

NOTICE OF AWARD

Date: 13 SEP 2023

JOJIE R. VELINA
Authorized Representative
MOSTACO MARKETING
68 Lalaine Bennet St. BF Resort Village Las Pinas City

Dear Ms. Velina

We are pleased to inform you that the RFQ No. 2023-07-0910 for the "Procurement of Office Supplies for SLP Occidental Mindoro for 4th Quarter CY 2023 is hereby awarded to you as the Bidder with the Lowest Calculated and Responsive Bid at a Contract Price equivalent in the amount of Thirty-Six Thousand Three Hundred Fifty-Eighty Pesos Only (Php36,358.00).

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


JOJIE R. VELINA
SOLE PROPRIETOR

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 9/28/2023



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: **MOSTACO MARKETING**
 Address: **88 LALAINA BENNET ST BF RESORT VILLAGE LAS PINAS CITY**
 TIN: **915-524-116-000**
 P.O. No: **2023-09-0819**
 Date: **September 15, 2023**
 Mode of Procurement: **SHOPPING B**

Gentlemen,
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **SWADT Occidental Mindoro - San Jose Occidental Mindoro**
 Date of Delivery: **30 CD upon receipt of approved PO**
 Delivery Term: **FOB Destination**
 Payment Term: **15-30 days upon final inspection**

Stock Property No	Unit	Description	Quantity	Unit Cost	Amount
1	PCS	Correction Tape 6 meters (mm) 1pc/pastic	20	18.00	360.00
2	BOX	Fastener Plastic Coated	5	29.00	261.00
3	PCS	Stamp Pad	5	48.00	240.00
4	BOX	Gel Pen Black (0.5mm)(12pcs/Box)	4	180.00	720.00
5	BOX	Ball Pen Black (0.5mm)(12pcs/Box)	5	42.00	252.00
6	BOX	Paper Clip Bg	20	20.00	400.00
7	ROLL	Transparent Tape 2"	5	22.00	110.00
8	BOTTLE	White Glue, 30ml	20	27.00	540.00
9	PACK	Expandable Folder Legal Size, 100s	2	1,440.00	2,880.00
10	PACK	Expandable Envelop Legal Size 100s	2	1,320.00	2,640.00
11	BOX	Permanent Marker Broad Tip Black	3	120.00	360.00
12	PCS	File Box Horizontal Legal Size	20	84.00	1,680.00
13	BOTTLE	009 Epson Black Ink	12	240.00	2,880.00
14	BOTTLE	009 Epson Magenta Ink	10	240.00	2,400.00
15	BOTTLE	009 Epson Cyan Ink	10	240.00	2,400.00
16	BOTTLE	009 Epson Yellow Ink	10	240.00	2,400.00
17	REAM	Paper Multi Purpose A4 size 70gsm	60	189.00	11,340.00
18	REAM	Paper Multi Purpose 8.5 x 13" size 70gsm	20	215.00	4,300.00
19	PACK	Vellum Board A4 size	5	39.00	195.00
TOTAL APPROVED BUDGET FOR THE CONTRACT (Php 57,000.00) RFQ No. 2023-07-0910 PURPOSE: Procurement of Office Supplies for SLP Occidental Mindoro for 4th Quarter CY 2023 Prepared by: Ariel G. Sampitan			TOTAL		36,358.00

(Total Amount in Words) **THIRTY-SIX THOUSAND THREE HUNDRED FIFTY-EIGHT PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered balance.

Conforme
JOSE RIVELINA
SOLE PROPRIETOR
 Signature over Printed Name of Supplier
9/28/2023
 Date

Very truly yours

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster: **101**
 Funds Available: **36,358.00**

DANIYLN T. GALAN
 Signature over Printed Name of Chief Accountant/Head of Accounting Section III - Accounting Section Head

ORS/BURS No.: **02-10061-2023-09-6390**
 Date of the ORS/BURS: **9/20/2023**
 Amount: **36,358.00**