

## NOTICE OF AWARD

Date: 30 APR 2024

**ANITA GOH ALARCON**  
Proprietress  
Maileen Merchandising  
Valencia Street, Model 5300,  
Puerto Princesa City, Palawan

Dear **Ms. Alarcon**:

We are pleased to inform you that the RFQ No. KC-2024-04-0057 for the "Purchase and Delivery of Training Supplies for the conduct of the Work and Financial Planning Workshop FY 2025" is hereby awarded to you as the Lowest Calculated Responsive Bidder at a Contract Price equivalent to Thirty-Four Thousand Eight Hundred Eighty-Seven Pesos Only (Php34,887.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Received by the Bidder:

  
ANITA C. GOH ALARCON  
MAILEEN MERCHANDISING  
TEL: 0202-1111

**MAILEEN MERCHANDISING**

(Signature over Printed Name)

Date: 5/17/2024



DSWD MIMAROPA Region  
PURCHASE ORDER

Supplier: <b>MAILEEN MERCHANDISING</b>	P.D No: <b>KC-2024-04-0050</b>
Address: <b>13 E. Valencia Street, Model 5300 City of Puerto Princesa, Palawan</b>	Date: <b>13-Apr-24</b>
TIN: <b>253-427-654-00000</b>	Mode of Procurement: <b>SHOPPING FOR GOODS</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: <b>SWADT Office Puerto Princesa City, Palawan</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>15 Calendar Days Upon Receipt of Approved PO</b>	Payment Term: <b>Government Procedure</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Clear plastic ID Holder horizontal (3"x4") with lace/lanyard	206	18.00	3,708.00
2	pack	CARTOLINA, assorted colors. 20 pieces of assorted colors per pack	51	160.00	8,160.00
3	reams	PAPER, MULTICOPY A4, 80gsm, 500 sheets per ream	7	235.00	1,645.00
4	piece	Certificate Holder, A4	207	42.00	8,694.00
5	piece	Notebook, Stenographer	225	30.00	6,750.00
6	piece	Pencil lead with eraser	206	10.00	2,060.00
7	piece	Signpen, BLACK, 0.5mm	225	15.00	3,375.00
8	jar	GLUE, all-purpose, 200 grams	11	45.00	495.00

\*\*\*Nothing follows\*\*\*

PR# KC-2024-04-0057

Approved Budget for the Contract: Php61,500.00

Purchase and Delivery of Training Supplies for the conduct of the Work and Financial Planning Workshop FY 2025

Prepared by: Jericho C. Gaga-a

(Total Amount in Words)	Thirty-Four Thousand Eight Hundred Eighty-Seven Pesos only	PHP 34,887.00
-------------------------	--	---------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme:

*[Signature]*  
**MAILEEN MERCHANDISING**  
 Signature over Printed Name of Supplier

Very truly yours,

*[Signature]*  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director

Date

Fund Cluster: <b>101</b>	<i>[Signature]</i> <b>DANIEL M. RIO JR.</b> Signature over Printed Name of Accounting Section	ORS/BURS No: <b>02-105428-2024-08-0384</b>
Funds Available: <b>P 34,887.00</b>		Date of the ORS/BURS: <b>MAY 3, 2024</b> Amount: <b>P 34,887.00</b>



**Omnibus Sworn Statement**  
*[shall be submitted with the Bid]*

---

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, ANITA GOH ALARCON, of legal age, Married, Filipino, and residing at Valencia street, Model 5300, Puerto Princesa City, Palawan after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

3. Maileen Merchandising is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. Maileen Merchandising is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. Maileen Merchandising complies with existing labor laws and standards; and



8. Maileen Merchandising is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
  - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. Maileen Merchandising did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

  
**ANITA GOH ALARCON**  
*[Insert signatory's legal capacity]*  
Affiant