

## NOTICE OF AWARD

Date: MAY 07 2024

**MS. JOJIE R. VELINA**  
Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear **Ms. Velina**:

We are pleased to inform you that the RFQ No. 2024-04-0325 for "Supply and Delivery of Office Supplies for Pantawid POO, Palawan for 2<sup>nd</sup> Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Thirty Eight Thousand Nine Hundred Seventy Six Pesos Only (Php38,976.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:



**JOJIE R. VELINA**

(Signature over Printed Name of Bidder's Authorized Representative)

**MOSTACO MARKETING**

Date: 5/13/24



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>MOSTACO MARKETING</b>	P.O. No. : <b>2024-05-0266</b>
Address : <u>68A Lalaine Bennet St., BF Resort Village, Las Pinas City</u>	Date : <b>May 7, 2024</b>
TIN :	Mode of Procurement : <b>Shopping-B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

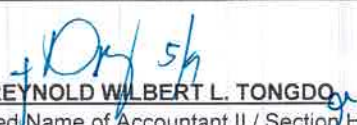
Place of Delivery : <u>Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>Twenty (20) Calendar Days after receipt of Approved Purchase Order</u>	Payment Term : <u>15-30 days upon final inspection</u>

STOCK Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, PALAWAN FOR 2ND QUARTER, 2024</b>					
1	piece	Ballpoint Pen, Retractable, fine point, 0.5 black - hbw matrix og-5 retractable	45	6.00	270.00
2	jar	Glue, all purpose, gross weight: 250 grams min - joy 250grams	5	63.00	315.00
3	piece	Marker, permanent, bullet type, black, refillable - piloT	21	39.00	819.00
4	ream	Paper, Multi-Purpose, A4, 70gsm, 210mmX297mm - croco 70gsm	216	169.00	36,504.00
5	box	Staple Wire #35 - boss/gt/wells	12	29.00	348.00
6	roll	Tape, packaging, width: 48mm (±1mm) - excel 50m	30	24.00	720.00
*****NOTHING FOLLOWS*****					
page 1 of 1					
Approved Budget for the Contract: Php42,090.00 <b>PR No. 2024-04-0325</b> Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, PALAWAN FOR 2ND QUARTER, 2024 Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words)	<b>Thirty Eight Thousand Nine Hundred Seventy Six Pesos Only</b>	<b>38,976.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">   <b>JOJE R. VELINA</b>  Signature over Printed Name of Supplier    Date: <u>5/13/24</u> </div>	Very truly yours, <div style="text-align: center;">   <b>LEONARDO C. REYNOSO, CESO III</b>  Signature over Printed Name of Authorized Official    <b>Regional Director</b> </div>
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Fund Cluster : <u>01-101</u> Funds Available : <u>38,976.00</u> <div style="text-align: center;">   <b>REYNOLD WILBERT L. TONGDO</b>  Signature over Printed Name of Accountant II / Section Head, Accounting Section </div>	ORS/BURS No. : <u>2024-05-2730</u> Date of the ORS/BURS: <u>May 7, 2024</u> Amount : <u>38,976.00</u>
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