



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

|  |                                    |
|--|------------------------------------|
| Supplier: <b>REG HOTEL INC.</b>          | P.O. No: <b>2024-03-0126</b>       |
| Address: <b>EDSA, Cubao, Quezon City</b> | Date: <b>March 12, 2024</b>        |
| TIN                                      | Mode of Procurement: <b>NP-LQV</b> |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein.

|   |   |
|---|---|
| Place of Delivery: <b>Hotel within Metro Manila</b> | Delivery Term: <b>FOB Destination</b>                 |
| Date of Delivery: <b>March 20-22, 2024</b>          | Payment Term: <b>15-30 days upon final inspection</b> |

| Stock/Property No. | Unit | Description  | Quantity | Unit Cost | Amount            |
|--------------------|------|--|----------|-----------|-------------------|
| 1                  | pax  | <p>Board and lodging for the conduct of Consultation &amp; Orientation to Selected LGU on the EPAHP Program and CBO mapping workshop.</p> <p><b>Preferred Venue: Hotel within Metro Manila</b></p> <p><b>Date of Activity: March 20-22, 2024</b></p> <p><b>Check In Date and Time:</b><br/>March 19, 2024; 6:00 PM for Secretariat (5 pax)<br/>March 20, 2024; 12:00 PM for Participants( 37 pax) (Early Check In)</p> <p><b>Check Out Date and Time:</b> March 22,2024 for all; 12:00 PM</p> <p><b>Room Sharing:</b> Airconditioned, Triple and/or double sharing with <b>INDIVIDUAL BED PER PAX</b> and bathrooms with Hot and Cold Shower with enough toiletries (toilet, toothpaste, soap, and shampoo) drinking water with utensils, coffee, wif, tv with cable connection, with available iron for clothes.</p> <p><b>Meal Schedule:</b><br/>March 19, 2024: Dinner for 5 pax (Secretariat)<br/>March 20, 2024: 5 pax (Breakfast)<br/>March 20, 2024: 42 pax (Lunch, PM Snacks, Dinner)<br/>March 21, 2024: 42 pax (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner)<br/>March 22, 2024: (Breakfast, AM Snacks, Lunch)</p> <p><b>Type of Food Serving</b><br/><b>Managed Buffet:</b> Breakfast(6 am), Lunch(12 nn) and Dinner (6 pm)<br/><b>Plated Snacks:</b> AM Snacks 9:30 am, PM Snacks 3 pm</p> <p><b>Menu Selection:</b> The hotel to submit menu 3 main dish including vegetables, soup, dessert</p> <p><b>No repeating meal per menu</b></p> <p>Hotel will submit proposed menu of the day a week before the training schedule.</p> <p>Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters</p> <p><b>Inclusion:</b><br/>Structurally sound and safe for occupancy with enough Fire escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs<br/>Facilities must be PWD and Senior Citizens-Friendly<br/>*Use of Airconditioned function room (can accommodate 100 pax) and Guest Rooms with cable TV<br/>The Session Hall/Function Hall/Conference Hall is free noise which is detrimental to the event/activity/meeting<br/><b>FREE</b> Wi-fi access to both Guest/ Function Halls and Rooms.<br/><b>Free</b> Hygiene Kit for all participants (Facemask)<br/><b>*Free</b> flowing of Brewed Coffee and Tea/Drinking Water</p> <p>Atleast two (2) Hotel Attendant/Staff available at any given time during session to assist the Secretariat with Logistic Concerns<br/>*Two (3) Tarpaulin free of charge<br/>- Back drop Tarpaulin (10L x 4H)<br/><b>*Free two (2) complimentary room for the guest ( will be utilized if the guest will stay in the venue the activity)</b></p> <p><b>Function Room Arrangements:</b><br/>*<b>FREE</b> use of Fully-Airconditioned Session Hall/Conference Room, spacious for activities and can accommodate 42 participants<br/>*No obstructing pillars in the Conference Hall/Room and should be high ceiling<br/>*Tables and chairs: Classroom type<br/>*Strong Wi-Fi connection (free of charge) for Conference Hall and Room<br/>*<b>FREE</b> Use of Projector with Screen with splitter, Good to High-Quality Audio System, with at least 3-4 wireless microphones, availability of electric outlets and extension cords in the Conference Hall, Rostrum with 1 Philippine Flagpole and other Amenities<br/>*<b>FREE</b> Pencil/Ballpen and Notepads for the participants daily</p> <p align="center">***nothing follows***</p> <p><b>APPROVED BUDGET FOR THE CONTRACT</b> Two Hundred Eighteen Thousand Four Hundred Pesos Only (Php 218,400.00)<br/><b>PR No.: 2024-02-0185</b></p> <p><b>PURPOSE:</b> Board and lodging for the conduct of Consultation &amp; Orientation to Selected LGU on the EPAHP Program and CBO mapping workshop<br/><b>Prepared by: Mark Anthony A. Luz</b></p> | 42       | 2,600.00  | 218,400.00        |
|                    |      | Guaranteed pax: 39 pax   |          |           |                   |
|                    |      | <b>NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</b>  |          |           |                   |
|                    |      | <b>TOTAL</b>   |          |           | <b>218,400.00</b> |

(Total Amount in Words) **Two Hundred Eighteen Thousand Four Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

|   |   |
|---|---|
| <p>Conforme:</p> <p align="center"><i>Mildred M. ...</i><br/><b>Mildred M. ...</b><br/>Signature over Printed Name of Supplier<br/><b>March 19, 2024</b><br/>Date</p> | <p>Very truly yours,</p> <p align="center"><i>Leonardo C. Reynoso, Cesos III</i><br/><b>LEONARDO C. REYNOSO, CESOS III</b><br/>Signature over Printed Name of Authorized Official<br/>Regional Director</p> |
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|   |  |
|---|--|
| <p>Fund Cluster: <b>101</b></p> <p>Funds Available: <b>218,400.00</b></p> <p align="center"><i>Danilyn T. ...</i><br/><b>DANILYN T. ...</b><br/>Signature over Printed Name of Accountant/Head of Accounting<br/>Accountant III - Accounting Section Head</p> | <p>ORS/BURS No.: <b>02-10101-2024-03-1735</b></p> <p>Date of the ORS/BURS: <b>3/19/2024</b></p> <p>Amount: <b>218,400.00</b></p> |
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### NOTICE OF AWARD

Date: 08 MAR 2024

**MILDRED TUJAN**  
Authorized Representaive  
**RED HOTEL INC.**  
EDSA, Cubao, Quezon City

Dear Ms. Tujan:

We are pleased to inform you that the RFQ No. 2024-02-0185 is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid for the Board and Lodging for the conduct of Consultation & Orientation to Selected LGU on the EPAHP Program and CBO mapping Workshop at a Contract Price amounting to Two Hundred Eighteen Thousand Four Hundred Pesos Only (Php 218,400.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

**RED HOTEL INC.**

Date: March 19, 2024





Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

**Award Notice Abstract (Ref No.: 4758580)**

**Status: Updated**

| <p><b>Control Number:</b><br/>2024-02-0185</p> <p><b>Approved Budget:</b><br/>Php218,400.00</p> <p><b>Procurement Mode:</b><br/>Negotiated Procurement -<br/>Lease of Real Property<br/>(Sec. 53.10)</p> <p><b>Classification:</b><br/>Goods - General Support<br/>Services</p> <p><b>Category:</b><br/>Travel, Food, Lodging and<br/>Entertainment Services</p> <p><b>Applicable<br/>Procurement Rules:</b><br/>Implementing Rules and<br/>Regulations</p> <p><b>Funding Source:</b><br/>Government of the<br/>Philippines (GOP)</p> <p><b>Funding Instrument:</b><br/>General Appropriations<br/>Act</p> <p><b>Contract Duration:</b><br/>3Day/s</p> <p><b>Contact Person:</b><br/>Harvy Calabio</p> <p><b>Created By:</b><br/>Harvy Calabio</p> | <p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b><br/>1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Board and lodging for the conduct of Consultation &amp; Orientation to Selected LGU on the EPAHP Program and CBO mapping workshop</b></p> <p><b>Awardee :</b> REDHOTEL INC<br/><b>Address :</b> 627 EDSA Cubao, Quezon City Manila Quezon City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Mariel Danica Umayam<br/><b>Designation :</b> Sales Executive</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Board and lodging, see the attach file, 90111601, 1, Lot</td> <td>Php218,400.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b><br/>Single calculated and responsive bidder.</p> | Line Item     |  |  | # | Product/Service/Project Name | Budget | 1 | Board and lodging, see the attach file, 90111601, 1, Lot | Php218,400.00 | <p><b>Award Type:</b><br/>Award Notice</p> <p><b>Contract Amount:</b><br/>Php218,400.00</p> <p><b>Award Date:</b><br/>08-Mar-2024</p> <p><b>Publish Date:</b><br/>26-Mar-2024</p> <p><b>Date Last Updated:</b><br/>26-Mar-2024</p> <p><b>Contract Number:</b><br/>2024-03-0125</p> <p><b>Proceed Date:</b><br/>19-Mar-2024</p> <p><b>Contract Effectivity Date:</b><br/>19-Mar-2024</p> <p><b>Contract End Date:</b><br/>22-Mar-2024</p> <p><b>Created By:</b><br/>Harvy B. Calabio</p> <p><b>Date Created:</b><br/>26-Mar-2024</p> <p><b>Approver:</b><br/>Harvy B. Calabio</p> <p><b>View Documents:</b><br/>3</p> |
|--|--|---------------|--|--|---|------------------------------|--------|---|--|---------------|--|
| Line Item  |  |               |  |  |   |                              |        |   |  |               |  |
| #  | Product/Service/Project Name   | Budget        |  |  |   |                              |        |   |  |               |  |
| 1  | Board and lodging, see the attach file, 90111601, 1, Lot   | Php218,400.00 |  |  |   |                              |        |   |  |               |  |