost: Php 1,320,000.00</b>			
2	pax	<b>CATERING SERVICE with VENUE for 1 day (2 snacks, 1 meal)</b> Venue: Metro Manila Date: December 5 and 7, 2023 <b>Meal schedule</b> Dec. 5: AM snack Dec. 7: Lunch, PM snack <b>Type &amp; Time of serving: Buffet Meals &amp; Plated Snacks</b> AM snack - 10:00 AM Lunch - 12:00 NN PM snack - 3:00 PM <b>Approved Budget Cost: Php 150,000.00</b> ***page 2 of 2***  <b>TOTAL APPROVED BUDGET FOR THE CONTRACT:</b> (Php 1,470,000.00) <b>RFQ No. 2023-11-1390</b> <b>PURPOSE:</b> Conduct of Employee Appreciation and Year-end Regional Assembly for CY 2023 Prepared by: Cathy Victorio	300  275 guaranteed pax	1,025.00	307,500.00
		<b>TOTAL</b>			<b>1,465,500.00</b>

(Total Amount in Words) One Million Four Hundred Sixty-Five Thousand Five Hundred Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

  
 Signature over Printed Name of Supplier

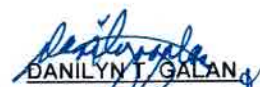
12/16/23

Date

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director

Fund Cluster : 102  
 Funds Available : 187,250.00

  
**DANILYN T. GALAN**  
 Signature over Printed Name of Chief Accountant/Head of Accounting  
 Accountant III - Accounting Section Head

ORS/BURS No. : 02-102478-2023-11-0778  
 Date of the ORS/BURS: NOV 29 2023  
 Amount : 187,250.00



## NOTICE OF AWARD

Date: NOV 23 2023

**MERLE B. DACASIN**  
Authorized Representative  
GREAT EASTERN HOTEL INC.  
1403 Quezon Ave., Quezon City.

Dear Ms. Dacasin:

We are pleased to inform you that the RFQ No. 2023-11-1390 for the Conduct of Employee Appreciation and Year-end Regional Assembly for CY 2023 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to ONE MILLION FOUR HUNDRED SIXTY-FIVE THOUSAND FIVE HUNDRED PESOS ONLY. (Php 1,465,500.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity *X*

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

**GREAT EASTERN HOTEL INC.**

Date: 12/1/23

PAGE 1 of 1





# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

**Award Notice Abstract (Ref No.: 4552223)**

**Status: Updated**

<p><b>Control Number:</b> 2023-11-1390</p> <p><b>Approved Budget:</b> Php1,470,000.00</p> <p><b>Procurement Mode:</b> Negotiated Procurement - Lease of Real Property (Sec. 53.10)</p> <p><b>Classification:</b> Goods - General Support Services</p> <p><b>Category:</b> Travel, Food, Lodging and Entertainment Services</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Contract Duration:</b> 3Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Board and Lodging for the conduct of Employee appreciation and Year-end Regional General Assembly for CY 2023</b></p> <p><b>Awardee :</b> GREAT EASTERN HOTEL, INC. <b>Address :</b> 1403 Quezon Avenue Quezon City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Nathalie Ng <b>Designation :</b> President/General Manager</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Board and Lodging, Conduct of Employee appreciation and Year-end Regional General Assembly for CY 2023, 90111601, 1, Lot</td> <td>Php1,470,000.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Single calculated and responsive bidder.</p>	Line Item			#	Product/Service/Project Name	Budget	1	Board and Lodging, Conduct of Employee appreciation and Year-end Regional General Assembly for CY 2023, 90111601, 1, Lot	Php1,470,000.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php1,465,500.00</p> <p><b>Award Date:</b> 23-Nov-2023</p> <p><b>Publish Date:</b> 12-Dec-2023</p> <p><b>Date Last Updated:</b> 12-Dec-2023</p> <p><b>Contract Number:</b> 2023-11-1021</p> <p><b>Proceed Date:</b> 01-Dec-2023</p> <p><b>Contract Effectivity Date:</b> 05-Dec-2023</p> <p><b>Contract End Date:</b> 07-Dec-2023</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 12-Dec-2023</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 3</p>
Line Item											
#	Product/Service/Project Name	Budget									
1	Board and Lodging, Conduct of Employee appreciation and Year-end Regional General Assembly for CY 2023, 90111601, 1, Lot	Php1,470,000.00									