



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier: RCD ROY ARTISTS AND ARTISANS MULTI-PURPOSE COOP	P.O No : KC-2023-09-0231
Address: #82 Mapagkawangawa St., Teachers Village, Quezon City	Date : 06-Sep-23
TIN: 267-822-966	Mode of Procurement : SHOPPING FOR NON-CONSULTING SERVICES

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Metro Manila	Delivery Term : FOB Destination
Date of Delivery : September - November 2023	Payment Term : Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p>Video production shoot of CDC14:C53D: Institutionalization History in MIMAROPA (Metro Manila) - Focused on Good Governance for LGU, Empowerment on Community</p> <p>Production staff (videographers/writer/editor etc) Production staff expenses during the 3 day shoot (inclusive of meals, transportation, accommodation) Complete video equipment (Cameras, lens (wide, zoom, prime), drone, mic (lapel/boom), lights, tripod, etc)</p> <p>Animation: Vox-style https://www.youtube.com/@Vox Animation/shots peg: Netflix explained https://www.youtube.com/watch?v=C65iqOSCZCY&list=PLJbcMiy3G6cbuh5DInjStI33QzuFDh Story/mood peg: Knock-down the house (AOC) https://www.youtube.com/watch?v=wGZc87FY4 Story/mood peg: US of Secrets by Frontline https://www.youtube.com/watch?v=kaUempcuQ-k</p> <p>Deliverables:</p> <ul style="list-style-type: none"> 1 x Director's concept/mood board (to be approved prior to writing) 1 x Audio-video script (to be approved prior to editing) 1 x 3-5 minute BTS video of the documentary (with text graphics, sound effects, licensed music, subtitle, and animation) 1 x 15-25 minute video documentary (with text graphics, sound effects, licensed music, subtitle, and animation) 1 x Hard drive for the raw videos <p>Qualifications:</p> <ul style="list-style-type: none"> At least 7-year experience in video productions Preferrably with specialization in making historical video documentary Must have excellent visual storytelling skill (experience in writing or directing a film, preferably documentary) Must have experienced in studying abroad for film or arts (short or long courses) Preferrably have experience of producing/directing short/full-length film outside the Philippines Must have produced/directed a short-form (5-10 mins) documentary Preferrably produced/directed/ or involved in full-length (30-60 mins) documentary, more than an hour is an advantage Preferrably with sample historical documentary film Must have received recognition/awards locally or internationally (published on social media by agency owner, or the award-giving body) - <i>international award is an advantage</i> Must have worked as video production with non-government organizations and Philippine government agencies/officials <p>Timeline:</p> <ul style="list-style-type: none"> August planning and research End week of August or first week of September filming September Editing <p>Requirements:</p> <ul style="list-style-type: none"> 2 x 6-10 mins sample work of short documentary film (similar on any of the above pegs) 1 x 40-60 mins sample work of full-length documentary film (similar on any of the above pegs) 1 x public post (link) of the local or international award with name of agency/production staff 1 x 1-page sample of previous AV script you wrote or worked on <p>***Nothing follows***</p> <p>PR# KC-2023-08-0264 Approved Budget for the Contract: Php200,000.00 Video Production Services for the Video Documentary of Community Driven Development Institutionalization History Prepared by: Jericho C. Gago-a</p>	1	190,000.00	190,000

(Total Amount in Words)	One Hundred Ninety Thousand Pesos only	PHP 190,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme

Very truly yours,
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

MARK CRISTINA VILLARINO
Signature over Printed Name of Supplier

Date: **SEPT 15, 2023**

Fund Cluster : 101 Funds Available : 190,000.00	DANIEL M. RIO JR. Signature over Printed Name of AO V/FA III, Accounting Section	ORS/BURS No. : 02-10241-2023-09-0324 Date of the ORS/BURS : Sept - 11, 2023 Amount : 190,000.00
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NOTICE OF AWARD

Date: 01 SEP 2023


MARK CRISTHIAN VILLARIN
Authorized Representative
Red Root Artist & Artisans Multi-Purpose Coop.
Teachers Village, Diliman, Quezon City

Dear **Mr. Villarin,**

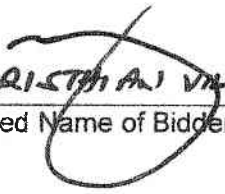
We are pleased to inform you that the RFQ No. KC-2023-08-0264 for the **"Video Production Services for the Video Documentary of Community Driven Development Institutionalization History"** is hereby awarded to you as the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Ninety Thousand Pesos Only (Php190,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conformed:


MARK CRISTHIAN VILLARIN
(Signature over Printed Name of Bidder's Authorized Representative)

RED ROOT ARTISTS & ARTISANS MULTI-PURPOSE COOPERATIVE

Date: SEPT 15, 2023