



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: LAMBERT TRADING	P.O. No: 2023-12-1066
Address: Marcos District, Talavera Nueva Ecija	Date: December 14 2023
TIN:	Mode of Procurement: Shopping B

Gentlemen,
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: DSWD MIMAROPA 11680 P.T. Benitez cor. Mayor St. Malabon, Manila	Delivery Term: Full Term
Date of Delivery: Within 15 Calendar Days upon receipt of approved Purchase Order (P.O.)	Payment Term: 15-30 days upon final inspection

Stock/Property No	Unit	Description	Quantity	Unit Cost	Amount
1	set	Arrow Flag/Note sign here adhesive assorted colors (HBW)	50	22.00	1,100.00
2	reams	Paper multi copy paper A4 size 60 gsm (Office Pro)	150	207.25	31,087.50
3	reams	Paper multi copy paper E x 13.5 (folio) size 60 gsm (Office Pro)	50	229.50	11,475.00
4	piece	Folder Pressboard Legal Color White (System)	50	4.50	225.00
5	piece	Gel Pen 0.5mm Blue (My Gel)	70	21.00	1,470.00
6	piece	Gel Pen 0.5mm Black (My Gel)	80	21.00	1,680.00
7	piece	Note Pad 3' x 2' (HBW)	20	12.00	240.00
8	piece	Note Pad 3' x 3' (HBW)	20	15.00	300.00
9	piece	Mouse Wireless (HP)	5	370.00	1,850.00
10	piece	Paper Photo semi-glossy A4 (Generic)	100	6.00	600.00
11	pack	Paper Sticker High gloss sheet friendly A4 size 10pcs/pack (Kodak)	20	55.50	1,110.00
12	piece	Rollerball pens 0.5mm Black (HBW)	30	40.50	1,215.00
13	piece	Rollerball pens 0.5mm Blue (HBW)	30	40.50	1,215.00
14	piece	Sign Pen 0.7mm fine pen Black (My Gel)	40	21.00	840.00
15	piece	Sign Pen 0.7mm fine pen Blue (My Gel)	40	21.00	840.00
16	roll	Tape Masking 24mm (1") 50 meters (King Tape)	30	55.50	1,665.00
17	roll	Tape Masking 48mm (2") 50 meters (King Tape)	30	111.00	3,330.00
18	roll	Tape Packaging 48mm (2") Color Brown 50 meters (Croco)	30	29.00	870.00
19	roll	Tape Transparent 24mm (1") 50 meters (Croco)	30	16.00	480.00
20	roll	Tape Transparent 48mm (2") 50 meters (Croco)	30	29.00	870.00
21	pack	Battery Alkaline AAA (Energizer)	17	121.00	2,057.00
22	piece	Extension Cord 6 gang 6 meters (Omni)	3	1,732.50	5,197.50
23	piece	Universal Outlet 2 gang with PVC box (Roya)	3	312.00	936.00
24	can	Insecticide Spray Aerosol type 500ml/min (Baygon)	3	329.00	987.00
25	piece	Desk Tray Organizer metal 3 layer (Generic)	3	566.00	1,698.00
26	piece	Tape Carbon (Carbonless) 24mm (1") 50 meters (Trodat)	7	1,005.00	7,035.00
27	piece	Date Stamp Adjustable Self-Inking Day/Month/Year (Trodat)	4	323.50	1,294.00
28	Bottle	Ink Cartridge Epson L-5190 Series 003 Black (Epson)	8	306.00	2,448.00
29	Bottle	Ink Cartridge Epson L-5190 Series 003 Cyan (Epson)	6	330.00	1,980.00
30	Bottle	Ink Cartridge Epson L-5190 Series 003 Magenta (Epson)	6	330.00	1,980.00
31	Bottle	Ink Cartridge Epson L-5190 Series 003 Yellow (Epson)	6	330.00	1,980.00
32	Cartridge	Ink Cartridge HP #950 Black (HP)	8	543.00	4,344.00
33	Bottle	Ink Bottle HP GT53 XL Black Original (HP)	8	306.00	2,448.00
34	Bottle	Epson Ink 008 Black 127ml (Epson)	10	993.25	9,932.50
35	Bottle	Epson Ink 008 Cyan 70ml (Epson)	5	774.00	3,870.00
36	Bottle	Epson Ink 008 Magenta 70ml (Epson)	5	774.00	3,870.00
37	Bottle	Epson Ink 008 Yellow 70ml (Epson)	5	774.00	3,870.00
>>>> NOTHING FOLLOWS <<<<<					
Approved Budget for the Contract: Pnp124,655.00					
PR No.: 2023-11-1372					
Prepared by: Mark Anthony Diones					

(Total Amount in Words) **One Hundred Eighteen Thousand Three Hundred Eighty-Nine Pesos and Fifty Centavos Only** **118,389.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme

Very truly yours,

Leonalie A. Malubog
 Signature over Printed Name of Supplier

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Regional Director

12-22-2023
 Date

Fund Cluster: **1**

Funds Available: **118,389.50**

DANILYN Z. GALAN
 Signature over Printed Name of Accountant III - Head, Accounting Section

ORS/BURS No.: **2023-12-1066**

Date of the ORS/BURS: **12-14-2023**

Amount: **118,389.50**



DSWD-GE-BIYA | REV 00 | 22 SEP 2023

NOTICE OF AWARD

DATE: 13 DEC 2023

Ms. Loraine A. Malubag
Authorized Representative
LAMBERT TRADING
Marcos District, Talavera Nueva Ecija

Dear Ms. Malubag :

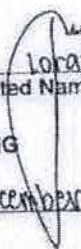
We are pleased to inform you that the RFQ No. 2023-11-1372 for the "Supply and Delivery of Additional Office Supplies for the use of all Division in DSWD FO IV- MIMAROPA (4th Quarter of 2023 use)" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bidder at a Contract Price equivalent to One Hundred Eighteen Thousand Three Hundred Eighty-Nine Pesos and Fifty Centavos Only (Php18,389.50).

Please signify your conformity by signing below and transmitting a signed copy to us

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


Loraine A. Malubag
(Signature over Printed Name of Bidder's Authorized Representative)

LAMBERT TRADING

Date: December 13, 2023

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DSWD Field Office MIMAROPA, DDOF - 1 Bontoc cor Malvar St., Malate, Manila
Website: <http://www.fofo.dswd.gov.ph> 5226 5225, 5228 5227, 5278 5211, 5279 5214, 5278 5212

