



NOTICE OF AWARD

Date: 28 DEC 2023

MS. MARY ELAINE B. CURSOD
Proprietor
PAPER SQUARE OFFICE SUPPLIES TRADING
San Pedro, Puerto Princesa City, Palawan


Dear **Ms. Cursod**:

We are pleased to inform you that the RFQ No. 2023-12-1429 for the "Supply and Delivery of Office Supplies in Pantawid Provincial Operation Office in Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Four Thousand Three Hundred Sixty Pesos Only (Php104,360.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme: 
MARY ELAINE B. CURSOD
(Signature over Printed Name of Bidder's Authorized Representative)

PAPER SQUARE OFFICE SUPPLIES TRADING

Date: JANUARY 8, 2024





PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: PAPER SQUARE OFFICE SUPPLIES TRADING	P.O. No.: 2023-12-1096
Address: San Pedro, Puerto Princesa City, Palawan	Date: December 28, 2023
TIN:	Mode of Procurement: Shopping-B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor 131 National Highway San Pedro Puerto Princesa City, Palawan	Delivery Term: FOB Destination
Date of Delivery: Twenty (20) Calendar Days after receipt of Approved Purchase Order	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies in PPC, Palawan					
1	ream	Paper, multicolor, 80 gsm, A4 - VALUE PLUS 80GSM	200	260.00	52,000.00
2	cart	Ink Cartridge, Epson series, 001, black - COMPLY	44	590.00	25,960.00
3	cart	Ink Cartridge, Epson series, 001, cyan - COMPLY	22	400.00	8,800.00
4	cart	Ink Cartridge, Epson series, 001, magenta - COMPLY	22	400.00	8,800.00
5	cart	Ink Cartridge, Epson series, 001, yellow - COMPLY	22	400.00	8,800.00
*****NOTHING FOLLOWS***** page 1 of 1					
Approved Budget for the Contract: Pnp114,900.00 PR No. 2023-12-1429 Purpose: Supply and Delivery of Office Supplies in PPC, Palawan Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words)	One Hundred Four Thousand Three Hundred Sixty Pesos Only	104,360.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	 MARY EDITH B. CUPREAO Signature over Printed Name of Supplier JANUARY 8, 2024 Date	Very truly yours, LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster: 01-101 Funds Available: 104,360.00 <div style="text-align:center;"> DANILYN T. GALAN Signature over Printed Name of Accountant III / Section Head, Accounting Section </div>	ORS/BURS No.: 2023-12-9871 Date of the ORS/BURS: Dec 29, 2023 Amount: 104,360.00
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Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 4615353)

Status: Updated

<p>Reference Number: 10439079</p> <p>Control Number: 2023-12-1429</p> <p>Bid Notice Title: 2023-12-1429 - Purchase of additional supplies and materials for Pantawid POO Palawan staff use</p> <p>Approved Budget: Php114,900.00</p> <p>Procurement Mode: Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)</p> <p>Classification: Goods</p> <p>Category: Office Supplies and Devices</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p> <p>Funding Instrument: General Appropriations Act</p> <p>Area of Delivery: Palawan</p> <p>Delivery Period: 20 Day/s</p> <p>Contact Person: Harvy Calabio</p> <p>Created By: Harvy Calabio</p>	<p>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p style="text-align: center;">Office Supplies and Devices</p> <p>Awardee : PAPER SQUARE OFFICE SUPPLIES TRADING</p> <p>Address : irawan puerto princesa city palawan Puerto Princesa City Palawan, Region IV-B, Philippines</p> <p>Contact Person : mary elaine bacolod cursod</p> <p>Designation : owner</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">#</th> <th style="text-align: center;">Product/Service/Project Name</th> <th style="text-align: center;">Budget</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Office Supplies and Devices, Purchase of additional supplies and materials for Pantawid POO Palawan staff use, 44120000, 1, Lot</td> <td style="text-align: right;">Php114,900.00</td> </tr> </tbody> </table> <p>Reason for Award : Lowest calculated and responsive bidder.</p>	#	Product/Service/Project Name	Budget	1	Office Supplies and Devices, Purchase of additional supplies and materials for Pantawid POO Palawan staff use, 44120000, 1, Lot	Php114,900.00	<p>Award Type: Award Notice</p> <p>Contract Amount: Php104,360.00</p> <p>Award Date: 28-Dec-2023</p> <p>Publish Date: 12-Jan-2024</p> <p>Date Last Updated: 12-Jan-2024</p> <p>Contract Number: 2023-12-1096</p> <p>Proceed Date: 08-Jan-2024</p> <p>Contract Effectivity Date: 08-Jan-2024</p> <p>Contract End Date: 28-Jan-2024</p> <p>Created By: Harvy B. Calabio</p> <p>Date Created: 12-Jan-2024</p> <p>Approver: Harvy B. Calabio</p> <p>View Documents: 4</p>
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