

NOTICE OF AWARD

Date: 05 DEC 2023


MS. MARIBETH S. DELADIA
Authorized Representative
COSTA PALAWAN RESORT
F. Ponce De Leon Road, Brgy. San Pedro,
Puerto Princesa City, Palawan

Dear **Ms. Deladia**:

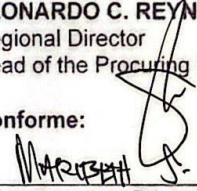
We are pleased to inform you that the RFQ No. 2023-10-1283 for "Board and Lodging for the conduct of Year-End Learning and Wellness Session on Strengthening Teamwork and Stakeholders Management for Pantawid Pamilya Regional and Provincial Staff on December 13-15, 2023 in Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Million Six Hundred Sixty One Thousand Five Hundred Twenty Pesos Only (Php1,661,520.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


MARIBETH S. DELADIA
(Signature over Printed Name of Bidder's Authorized Representative)

COSTA PALAWAN RESORT

Date: DECEMBER 12, 2023



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: COSTA PALAWAN RESORT		P.O. No: 2023-12-1046			
Address: F. Ponce De Leon Road, Brig. San Pedro, P. aria Princessa City, Palawan		Date: December 7, 2023			
TIN:		Mode of Procurement: NP-LQV			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein					
Place of Delivery: Palawan		Delivery Term: FOB Destination			
Date of Delivery: December 13-15, 2023		Payment Term: 15-30 days upon final inspection			
Item Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging (3 days and 2 nights) YEAR-END LEARNING AND WELLNESS SESSION ON STRENGTHENING TEAMWORK AND STAKEHOLDERS MANAGEMENT FOR PANTAWID PAMILYA REGIONAL AND PROVINCIAL STAFF Preferred Venue: Hotel within Palawan Date of Activity: December 13-15, 2023 Check In Date and Time: December 13, 2023, 12nn Wednesday Check Out Date and Time: December 15, 2023, 12nn Friday Room Sharing: Airconditioned Room, Twin/Triple Sharing with individual bed per pax and complete toiletries MEAL SCHEDULE: December 13, 2023: Lunch, PM Snack and Dinner December 14, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner December 15, 2023: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) upon submission of RFQ No repeating meal per menu INCLUSION: Free Use of Airconditioned Conference Room (can accommodate the total number of pax and free from noise which is detrimental to the event) Free provision of two (2) tarpaulins with the approved layout of the activity (design will be provided by the proponent) - 2 tarpaulin (2ft x 4ft) Free flowing coffee, drinking water and candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) wireless microphones Free use of atleast two (2) projectors and two (2) whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat Free use of facilities and amenities (if applicable) With available space for the conduct of team building activity If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****NOTHING FOLLOWS**** page 1 of 1 Approved Budget for the Contract: Pnp1,185,600.00 PR No. 2023-10-1280 Purpose: BOARD AND LODGING FOR THE CONDUCT OF YEAR-END LEARNING AND WELLNESS SESSION ON STRENGTHENING TEAMWORK AND STAKEHOLDERS MANAGEMENT FOR PANTAWID PAMILYA REGIONAL AND PROVINCIAL STAFF ON DECEMBER 13-15, 2023 IN PALAWAN Prepared by: Emma Joy C. Nolasco	322 274 Guaranteed pax	2,580.00	1,661,520.00
			COMPLY		
(Total Amount in Words)		One Million Six Hundred Sixty One Thousand Five Hundred Twenty Pesos Only		1,661,520.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.					
Conforme		 Signature over Printed Name of Supplier DEC 12, 2023 Date	Very truly yours LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director		
Fund Cluster: 01-101		Funds Available: 1,661,520.00		ORS/BURS No.: 2023-12-8720 Date of the ORS/BURS: 12/7 Amount: 1,661,520.00	
		 Signature over Printed Name of Account Officer/Section Head, Accounting Section			