



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier: **LEON CULLENS TRADING** P.O. No.: **2024-02-0028**  
 Address: **1279 M. Yakal St. Bambang Sta Cruz Manila** Date: **February 8 2024**  
 TIN: \_\_\_\_\_ Mode of Procurement: **NP-SVP**

Gentlemen  
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: **DSWD MIMAROPA (580 F.T. Bontec cor. Malvar St. Malate Manila)** Delivery Term: **Full Term**  
 Date of Delivery: **Within 15 Calendar days upon receipt of approved Purchase Order (P.O.)** Payment Term: **15-30 days upon final inspection**


Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<b>PURCHASE OF 4-LAYER LATERAL FILING CABINET</b> ** Dimension: 35.43 inches (L) x 17.72 inches (W) x 52.3 inches (H) ** Anti-Tilt ** Central Locking ** Punched Holes for Folders ** Plastic Divider ** Movable Hanger ** With Name Holder ** Color: Beige  Delivery Period: 7 CD after receipt of approved PO Delivery Place: DSWD MIMAROPA (580 F.T. Bontec cor. Malvar St. Malate Manila) Contact Person: Kenneth M. Montenegro *** Nothing Follows***	3	14,999.00	44,997.00
Approved Budget for the Contract: Php53,295.00 PR No.: 2024-01-0043 Purpose: PURCHASE OF 4-LAYER LATERAL FILING CABINET Prepared by: Mark Anthony Diones					44,997.00

**COMMISSION ON AUDIT**  
**RECEIVED BY** \_\_\_\_\_  
**DATE** 2/21/24

(Total Amount in Words) **Forty-Four Thousand Nine Hundred Ninety Seven Pesos Only** 44,997.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms

  
 Signature over Printed Name of Supplier

Date 2/21/24

Very truly yours

  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director

Fund Cluster: 1-01  
 Funds Available: 44,997.00  
 Signature over Printed Name of Accountant III - Head, Accounting Section  
  
**DANILYA GALAN**

ORS/BURS No.: DSWD-MIM-24-01-0028  
 Date of the ORS/BURS: Feb 12, 2024  
 Amount: 44,997.00

## NOTICE OF AWARD

DATE: 06 FEB 2024

Mrs. Jennielyn Borja  
Authorized Representative  
LEON CULLENS TRADING  
1279 M. Yakal St. Banbang Sta Cruz Manila

Dear Mrs. Borja:

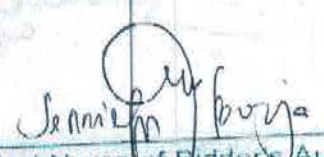
We are pleased to inform you that the RFQ No. 2024-01-0043 for the "Purchase of 4 Layer Lateral Filing Cabinet" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bidder at a Contract Price equivalent to Forty-Four Thousand Nine Hundred Ninety Seven Pesos Only (Php44,997.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
(Signature over Printed Name of Bidder's Authorized Representative)

**LEON CULLENS TRADING**

Date: 2/21/24