



**PURCHASE ORDER**  
 DSWD MIMAROPA Region  
 Entity Name

Supplier: <b>JSAVE REALTY CORP.</b>	P.O. No: <b>2024-04-0219</b>
Address: <b>E. Ponce De Leon Road, San Pedro, PPC, Palawan</b>	Date: <b>April 23, 2024</b>
TIN:	Mode of Procurement: <b>NP-LOV</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: <b>Within Palawan</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>April 29-30, 2024</b>	Payment Term: <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	Venue rental with catering services for 2 days <b>Activity: Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop</b> Venue Rental for 2 days Preferred Venue: within Palawan Guaranteed Pax: 32 pax Date and Time: April 29-30, 2024: 8:00 AM to 5:00 PM Structurally sound and safe for occupancy with enough Fire escapes, Fire Fighting Equipments. CCTV, Elevators and Stairs Facilities must be PWD and Senior Citizens-Friendly Airconditioned function/conference room (can accommodate 40pax) No obstructing pillars in the Conference Hall/Room and should be high ceiling Free use of projector with screens, sound system with 2 microphones outlets, extension cords, whiteboard, whiteboard marker and eraser. <b>APPROVED BUDGET FOR THE CONTRACT: Php 20,000.00</b>	1	10,000.00	20,000.00
2	PAX	Catering Services for 2 days Guaranteed Pax: 32 pax <b>Meal Schedule:</b> April 29-30, 2024: AM Snack ( 9:00 am), Lunch( 12:00 pm), PM Snacks (3:00 pm) <b>Type of Food Serving</b> Managed Buffet: Lunch - The hotel to submit menu 2 main dish including vegetables, dessert and soda/juice <b>Plated Snacks:</b> AM snack - Any heavy snacks, soda or juice PM snack - Pasta and soda/juice No repeating meal per menu Hotel will submit proposed menu of the day a week before the training schedule Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters Free flowing of Brewed Coffee and Tea/Drinking Water <b>APPROVED BUDGET FOR THE CONTRACT: Php 40,000.00</b>  >>>NOTHING FOLLOWS<<<  <b>TOTAL BUDGET FOR THE CONTRACT:</b> Php 60,000.00 RFQ No.: 2024-04-0330 Venue/Conference hall with Catering Services for the conduct of Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop <b>Prepared by: Mark Anthony A. Luz</b>	40	500.00	40,000.00
			<b>TOTAL</b>		<b>60,000.00</b>

(Total Amount in Words) **Sixty Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
**MARIBETH S. DECAOIA**  
 Date: **April 23, 2024**

Very truly yours  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized Official  
**LEONARDO C. REYNOSO, CESO III**  
 Regional Director

Fund Cluster: <b>101</b> Funds Available: <b>10,000.00</b> _____ <b>REYNOLD WILBERT L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II - Accounting Section Head	ORS/BURS No.: <b>62-1111-2124-01-2-99</b> Date of the ORS/BURS: <b>Apr. 23, 2024</b> Amount: <b>10,000.00</b>
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## NOTICE OF AWARD

Date: 23 APR 2024

**MARIBETH DELADIA**  
Authorized Representative  
**JSAVE REALTY CORP.**  
E. Ponce De Leon Road, San Pedro, PPC, Palawan

Dear Ms. Deladia

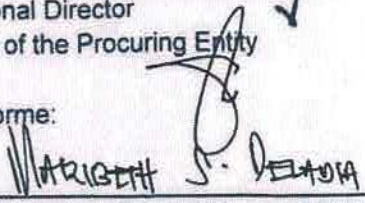
We are pleased to inform you that the RFQ No. 2024-04-0330 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Venue/Conference hall with Catering Services for the conduct of Sharing Session on Mainstreaming Process and Partnership Engagement cum Planning Workshop at a Contract Price amounting to Sixty Thousand Pesos Only (Php 60,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
MARIBETH S. DELADIA  
(Signature over Printed Name of Bidder's Authorized Representative)

**JSAVE REALTY CORP.**

Date: April 23, 2024

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DSWD Field Office MIMAROPA, 1680 F. T Benitez cor Malvar Sts., Malate, Manila  
Website: <http://www.fo4b.dswd.gov.ph> Tel Nos.: 5328-5111, 5328-5112, 5328-5113, 5328-5114, 5328-5115

