

## NOTICE OF AWARD

Date: MAY 07 2024

**MS. JOJIE R. VELINA**  
Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear **Ms. Velina**:

We are pleased to inform you that the RFQ No. 2024-04-0325 for "Supply and Delivery of Office Supplies for Pantawid POO, Palawan for 2<sup>nd</sup> Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Thirty Eight Thousand Nine Hundred Seventy Six Pesos Only (Php38,976.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:



**JOJIE R. VELINA**

(Signature over Printed Name of Bidder's Authorized Representative)

**MOSTACO MARKETING**

Date: 5/13/24



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

|  |   |
|--|---|
| Supplier : <b>MOSTACO MARKETING</b>  | P.O. No. : <b>2024-05-0266</b>          |
| Address : <u>68A Lalaine Bennet St., BF Resort Village, Las Pinas City</u> | Date : <b>May 7, 2024</b>               |
| TIN :  | Mode of Procurement : <b>Shopping-B</b> |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|  |  |
|--|--|
| Place of Delivery : <u>Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan</u> | Delivery Term : <u>FOB Destination</u>                 |
| Date of Delivery : <u>Twenty (20) Calendar Days after receipt of Approved Purchase Order</u>   | Payment Term : <u>15-30 days upon final inspection</u> |

| STOCK Property No.   | Unit  | Description   | Quantity | Unit Cost | Amount    |
|--|-------|---|----------|-----------|-----------|
| <b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, PALAWAN FOR 2ND QUARTER, 2024</b>  |       |   |          |           |           |
| 1  | piece | Ballpoint Pen, Retractable, fine point, 0.5 black - hbw matrix og-5 retractable | 45       | 6.00      | 270.00    |
| 2  | jar   | Glue, all purpose, gross weight: 250 grams min - joy 250grams                   | 5        | 63.00     | 315.00    |
| 3  | piece | Marker, permanent, bullet type, black, refillable - piloT                       | 21       | 39.00     | 819.00    |
| 4  | ream  | Paper, Multi-Purpose, A4, 70gsm, 210mmX297mm - croco 70gsm                      | 216      | 169.00    | 36,504.00 |
| 5  | box   | Staple Wire #35 - boss/gt/wells   | 12       | 29.00     | 348.00    |
| 6  | roll  | Tape, packaging, width: 48mm (±1mm) - excel 50m                                 | 30       | 24.00     | 720.00    |
| *****NOTHING FOLLOWS*****  |       |   |          |           |           |
| page 1 of 1  |       |   |          |           |           |
| <p>Approved Budget for the Contract: Php42,090.00<br/> <b>PR No. 2024-04-0325</b><br/> Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, PALAWAN FOR 2ND QUARTER, 2024<br/> Prepared by: Emma Joy C. Nolasco</p> |       |   |          |           |           |

|                         |  |                  |
|-------------------------|--|------------------|
| (Total Amount in Words) | <b>Thirty Eight Thousand Nine Hundred Seventy Six Pesos Only</b> | <b>38,976.00</b> |
|-------------------------|--|------------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

|  |  |
|--|--|
| <p>Conforme:</p> <p align="center"><br/> <b>JOJE R. VELINA</b><br/> Signature over Printed Name of Supplier</p> <p align="center">_____<br/> 5/13/24<br/> Date</p> | <p>Very truly yours,</p> <p align="center"><br/> <b>LEONARDO C. REYNOSO, CESO III</b><br/> Signature over Printed Name of Authorized Official</p> <p align="center"><b>Regional Director</b></p> |
|--|--|

|   |   |
|---|---|
| Fund Cluster : <b>01-101</b><br>Funds Available : <b>38,976.00</b><br><p align="center"><br/> <b>REYNOLD WILBERT L. TONGDO</b><br/> Signature over Printed Name of Accountant II / Section Head, Accounting Section</p> | ORS/BURS No. : <u>2024-05-2730</u><br>Date of the ORS/BURS: <u>May 7, 2024</u><br>Amount : <b>38,976.00</b> |
|---|---|



Philippine Government Electronic Procurement System

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**Award Notice Abstract (Ref No.: 4833676)**

**Status: Updated**

| <p><b>Reference Number:</b><br/>10789534</p> <p><b>Control Number:</b><br/>2024-04-0325</p> <p><b>Bid Notice Title:</b><br/>2024-04-0325 - Supply and delivery of office supplies in DSWD MIMAROPA for Palawan Pantawid Staff use for 2nd Quarter of 2024</p> <p><b>Approved Budget:</b><br/>Php147,810.00</p> <p><b>Procurement Mode:</b><br/>Shopping - Ordinary/Regular Office Supplies &amp; Equipment (Sec. 52.1.b)</p> <p><b>Classification:</b><br/>Goods</p> <p><b>Category:</b><br/>Office Supplies and Devices</p> <p><b>Applicable Procurement Rules:</b><br/>Implementing Rules and Regulations</p> <p><b>Funding Source:</b><br/>Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b><br/>General Appropriations Act</p> <p><b>Area of Delivery:</b><br/>Palawan</p> <p><b>Delivery Period:</b><br/>20 Day/s</p> <p><b>Contact Person:</b><br/>Harvy Calabio</p> <p><b>Created By:</b><br/>Harvy Calabio</p> | <p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b><br/>1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Office Supplies</b></p> <p><b>Awardee :</b><br/>MOSTACO MARKETING</p> <p><b>Address :</b><br/>68A Lalaine Bennet Street BF Resort Village, Barangay Talon Dos Las Piñas City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b><br/>Jojie Repia Velina</p> <p><b>Designation :</b><br/>Sole Proprietor</p> <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Office Supplies, see attached document, 44120000, 1, Lot</td> <td>Php42,090.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b><br/>Lowest calculated and responsive bidder.</p> | #            | Product/Service/Project Name | Budget | 1 | Office Supplies, see attached document, 44120000, 1, Lot | Php42,090.00 | <p><b>Award Type:</b><br/>Award Notice (NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. &amp; Media Service)</p> <p><b>Contract Amount:</b><br/>Php38,976.00</p> <p><b>Award Date:</b><br/>07-May-2024</p> <p><b>Publish Date:</b><br/>08-May-2024</p> <p><b>Date Last Updated:</b><br/>15-May-2024</p> <p><b>Contract Number:</b><br/>2024-05-0266</p> <p><b>Proceed Date:</b><br/>13-May-2024</p> <p><b>Contract Effectivity Date:</b><br/>13-May-2024</p> <p><b>Contract End Date:</b><br/>02-Jun-2024</p> <p><b>Created By:</b><br/>Harvy B. Calabio</p> <p><b>Date Created:</b><br/>08-May-2024</p> <p><b>Approver:</b><br/>Harvy B. Calabio</p> <p><b>View Documents:</b><br/>4</p> |
|--|--|--------------|------------------------------|--------|---|--|--------------|---|
| #  | Product/Service/Project Name   | Budget       |                              |        |   |  |              |   |
| 1  | Office Supplies, see attached document, 44120000, 1, Lot   | Php42,090.00 |                              |        |   |  |              |   |