



PURCHASE ORDER
OSWD MIMAROPA Region
 Entity Name

Supplier: LAMBERT TRADING	P O No.: 2023-11-1017
Address: Marcos District, Talavera Nueva Ecija	Date: November 24 2023
TIN:	Mode of Procurement: SHOPPING B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: DSWD MIMAROPA (1680 F T Benitez cor. Malvar St. Malate Manila)	Delivery Term: Full Term
Date of Delivery: Fixed (13) Calendar days upon receipt of approved Purchase Order (P.O.)	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	50	Arrow Flag/Note sign here, adhesive, assorted colors (HBW)	50	22 00	1,100.00
2	200	Paper Multi copy paper, A4 size 80gsm (Office Pro)	200	200 00	40,000.00
3	50	Paper Multi copy paper, 8" x 13 5 (Folio) size 80gsm (Office Pro)	50	221 00	11,050.00
4	5	Folder Pressboard Legal, Color white (PK)	5	1,780 00	8,950.00
5	40	Gel Pen 0.5mm Black (MY GEL)	40	21 00	840.00
6	20	Note Pad 3" x 2" (HBW)	20	12 00	240.00
7	20	Note Pad 3" x 3" (HBW)	20	15 00	300.00
8	50	Data file box (Magazine box single) Color Blue	50	87 00	4,350.00
9	40	Correction Tape, film based type, 8 meters (Joy)	40	20 00	800.00
10	100	Envelope Documentary, Manifold expanding with strap, Legal (Phoenix/PX)	100	11 00	1,100.00
>>>>> NOTHING FOLLOWS <<<<					
					68,730.00
Approved Budget for the Contract: Php69,490.00 PR No.: 2023-10-1300 Purpose: Purchase of Additional office supplies for the use of all division in OSWD FOIV-MIMAROPA (4th quarter of 2023 use) Prepared by: Mark Anthony Diones					

(Total Amount in Words)	Sixty-Eight Thousand Seven Hundred Thirty Pesos Only	68,730.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items

Conforme <div style="text-align:center"> Loreaine A. Malubog Signature over Printed Name of Supplier </div>	Very truly yours, <div style="text-align:center"> LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director </div>
Date: December 04, 2023	

Fund Cluster: 101 Funds Available: 1,700,000.00 <div style="text-align:center"> DANI ANN G. GALAN Signature over Printed Name of Accountant III - Head, Accounting Section </div>	ORS/BURS No.: 2023-11-1017 Date of the ORS/BURS: November 24, 2023 Amount: 68,730.00
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NOTICE OF AWARDDATE: NOV 22 2023


Ms. Loraine A. Malubag
Authorized Representative
LAMBERT TRADING
Marcos District, Talavera Nueva Ecija

Dear Ms. Malubag:

We are pleased to inform you that the RFQ No. 2023-10-1300 for the "Supply and Delivery of Office Supplies for DSWD FO IV-MIMAROPA (4th Quarter)" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bidder at a Contract Price equivalent to Sixty-Eight Thousand Seven Hundred Thirty Pesos Only (Php68,730.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

Loraine A. Malubag
(Signature over Printed Name of Bidder's Authorized Representative)

LAMBERT TRADING

Date: December 04, 2023