

NOTICE OF AWARD

Date: 03 APR 2024

MS. JOJIE R. VELINA

Proprietor

MOSTACO MARKETING

68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2024-03-0265 for "Supply and Delivery of Office Supplies for Pantawid POO, Oriental Mindoro for 1st Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Eleven Thousand and Fifty Eight Pesos Only (Php111,058.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


JOJIE R. VELINA

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 04/11/24



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : MOSTACO MARKETING	P.O. No. 2024-04-0175
Address : 68 A Lalaine Bennet St., BF Resort Village, Las Pinas City	Date : April 4, 2024
TIN :	Mode of Procurement : Shopping-B

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pantawid Provincial Operation Office, 2nd Floor, RKT Building, JP Rizal St., cor. Bayabas St., Brgy. Lalud, Calapan City, Oriental Mindoro	Delivery Term : FOB Destination
Date of Delivery : Twenty (20) Calendar Days after receipt of Approved Purchase Order	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ORIENTAL MINDORO FOR 1ST QUARTER, 2024					
1	jar	GLUE, all-purpose, 200 grams - KIPPY 200GRAMS	4	91.00	364.00
2	box	STAPLE WIRE, standard #35 - BOSS/GT/WELLS	45	29.00	1,305.00
3	roll	TAPE, masking, 48 mm - EXCEL 20Y	1	29.00	29.00
4	roll	TAPE, packaging, 48 mm - EXCEL 50M	39	24.00	936.00
5	roll	TAPE, transparent, 24mm - EXCEL 50M	6	15.00	90.00
6	roll	TAPE, transparent, 48 mm - EXCEL 50M	34	24.00	816.00
7	box	CLIP, backfold, 19mm - BOSS/DIAMOND	24	15.00	360.00
8	box	CLIP, backfold, 25mm - BOSS/DIAMOND	24	20.00	480.00
9	box	CLIP, backfold, 32mm - BOSS/DIAMOND	24	28.00	672.00
10	box	CLIP, backfold, 50mm - BOSS/DIAMOND	12	71.00	852.00
11	piece	CORRECTION TAPE, film based type, 8meters - PREVAILED 8M	138	20.00	2,760.00
12	piece	DATA FILE BOX - MAGAZINE BOX SINGLE	12	91.00	1,092.00
13	box	FASTENER, metal, non-sharp edges, 50sets/box - TIGER	18	46.00	828.00
14	pack	FOLDER with tab, Legal, 100pieces/box - TAGBOARD 100S	1	540.00	540.00
15	piece	MARKER, Permanent, Black - HBW	42	13.00	546.00
16	piece	MARKER, Whiteboard, Black - EXCEL	24	17.00	408.00
17	box	PAPER CLIP, vinyl/plastic coated, 33mm - RAMBO/PRINCE	3	10.00	30.00
18	box	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm - RAMBO/PRINCE	21	21.00	441.00
19	piece	STAPLE REMOVER, plier-type - PLIER JOY/HBW/UK	6	56.00	336.00
20	pad	NOTEPAD, stick-on, 76mm x 76mm (3" x 3") - BOSS/HBW/ACURA	84	20.00	1,680.00
21	ream	PAPER, MULTICOPY A4, 80gsm - CROCO 80GSM	216	211.00	45,576.00
22	ream	PAPER, MULTICOPY LEGAL, 80 gsm - CROCO 80GSM	70	240.00	16,800.00
23	piece	TONER, LASER JET PRO MFP 4103fdn (Office Use) - HP 151A	1	7,845.00	7,845.00
24	piece	Brother Ink LC3617 - Black - BROTHER LC-3617	5	695.00	3,475.00
25	piece	Brother Ink LC3617 - Magenta- BROTHER LC-3617	1	595.00	595.00
26	piece	Brother Ink LC3617 - Cyan - BROTHER LC-3617	1	595.00	595.00
27	piece	Brother Ink LC3617 - Yellow - BROTHER LC-3617	1	595.00	595.00
28	piece	BALLPOINT PEN 0.5 Black - HBW	225	4.00	900.00
29	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip - P537 0.5 GEL	99	15.00	1,485.00
30	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip - P537 0.5 GEL	50	15.00	750.00
31	pack	Specialty Paper Velum A4 size - SPECIALTY ELIT A4, 80GSM 10S WHITE	10	31.00	310.00
32	piece	EPSON universal ink black, 6641 - EPSON T664	3	240.00	720.00
33	piece	EPSON Ink CYAN T6642 - EPSON T664	1	240.00	240.00
34	piece	EPSON Ink MAGENTA T6643 - EPSON T664	1	240.00	240.00
35	piece	EPSON Ink YELLOW T6644 - EPSON T664	1	240.00	240.00
36	box	Fastener (plastic), 50pieces/box - RAMBO/PRINCE	1	32.00	32.00
37	piece	INK EPSON 001, Black - EPSON 001	14	245.00	3,430.00
38	piece	Daily Time Record (DTR) Civil Service Form No. 48 - DTR FORM 48 100S	3	77.00	231.00
39	piece	White Board (4x4 in size) - WB 4X4 WITH FRAME NO STAND	1	1,950.00	1,950.00
40	piece	INK EPSON 003 (CYAN) - EPSON OO3	9	240.00	2,160.00
41	piece	INK EPSON 003 (BLACK) - EPSON OO3	12	240.00	2,880.00
42	piece	INK EPSON 003 (MAGENTA) - EPSON OO3	9	240.00	2,160.00
43	piece	INK EPSON 003 (YELLOW) - EPSON 003	3	240.00	720.00
44	piece	Foldable Clipboard with Cover Leather (A4) - CLIPBOARD FOLDER W COVER A4	3	68.00	204.00
45	bottle	INK BOTTLE, BROTHER BT5000Y, YELLOW, 48.8ml - BROTHER BT5000	1	350.00	350.00
46	bottle	INK BOTTLE, BROTHER BT5000M, MAGENTA, 48.8ml - BROTHER BT5000	1	350.00	350.00
47	bottle	INK BOTTLE, BROTHER BT5000C, CYAN, 48.8ml - BROTHER BT5000	1	350.00	350.00
48	bottle	HP Ink 678, tricolor - HP 678	1	575.00	575.00
49	bottle	INK EPSON 001, Cyan- EPSON 001	1	245.00	245.00
50	bottle	INK EPSON 001, Magenta - EPSON 001	1	245.00	245.00
51	bottle	INK EPSON 001, Yellow - EPSON 001	1	245.00	245.00

(Total Amount in Words) **One Hundred Eleven Thousand and Fifty Eight Pesos Only** 111,058.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
JOIE R. VELINA
Signature over Printed Name of Supplier
Date: 4/11/24

Very truly yours, 
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101
Funds Available : 111,058.00
Signature over Printed Name of AO II  **Reynold Wilber L. Tonzdo**
OIC-Section Head, Accounting Section

ORS/BURS No. : 2024-04-1973
Date of the ORS/BURS: 4/5/24
Amount : 111,058.00