

## NOTICE OF AWARD

Date: 22 FEB 2024

**MS. JOJIE R. VELINA**  
Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet St., BF Resort Village, Las Pinas City


Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2024-02-0116 for "Supply and Delivery of Office Supplies for Pantawid RPMO for 1st Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Fifty One Thousand Four Hundred Twenty Five Pesos Only (Php51,425.00)**.

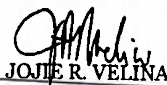
Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

  
JOJIE R. VELINA

(Signature over Printed Name of Bidder's Authorized Representative)

**MOSTACO MARKETING**

Date: 2.29.24



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>MOSTACO MARKETING</b>	P.O. No. <b>2024-02-0073</b>
Address : <b>68A Lalaine Bennet St., BF Resort Village, Las Pinas City</b>	Date : <b>Feb. 26, 2024</b>
TIN :	Mode of Procurement : <b>Shopping-B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>DSWD Mimaropa, 1680 F.T. Benitez corner Malvar Sts., Malate, Manila</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>Twenty (20) Calendar Days after receipt of Approved Purchase Order</b>	Payment Term : <b>15-30 days upon final inspection</b>

Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID RPMO FOR 1ST QUARTER, 2024</b>					
1	jar	GLUE, all-purpose, 200 grams - KIPPY 200 GRAMS	10	91.00	910.00
2	box	STAPLE WIRE, standard - BOSS/GT/WELLS	5	30.00	150.00
3	roll	TAPE, masking, 24mm - EXCEL 20Y	10	29.00	290.00
4	roll	TAPE, masking, 48 mm - EXCEL 20Y	10	63.00	630.00
5	roll	TAPE, packaging, 48 mm - EXCEL 50M	50	24.00	1,200.00
6	roll	TAPE, transparent, 24mm - EXCEL 50M	100	15.00	1,500.00
7	tube	BLADE, for general purpose cutter/utility knife - CUTTER BLADE ORDINARY BIG	10	19.00	190.00
8	piece	CALCULATOR, Compact, 12 digits - CASIO MX12B	5	358.00	1,790.00
9	box	CLIP, backfold, 19mm - BOSS/DIAMOND	10	15.00	150.00
10	box	CLIP, backfold, 25mm - BOSS/DIAMOND	5	20.00	100.00
11	box	CLIP, backfold, 32mm - BOSS/DIAMOND	5	28.00	140.00
12	box	CLIP, backfold, 50mm - BOSS/DIAMOND	5	72.00	360.00
13	piece	DATA FILE BOX - MAG BOX SINGLE	30	91.00	2,730.00
14	pack	FOLDER, L-type, A4 - L TYPE CLEAR 50S	1	260.00	260.00
15	pack	FOLDER, L-type, Legal - L TYPE CLEAR 50S	1	293.00	293.00
16	box	FOLDER, pressboard, 100pieces/box - VECO PB LOCAL GREEN 100S	2	1,560.00	3,120.00
17	set	MARKER, Flourescent, 3 colors per set, assorted colors - EXCEL (GREEN, ORANGE, YELLOW)	15	39.00	585.00
18	piece	MARKER, Permanent, Black - HBW	20	13.00	260.00
19	piece	MARKER, Whiteboard, Black - EXCEL	10	17.00	170.00
20	pair	SCISSORS, symmetrical/asymmetrical - 8"BOSS/PREVAILED/UK	10	37.00	370.00
21	piece	STAPLER, standard type - #35 BOSS/PREVAILED	10	94.00	940.00
22	piece	STAPLE REMOVER, plier-type - PLIER JOY/HBW/UK	10	56.00	560.00
23	pad	NOTEPAD, stick-on, 76mm x 100mm (3" x 4") - BOSS/HBW/ACURA	20	25.00	500.00
24	pad	NOTEPAD, stick-on, 76mm x 76mm (3" x 3") - BOSS/HBW/ACURA	20	17.00	340.00
25	pack	PAPER, parchment, 10pieces/pack - GOODDEAL A4,80GSM,10S	5	29.00	145.00
26	piece	RECORD BOOK, 300 PAGES - OFFICIAL VISION	5	141.00	705.00
27	piece	RECORD BOOK, 500 PAGES- OFFICIAL VISION	5	179.00	895.00
28	pack	LAMINATING FILM, A4, 100 pieces/pack- LCT LAM FILM 125 MICRONS	1	624.00	624.00
29	pack	STICKER PAPER, A4, 10pieces/pack - VECO/ACACIA GLOSSY A4 10S	2	43.00	86.00
30	roll	DOUBLE SIDED TAPE, 1" - EXCEL 24MMX10M TISSUE TYPE NO FOAM	5	20.00	100.00
31	pack	COLORLED PAPER, assorted colors, 100pieces/pack - VECO CONSTRUCTION A4 REPACK 100S	5	195.00	975.00
32	piece	SIGN PEN, black, 0.5mm - ENERGEL 0.5	100	107.00	10,700.00
33	piece	SIGN PEN, blue, 0.5mm - ENERGEL 0.5	100	107.00	10,700.00
34	piece	BALLPOINT PEN, black - HBW	64	4.00	256.00
35	piece	BALLPOINT PEN, blue- HBW	64	4.00	256.00
36	piece	SELF INKING STAMP, with sttached layout - CUSTOMIZED TRODAT/SHINY SELFINKING	4	1,680.00	6,720.00
37	piece	DATER, self inking - SHINY SELF INKING MINI DATER S300	5	345.00	1,725.00
*****nothing follows*****					
page 1 of 1					
Approved Budget for the Contract: Php53,556.19					
PR No. <b>2024-02-0116</b>					
Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID RPMO FOR 1ST QUARTER, 2024					
Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words)	Fifty One Thousand Four Hundred Twenty Five Pesos Only	51,425.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p align="center">  <b>JOJE R. VELINA</b>  Signature over Printed Name of Supplier</p> <p align="center">2.29.24  Date</p>	<p>Very truly yours,</p> <p align="center">  <b>LEONARDO C. REYNOSO, CESO III</b>  Signature over Printed Name of Authorized Official  <b>Regional Director</b></p>
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Fund Cluster : <b>01-101</b> Funds Available : <b>51,425.00</b> <p align="center">  <b>DANILYN T. GALAN</b>  Signature over Printed Name of Accountant III / Section Head, Accounting Section</p>	ORS/BURS No. : <b>2024-02-0845</b> Date of the ORS/BURS: <b>2/26/24</b> Amount : <b>51,425.00</b>
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Philippine Government Electronic Procurement System

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Procurement Opportunities

**Award Notice Abstract (Ref No.: 4715304)**

**Status: Updated**

<p><b>Reference Number:</b> 10554858</p> <p><b>Control Number:</b> 2024-02-0116</p> <p><b>Bid Notice Title:</b> 2024-02-0116 - Supply and delivery of office supplies in DSWD MIMAROPA for RPMO Pantawid staff use for the 1st Quarter</p> <p><b>Approved Budget:</b> Php53,556.19</p> <p><b>Procurement Mode:</b> Shopping - Ordinary/Regular Office Supplies &amp; Equipment (Sec. 52.1.b)</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Office Supplies and Devices</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Metro Manila</p> <p><b>Delivery Period:</b> 20 Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p style="text-align: center;"><b>Office Supplies and Devices</b></p> <p><b>Awardee :</b> MOSTACO MARKETING</p> <p><b>Address :</b> 68A Lalaine Bennet Street BF Resort Village, Barangay Talon Dos Las Piñas City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Jojie Repia Velina</p> <p><b>Designation :</b> Sole Proprietor</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 65%;">Product/Service/Project Name</th> <th style="width: 30%;">Budget</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Office Supplies and Devices, Supply and delivery of office supplies in DSWD MIMAROPA for RPMO Pantawid staff use for the 1st Quarter, 44120000, 1, Lot</td> <td style="text-align: right;">Php53,556.19</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest calculated and responsive bidder.</p>	#	Product/Service/Project Name	Budget	1	Office Supplies and Devices, Supply and delivery of office supplies in DSWD MIMAROPA for RPMO Pantawid staff use for the 1st Quarter, 44120000, 1, Lot	Php53,556.19	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php51,425.00</p> <p><b>Award Date:</b> 22-Feb-2024</p> <p><b>Publish Date:</b> 01-Mar-2024</p> <p><b>Date Last Updated:</b> 01-Mar-2024</p> <p><b>Contract Number:</b> 2024-02-0073</p> <p><b>Proceed Date:</b> 29-Feb-2024</p> <p><b>Contract Effectivity Date:</b> 29-Feb-2024</p> <p><b>Contract End Date:</b> 20-Mar-2024</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 01-Mar-2024</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 4</p>
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