



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: **LORENZO TAN DEVELOPMENT CO. INC.** P.O. No: **2023-01-0045**
 Address: **National Highway, Brgy. Tiniguiban, Puerto Princesa City, Palawan** Date: **January 27, 2023**
 TIN: **000-268-597-006** Mode of Procurement: **Direct Retail Purchase of POL**

Gentlemen
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: **SWADT Palawan Office (No. 54 H. Mendoza St. Puerto Princesa City, Palawan)** Delivery Term: **As stated at the contract**
 Date of Delivery: **January - December 2023** Payment Term: **As stated at the contract**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	liter	SERVICE PROVIDER FOR THE VEHICLE PETROLEUM, OIL, LUBRICANT AND OTHER SUPPLY NEEDS OF SWADT PALAWAN SERVICE VEHICLE FOR CY-2023 FUEL (estimated 307 liters/month x 12 months = 3,684 liters) A. COMPETENCE AND QUALIFICATIONS A.1. Three-year experience in providing services to government offices A.2. Submission of Company Profile A.3. Business Name and Articles of Incorporation B. SCOPE OF WORKS B.1. Product Inclusion - All fuels, oil, lubricants and other supplies (glass cleaner, car refreshener, turtle wax) B.2. Purchase Limits - In liters as covered by the appropriate purchase order - All fuels, oil, lubricants and other supplies (glass cleaner, car refreshener, turtle wax) C. OTHER PROVISIONS C.1. SERVICE PROVIDER shall prepare bi-monthly regular report including detailed transaction reports C.2. Minor repair/services such as change oil tune-up, undercoating, cleaning and adjustment of hand brake, wheel and camber alignment, car aircon repair and other minor services relevant to calculate fuel consumption and monitoring E. ACCOUNTABILITIES (see TOR) F. CONTRACT DURATION AND SCHEDULE - January to December 2023 (12 months) G. TERMS OF PAYMENT: Government Procedure (Based on actual consumption - on Account Basis) H. BUDGETARY REQUIREMENTS AND FUND (see TOR) Computation: $\text{Php}20,000.00 \times 1 \text{ vehicle} \times 12 \text{ months} = \text{Php}240,000.00$ Note: Unit cost will be based on retail pump price under conditions of NP-Direct Retail Purchase of POL & GPPB Resolution No. 05-2018 >>>> NOTHING FOLLOWS <<<< Approved Budget for the Contract: $\text{Php}240,000.00$ PR No.: 2023-01-0071 Purpose: Service Provider for the vehicle petroleum, oil, lubricants and other supply needs of SWADT Palawan Service Vehicle for CY-2023 Prepared by: Dave T. Corcoro	3,684	64.90	239,091.60

(Total Amount in Words) **Two Hundred Thirty-Nine Thousand Ninety-One Pesos and 60/100 Centavos Only** **239,091.60**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier
 2/23/23
 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Regional Director

Fund Cluster: 101
 Funds Available: 239,091.60
 Signature over Printed Name of Accountant III/ Head, Accounting Section

DANILYN J. GALAN
 ORS/BURS No.: 02-1010123-12-0303 S 0193
 Date of the ORS/BURS: Feb 14, 2023
 Amount: 239,091.60

NOTICE OF AWARD

January 27, 2023

MS. NILDA D. CLOA
General Manager
LORENZO TAN DEVELOPMENT CO. INC.
National Highway, Brgy. Tiniguiban
Puerto Princesa City, Palawan

Dear **Ms. Cloa**:

We are pleased to inform you that the RFQ No. 2023-01-0071 for the **"Service Provider of petroleum, oil, lubricants and other supply needs of SWADT Palawan Service Vehicle for CY-2023"** is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bid at a Contract Price equivalent to **Two Hundred Thirty-Nine Thousand Ninety-One Pesos and 60/100 Centavos Only (Php 239,091.60)**.

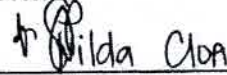
You are therefore required to comply with the Terms and Conditions stated in the PO No. 2023-01-0045 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

LORENZO TAN DEVELOPMENT CO. INC.

Date: 2/23/23