

NOTICE OF AWARD

Date: 24 NOV 2023

MS. ANA CLAUDINE ABESAMIS

Authorized Representative

MADISON 101 INC.

1 Madison St., Corner Aurora Blvd., New Manila, Quezon City

Dear **Ms. Abesamis**:

We are pleased to inform you that the RFQ No. 2023-10-1278 for "Board and Lodging for the conduct of Training for Supervisory Development Course-Track 1 on November 28, 2023 to December 1, 2023" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Thirty Two Thousand Pesos Only (Php132,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


Ana Claudine Abesamis

(Signature over Printed Name of Bidder's Authorized Representative)

MADISON 101 INC.

Date: Nov 24, 2023



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: MADISON 101 INC.	P.O. No.: 2023-11-1016
Address: 1 Madison St., Corner Aurora Blvd., New Manila, Quezon City	Date: November 24, 2023
TIN:	Mode of Procurement: NP-LOV

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:



Place of Delivery: Metro Manila	Delivery Term: FOB Destination
Date of Delivery: November 28, 2023 to December 1, 2023	Payment Term: 15-30 days upon final inspection


STOCK/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging (4 days and 3 nights) TRAINING FOR SUPERVISORY DEVELOPMENT COURSE - TRACK 1 Preferred Venue: Hotel within Metro Manila Date of Activity: November 28, 2023 to December 1, 2023 Check In Date and Time: November 28, 2023, 12nn Tuesday Check Out Date and Time: December 1, 2023 12nn Friday Room Sharing: Airconditioned Room, Twin/Triple Sharing with Individual bed per pax and complete toiletries MEAL SCHEDULE: November 28, 2023: Lunch, PM Snack and Dinner November 29-30, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner December 1, 2023: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) upon submission of RFQ No repeating meal per menu All food (meal and snacks) should be good for 22 pax but stretchable up to 27 pax or plus 5 of actual pax INCLUSION: Free Use of Airconditioned Conference Room (can accommodate the total number of pax and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least three (3) wireless microphones Free use of projectors and whiteboards with whiteboards markers With free strong wifi connections Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat (November 27, 2023) Hotel can accommodate for early check-in for secretariats and for participants who will come earlier than 9 00am Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like <p align="center">page 1 of 1</p> Approved Budget for the Contract: Php132,000.00 PR No. 2023-10-1278 Purpose: Board and Lodging for the conduct of Training for Supervisory Development Course - Tract 1 on November 28 to December 1, 2023 Prepared by: Emma Joy C. Nolasco	22 <small>20 Guaranteed pax</small>	2,000.00	132,000.00

COMPLY

(Total Amount in Words)	ONE HUNDRED THIRTY TWO THOUSAND PESOS ONLY	132,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme  Ana Claudine Abesamis Signature over Printed Name of Supplier <u>Nov 24, 2023</u> Date	Very truly yours  LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster: 01-101 Funds Available: 132,000.00  DANILO T. GALAN Signature over Printed Name of Accountant III / Section Head, Accounting Section	ORS/BURS No.: 2023-11-6309 Date of the ORS/BURS: Nov. 24, 2023 Amount: 132,000.00
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