



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2023-12-1421 NS-SVP
Date: December 18, 2023

Company Name
Company Address
Contact Person
Contact No.
Email Address
Company TIN
PhilGEPS Reg. No.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph not later than 5:00 PM on December 25, 2023 (Monday). Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,
HARVY B. CALABIO 12/18/23
Administrative Officer V
Procurement Section Head

Terms and Conditions:

- 1. Award shall be made on per: [ ] item basis [x] total quoted price [ ] lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Services shall be delivered on: Within (15) Calendar Days upon receipt of Approved Purchase Order (PO)
4. Place of Delivery: DSWD MIMAROPA FO 1680 F.T Benitez St. cor. Malvar St. Malate, Manila
5. Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: Account Number:
Bank Name: Branch:
\*\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty:
10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

Catherine Cathy R. Victorio
Procurement Officer
Telefax: 5328-1111 to 07 loc. 24052

Signature Over Printed Name
(Supplier)



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Date: \_\_\_\_\_ (should be filled up by supplier)

MOP: NS-SVP

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Email Address : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_  
 PhilGEPS Reg. No. : \_\_\_\_\_

Item No.	Qty.	Unit	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance"	Unit Cost	Total Cost
1	80	pc	<b>Hanging Weighing Scale (Children below 5 years old)</b> Specifications: Capacity : 25kg Graduation : 50g - 100g Accuracy : +/- 10g Easy to use Heavy Duty with atleast 2 pieces sling seat		
2	80	pc	<b>Microtoise Stature Meter</b> Specifications: Used to measure a person's height in a practical and efficient way Features a display window for easy results read-out Durable metal tape that rolls up for space-saving easy storage Easily fixed on a wall, ideal for clinics, offices, gyms and residences Measuring range 0 Division value 0.1 cm Dimension: 17cm x 13cm x 4cm ***nothing follows***  Delivery Place: DSWD MIMAROPA FO 1680 F T Benitez St. cor Malvar St., Malate, Manila Delivery Date: 15 CB upon receipt of approved PO		
<p><b>TOTAL APPROVED BUDGET FOR THE CONTRACT</b> Five Hundred Ninety Thousand Pesos Only (Php 595,000.00)</p>					
<p>PAGE 1 OF 1</p>					
				<p>Note: Please specify brand model/origin.</p>	

PURPOSE: Purchase of hanging weighing scale and microtoise stature meter for nutritional Status monitoring of SFP

PR No.: 2023-12-1421

VAT  
 Non-VAT

\_\_\_\_\_  
(Signature over printed name)  
Supplier

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. **FAILURE** to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.