



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: APL TECH COMPUTER STORE	P.O. No.: 2024-05-0255
Address: P. Gomez St., Brgy. 1, San Jose, Occidental Mindoro	Date: MAY 3, 2024
TIN: 411-620-866-00000	Mode of Procurement: NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Piece of Delivery: SYADT Occidental Mindoro Office, Brgy. 1, Pao-asa, San Jose, Occidental Mindoro	Delivery Term: Full Term
Date of Delivery: Thirty (30) calendar days upon receipt of approved Purchase Order (PO)	Payment Term: 15-30 days upon final inspection


Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	FASTENER, Plastic coated 50 sets/box (Wells)	29	48.00	1,392.00
2	piece	ROLLER BALLPEN, Tip size 1mm Writing width 0.60mm, Black (Pilot)	10	120.00	1,200.00
3	box	GEL BALLPEN, Tip size 0.5mm, Writing width 0.30mm, Black, 12 pcs/box	13	416.00	5,408.00
4	box	GEL BALLPEN, Tip size 0.5mm, Writing width 0.30mm, Blue, 12 pcs/box	2	416.00	832.00
5	box	MARKER, Permanent broad tip, black, 12 pcs/box	2	520.00	1,040.00
6	box	CLIP, BACKFOLD, 2", 12 pcs/box	8	110.00	880.00
7	box	CLIP, BACKFOLD, 1", 12 pcs/box	20	150.00	3,000.00
8	roll	TAPE, Transparent 2" x 100 yards/roll	9	60.00	540.00
9	roll	TAPE, Double sided 2" x 100 yards/roll	7	150.00	1,050.00
10	pad	STICKY NOTE, 2" x 3" 100 sheets/pad, assorted colors	10	45.00	450.00
11	pad	STICKY NOTE, 3" x 3" 100 sheets/pad, assorted colors	10	45.00	450.00
12	pack	ENVELOPE, Expanding kraft legal size 100 pcs/pack	1	2,500.00	2,500.00
13	pack	ENVELOPE, Expanding pink legal size 100 pcs/pack	1	2,500.00	2,500.00
14	pack	ENVELOPE, Expanding yellow legal size 100 pcs/pack	1	2,500.00	2,500.00
15	pack	ENVELOPE, Expanding orange legal size 100 pcs/pack	1	2,500.00	2,500.00
16	pack	FILE FOLDER, White, legal size, 100pcs/pack	3	700.00	2,100.00
17	pack	COLORED PAPER, A4 size 100 sheets/pack	4	150.00	600.00
18	bottle	EPSON 003 ECO TANK REPLACEMENT INK, Black, 65ml (Authentic)	25	320.00	8,000.00
19	bottle	EPSON 003 ECO TANK REPLACEMENT INK, Magenta, 65ml (Authentic)	12	320.00	3,840.00
20	bottle	EPSON 003 ECO TANK REPLACEMENT INK, Cyan, 65ml (Authentic)	12	320.00	3,840.00
21	bottle	EPSON 003 ECO TANK REPLACEMENT INK, Yellow, 65ml (Authentic)	12	320.00	3,840.00
22	ream	PAPER, COPY, Multi-purpose A4 70gsm, 500 sheets/ream	70	240.00	16,800.00
23	ream	PAPER, COPY, Multi-purpose, Legal size, 70gsm, 500 sheets/ream	25	250.00	6,250.00
24	piece	STORAGE BOX, Plastic with cover, 87 Liters, high density polyethylene, very durable and impact resistance	9	980.00	8,820.00
25	piece	SCISSORS, Stainless steel, 6 inches	2	150.00	300.00
26	piece	STAPLER WITH STAPLE WIRE REMOVER, Heavy-duty, No. 35	2	250.00	500.00
27	piece	PUNCHER, Two (2) hole, heavy-duty	2	250.00	500.00
28	piece	PROJECTOR BAG, Padded	1	1,200.00	1,200.00
29	set	BROTHER TONER TN-3608 WITH DRUM DR-3608	1	5,490.00	5,490.00
30	piece	EXTENSION CORD, 4 Gang, with individual switch, 2500W 10A 250V, 1.81m cord length with overload protection, Indicator light (trusted brand)	1	1,200.00	1,200.00
					>>>> NOTHING FOLLOWS <<<<<
Approved Budget for the Contract: Php86,400.00					89,522.00
PR No.: 2024-04-0336					
Purpose: Purchase & Delivery of Office Supplies for the use of SLP-Occidental Mindoro Staff for the 2nd Quarter of CY-2024					
Prepared by: Dave T. Corcoro					

(Total Amount in Words)	Eighty-Nine Thousand Five Hundred Twenty-Two Pesos Only	89,522.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
 Signature over Printed Name of Supplier
 Date: **MAY 13 2024**

Very truly yours: 
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Regional Director

Fund Cluster: 1	ORS/BURS No.: 02-10111-2024-05-2306
Funds Available: 	Date of the ORS/BURS: MAY 11, 2024
REYNOLD WILBERT L. TONGDO	Amount: 89,522.00
Signature over Printed Name of Accountant / Head, Accounting Section	



NOTICE OF AWARD

Date: MAY 02 2024

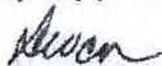
MR. ALEX P. LAMIGAS
Proprietor
APL TECH COMPUTER STORE
Gomez St., San Jose, Occidental Mindoro

Dear Mr. Lamigas:

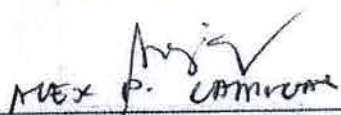
We are pleased to inform you that the RFQ No. 2024-04-0336 for the "Purchase & Delivery of Office Supplies for the use of SLP-Occidental Mindoro Staff for the 2nd Quarter of CY-2024" is hereby awarded to you as the Lowest Calculated & Responsive Bid at a Contract Price equivalent to Eighty-Nine Thousand Five Hundred Twenty-Two Pesos Only (Php 89,522.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


(Signature over Printed Name of Bidder's Authorized Representative)

APL TECH COMPUTER STORE

Date: MAY 13 2024

