



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier: LIJANA LIFESTYLE AND LEISURE HOTEL INC.
 Address: KM 3 NORTH NATIONAL HIGHWAY SAN MIGUEL, PUERTO PRINCESA CITY, PALAWAN
 TIN: 008-296-595-000
 P.O. No.: KC-2024-05-0061
 Date: 16 May, 2024
 Mode of Procurement: Shopping for Non-consulting Services

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Location of Activity: Puerto Princesa, Palawan
 Date of Activity: June 3-7, 2024, 2024

Delivery Term: FOB Destination
 Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging with meals for 4 days Meals : AM Snack, Lunch, PM Snack and Dinner Plated : AM and PM Snacks (with cold beverage) Buffet : Breakfast, Lunch & Dinner (Minimum of 3 viands with soup, dessert/fruits and cold drinks, no repetition of meals) Title of the Activity: Work and Financial Planning Workshop FY 2025 Preferred Venue: Within Puerto Princesa City, Palawan Date of Activity: June 03-07, 2024 Guaranteed Pax: 185 pax ✓ Maximum Number of Participants: 207 pax ✓ <i>Note: If the total number of participants exceed the guaranteed pax, the agency will be billed on the actual number but not more than the maximum number of participants.</i> Check In Date and Time: June 03, 2024 ; 1:00 PM Check Out Date and Time: June 07, 2024 ; 12:00 NN Airconditioned Room double or triple Sharing with individual bed per pax and free toiletries Meal Schedule: June 03, 2024 : Lunch, PM Snacks and Dinner June 04, 2024 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner June 05, 2024 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner June 06, 2024 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner June 07, 2024 : Breakfast and AM Snacks Type of Food Serving: Menu Selection: Hotel to submit menu with minimum of at least 3 viands, soup, dessert/fruits and cold drinks. Should include vegetables per meal. No repeating meal per menu and with flexibility to participants with food restrictions. Inclusion: 1. One (1) night complimentary superior room to be used by the organizers 2. Ten (10) rooms (triple sharing) to be used by participants that have flight on June 08, 2024 3. Free Van transfer of participants from Airport to Hotel and vice versa 4. Free use of LED projector and whiteboards 5. Free use of Airconditioned Conference Room. Can accommodate more than 207 pax and free from noise which is detrimental to the event. 6. Free use of three (3) Airconditioned Break-out rooms that can accommodate 60-70 pax for 1 day 7. Airconditioned Conference Room can be use starting 9:00am of Day 1 for arriving participants 8. No obstructing pillars in the conference room. 9. Availability of electric outlets and free use of extension cords. 10. With audio system and at least 10 microphones. 11. Free use of reliable and uninterruptible wifi connection. 12. Free use of parking space. 13. Free flowing coffee and drinking water. 14. Facilities must be PWD and Senior Citizen Friendly 15. Must be structurally sound, have fire escapes and firefighting equipments and CCTV 16. Free Tarpaulins/Backdrops (1-inside & 1-outside of conference hall) 17. Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar alike ***Nothing follows*** PR# KC-2024-05-0061 Approved Budget for the Contract: <u>Php2,980,800.00</u> Board and Lodging with meals for the KALAH-I-CIDSS National Work and Financial Planning Workshop for FY 2025 in Puerto Princesa City, Palawan Prepared by: <u>Sheiwe Ann M. Domingo</u></p>	207	3,600.00	2,980,800.00

(Total Amount in Words) Two Million Nine Hundred Eighty Thousand Eight Hundred Pesos Only PHP 2,980,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
 Signature over Printed Name of Supplier
 Date: May 17, 2024

Very truly yours:
 Signature over Printed Name of Authorized Regional Director

Fund Cluster: 102 5 101
 Funds Available: 2,980,800.00

 Signature over Printed Name of AOV / FA II Accounting Section

ORSBURS No.: 02-10201-2024-05-004
 Date of the ORSBURS: May 16, 2024
 Amount: 2,132,000.00

NOTICE OF AWARD

Date: 16 MAY 2024


DEVERLYN CUENCA SILVANO
Authorized Representative
LUANA LIFESTYLE AND LEISURE HOTEL INC.
KM 3 North National Highway, San Manuel
Puerto Princesa, City, Palawan

Dear **Ms. Silvano**,


We are pleased to inform you that the RFQ No. KC-2024-05-0061 for the "Board and Lodging with meals for the KALAHI-CIDSS National Work and Financial Planning Workshop for FY 2025 in Puerto Princesa City, Palawan" is hereby awarded to you as the Sole Responsive Bidder at a Contract Price equivalent to **Two Million Nine Hundred Eighty Thousand Eight Hundred Pesos Only (Php2,980,800.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO G. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conformed:


DEVERLYN SILVANO
(Signature over Printed Name of Bidder's Authorized Representative)

LUANA LIFESTYLE AND LEISURE HOTEL INC.

Date: May 17, 2024