



NOTICE OF AWARD

Date: 01 DEC 2023

JENNIELYN E. BORJA
Authorized Representative
LEON CULLEN'S TRADING
1279 M Yakal St. Bambang
Sta. Cruz, Manila

Dear Ms. Borja:

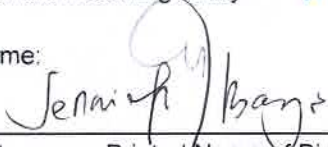
We are pleased to inform you that the RFQ No. 2023-10-1344 for "Purchase of SLP-office supplies for Regional Office Staff 4th Quarter" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Eighty-Six Thousand Five Hundred Fifty-Five Pesos and Fifty-Five Centavos Only (Php 86,555.55)

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

LEON CULLEN'S TRADING

Date: 12/15/23

PAGE 1 of 1





PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

| | |
|--|---|
| Supplier : LEON CULLEN'S TRADING | P.O. No. : 2023-12-1037 |
| Address : 1279 M Yakal St. BambangSta. Cruz, Manila | Date : December 4, 2023 |
| TIN : 256-510-774 | Mode of Procurement : SHOPPING B |

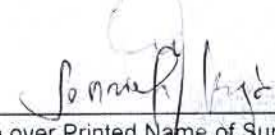
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|--|--|
| Place of Delivery : DSWD Field Office MIMAROPA (1680 F.T. Benitez cor. Malvar Sts., Malate, Manila) | Delivery Term : Full Term |
| Date of Delivery : Within thirty (30) calendar days upon receipt of approved Purchase Order (PO) | Payment Term : 15-30 days upon final inspection |


| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount | |
|--|--------|---|----------|-----------|--|------------------|
| OFFICE SUPPLIES | | | | | | |
| 1 | UNIT | Compact Calculator, Two way power source, LCD Display, with CE mark, Manufacturer must be ISO 9001:2008 Certified | 15.00 | 148.50 | 2,227.50 | |
| 2 | REAM | Paper, Copy, Multi-purpose, A4, 80gsm, 500 sheets/ream | 100.00 | 236.25 | 23,635.00 | |
| 3 | REAM | Paper, Copy, Multi-purpose, Legal size, 80gsm, 500 sheets/ream | 50.00 | 267.30 | 13,365.00 | |
| 4 | SET | Self-adhesive index tabs, Arrow shape, Size: (W) 0.47 in x (L) 1.7 in, 100 flags/set | 30.00 | 20.25 | 607.50 | |
| 5 | PACK | Sticker paper, Matte, A4 size, 100 sheets/ pack | 2.00 | 37.80 | 75.60 | |
| 6 | PIECE | Staple Wire Remover, Piler type, Heavy Duy, Push Style | 20.00 | 47.25 | 945.00 | |
| 7 | PIECE | Correction tape, 5mm x 10m | 24.00 | 33.75 | 810.00 | |
| 8 | PACK | Microfiber towels, 12 in x 12 in, 12pcs/pack | 4.00 | 148.50 | 594.00 | |
| 9 | BOTTLE | 70% Solution Isopropyl Alcohol with Moisturizer sheets/roll; 1L pump | 20.00 | 246.71 | 4,934.20 | |
| 10 | PACK | Bathroom Tissue 3ply 450 12 roll/s/12 rolls/ pack | 5.00 | 114.75 | 573.75 | |
| 11 | PICE | Personalized Inking Stamp 17mm x 43mm up to 6 lines and 43 characters, black ink | 10.00 | 2,048.20 | 20,482.00 | |
| 12 | PIECE | Extension Wheel 15-Meter Cord Length 10A, With overheating protection button; power leakage/surge safety breaker, rapid flame retardant (trusted brand) | 3.00 | 2,700.00 | 8,100.00 | |
| 13 | PACK | Vinyl Inkjet Sticker, A4 size, A4 size, waterproof, white glossy, 20 sheets/pack | 10.00 | 249.75 | 2,497.50 | |
| 14 | PACK | Vinyl Inkjet Sticker, A4 size, A4 size, waterproof, semi-clear, 20 sheets/pack | 10.00 | 249.75 | 2,497.50 | |
| 15 | PACK | Board Paper, Plain, White, A4 Size, at 140 gsm, 10 sheets/pack | 20.00 | 37.80 | 756.00 | |
| 16 | PACK | Board Paper, Plain, White, A4 Size, at least 200 gsm, 10 sheets/pack | 20.00 | 47.25 | 945.00 | |
| 17 | BOX | Board Paper, Plain, White, Legal size, at least 200 gsm, sheet/pack | 10.00 | 67.50 | 675.00 | |
| 18 | BOX | Hi-Tecpoint Rollerball pen, Tip size: 0.5 mmWriting width: 0.30mm, Ink Color: Black, 12pcs/box | 10.00 | 67.50 | 675.00 | |
| 19 | BOX | Hi-Tecpoint Rollerball pen, Tip size: 0.5 mmWriting width: 0.30mm, Ink Color: Blue, 12pcs/box | 10.00 | 67.50 | 675.00 | |
| 20 | BOX | Backfold clip, 50mm, 12pcs/box | 10.00 | 67.50 | 675.00 | |
| 21 | BOX | Box Backfold clip, 32mm, 12pcs/box | 10.00 | 41.85 | 418.50 | |
| 22 | BOX | Backfold clip, 25mm, 12pcs/box | 10.00 | 25.65 | 256.50 | |
| 23 | BOX | Box Backfold clip, 19mm, 12pcs/box | 10.00 | 13.50 | 135.00 | |
| <p>Contact Person: Ms. Princess Amerah G. Lucman, PDO II (AO IV) Contact No. 0908-698-6695 Approved Budget for the Contract: 96,750.00 PR No.: 2023-10-1344 Purpose: Purchase of SLP-office supplies for Regional Office Staff 4th Quarter Prepared by: Mark Anthony A. Luz</p> | | | | | | |
| (Total Amount in Words) | | | | | Eighty-Six Thousand Five Hundred Fifty-Five Pesos and Fifty Centavos only | 86,555.55 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:


Signature over Printed Name of Supplier

Date 12/27/23

Very truly yours, 

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized
Regional Director

| | |
|---|--|
| Fund Cluster : 101 Funds Available : 86,555.55  DANILYN T. GALAN, CPA Signature over Printed Name of Accountant III/ Head, Accounting Section | ORS/BURS No. : D2-101101-2023-12-4799 Date of the ORS/BURS: 12/11/2023 Amount : 86,555.55 |
|---|--|