



## NOTICE OF AWARD

Date: 28 DEC 2023

**MS. MA. CONCEPCION P. MARAMBA**

Authorized Representative  
GILCOR PRINTING PRESS  
15 San Ponciano St., San Antonio Homes,  
Culiat, Tandang Sora, Quezon City

Dear **Ms. Maramba**:

We are pleased to inform you that the RFQ No. 2023-12-1422 for the "Printing and Delivery of 4Ps IEC Materials for Pantawid Pamilyang Pilipino Program" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Ninety One Thousand Two Hundred Pesos Only (Php191,200.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

Ma. Concepcion P. Maramba  
(Signature over Printed Name of Bidder's Authorized Representative)

**GILCOR PRINTING PRESS**

Date: January 8, 2024





**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : <b>GILCOR PRINTING PRESS</b> Address : <u>15 San Ponciano St., San Antonio Homes, Culiat, Tandang Sora, Quezon City</u> TIN :	P.O. No. <b>2023-12-1090</b> Date : <b>December 28, 2023</b> Mode of Procurement : <b>NP-SVP</b>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DSWD Mimaropa, 1680 F.T. Benitez corner Malvar Sts., Malate, Manila</u> Date of Delivery : <u>Twenty (20) Calendar Days upon receipt of Approved Layout</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	<b>PRINTING AND DELIVERY OF IEC MATERIALS</b> <b>BOOKLET: EMPLOYEE HANDBOOK - COMPLY</b> Specification: Size: 8.5 x 11 inches (spread); 8.5 x 5.5 inches (folded) Binding: Perfect Bind (Left Binding: Smyth-sewn) Cover Paper: C2S 220 lbs (matte laminated with spot UV) Printing: Full Color; Back to Back Inside Paper: C2s 110 lbs (matte finish) No. of Pages: 100 pages (50 sheets, excl. cover page) Print: Full Color; Back to Back (all pages)	800	124.00	99,200.00
2	piece	<b>COMPENDIUM ON THE DSWD MIMAROPA ANNUAL REPORT 2023 - COMPLY</b> Specification: Size: A3 spread (15.98 x 20 in); A4 folded (8.27 x 11.69 in) Binding: Perfect Bind (Left Binding: Smyth- Sewn) Cover Paper: C2s 220 gms (matte laminated with spot UV) Printing: Full Color; Back to back Inside Paper: 80 gms (matte finish) No. of pages: 60 pages (30 sheets, excl. cover page) Print: Full Color; Back to back (all pages) Other Details: Front Cover with folding, front/back cover in matte with lamination and 3rd spot color printing  <b>PROOFING:</b> Quantity: Approved Specs; machine-grade 1st Draft: 3 Working Days upon receipt of PO/CD/Approved Design 2nd Draft: 3 Working Days upon receipt of 1st proofing comments Final Draft: 3 Working Days upon receipt of 2nd Proofing comments  <b>PACKAGING:</b> Well-packed, 100 booklet/pack; properly labelled (name, address, title of booklet, quantity)  *****nothing follows***** page 1 of 1  Approved Budget for the Contract: Php450,000.00 PR No. 2023-12-1422 Purpose: PRINTING AND DELIVERY OF IEC MATERIALS Prepared by: Emma Joy C. Nolasco	500	184.00	92,000.00

(Total Amount in Words)	One Hundred Ninety One Thousand Two Hundred Pesos Only	191,200.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**Ma. Concepcion P. Maramba**  
 Signature over Printed Name of Supplier

January 8, 2024

Date

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official

**Regional Director**

Fund Cluster : **01-101**  
 Funds Available : **191,200.00**

**DANILYN T. GALAN**  
 Signature over Printed Name of Accountant III / Section Head, Accounting Section

ORS/BURS No. : 2023-12-9875  
 Date of the ORS/BURS: Dec. 29, 2023  
 Amount : **191,200.00**