



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : MOSTACO MARKETING	P.O. No. : 2024-02-0037
Address : 68A Lalaine Bennet St. BF Resort Village Las Pinas	Date : February 16 2024
TIN :	Mode of Procurement : SHOPPING B

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila)	Delivery Term : Full Term
Date of Delivery : Fifteen (15) Calendar days upon receipt of approved Purchase Order (P.O)	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Bottle	Ink Cartridge, Epson L-5190, 003, Black	10	240.00	2,400.00
2	Bottle	Ink Cartridge, Epson L-5190, 003, Cyan	7	240.00	1,680.00
3	Bottle	Ink Cartridge, Epson L-5190, 003, Magenta	7	240.00	1,680.00
4	Bottle	Ink Cartridge, Epson L-5190, 003, Yellow	7	240.00	1,680.00
7	Bottle	Ink Bottle, Hp, GT53 XL, Black, Original	10	350.00	3,500.00
8	Bottle	Ink Bottle, Hp, GT52 Cyan 3pcs, Magenta 3pcs and Yellow 4pcs	10	265.00	2,650.00
9	Bottle	Ink Cartridge, Epson L565 series, T664, Black	7	240.00	1,680.00
10	Bottle	Ink Cartridge, Epson L565 series, T664, Cyan	7	240.00	1,680.00
11	Bottle	Ink Cartridge, Epson L565 series, T664, Magenta	7	240.00	1,680.00
12	Bottle	Ink Cartridge, Epson L565 series, T664, Yellow	7	240.00	1,680.00
13	Bottle	Epson Ink 008, Black, 127 ml	10	690.00	6,900.00
14	Bottle	Epson Ink 008, Cyan, 70 ml	6	690.00	4,140.00
15	Bottle	Epson Ink 008, Magenta, 70 ml	6	690.00	4,140.00
16	Bottle	Epson Ink 008, Yellow, 70 ml	6	690.00	4,140.00
*** Nothing Follows***					
					39,630.00
Approved Budget for the Contract: PhpPhp 50,240.00					
PR No.: 2024-02-0093A					
Purpose: Purchase of Office Supplies and Materials for the use of all Division in DSWD FO MIMAROPA for the 1st Quarter of 2024					
Prepared by: Mark Anthony Diones					

(Total Amount in Words)	Thirty-Nine Thousand Six Hundred Thirty Pesos Only	39,630.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____

JOJE R. VELINA
Signature over Printed Name of Supplier

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director X

Date **2.28.24**

Fund Cluster : 1 01 Funds Available : 39,630.00 DANILYN T. GALAN Signature over Printed Name of Accountant III - Head, Accounting Section	ORS/BURS No. : <u>02-1111-24-02-0705</u> Date of the ORS/BURS: <u>Feb 21, 2024</u> Amount : <u>39,630.00</u>
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NOTICE OF AWARD

DATE: 15 FEB 2024

Ms. Jojie R. Velina
Authorized Representative
MOSTACO MARKETING
68A Lalaine Bennet St. BF Resort Village Las Pinas

Dear **Ms. Velina**:

We are pleased to inform you that the RFQ No. 2024-02-0093A for the "Supply and Delivery of Office Supplies and Materials for the use of all Division in DSWD FO MIMAROPA for the 1st Quarter of 2024" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bidder at a Contract Price equivalent to Thirty-Nine Thousand Six Hundred Thirty Pesos Only (Php39,630.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


JOJIE R. VELINA

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 2.28.24