

NOTICE OF AWARD

Date: MAY 02 2024

MS. MARIBETH S. DELADIA
Authorized Representative
COSTA PALAWAN RESORT
E. Ponce De Leon Road, San Pedro,
Puerto Princesa City, Palawan

Dear Ms. Deladia:

We are pleased to inform you that the RFQ No. 2024-04-0297 for "Board and Lodging for the conduct of Training on Documenting Good Practices and Success Stories (Batch 2-Palawan Province) on May 21-24, 2024 in Puerto Princesa City, Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Ninety Five Thousand Pesos Only (Php195,000.00)**.

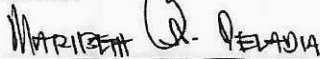
Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

COSTA PALAWAN RESORT

Date: MAY 7 2024



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

| Supplier: COSTA PALAWAN RESORT | | P.O. No: 2024-05-0251 | | | |
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| Address: E. Ponce De Leon Road, San Pedro, Puerto Princesa City, Palawan | | Date: May 1, 2024 | | | |
| TIN: | | Mode of Procurement: NP-LOV | | | |
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein | | | | | |
| Place of Delivery: Puerto Princesa City, Palawan | | Delivery Term: FOB Destination | | | |
| Date of Delivery: May 21-24, 2024 | | Payment Term: 15-30 days upon final inspection | | | |
| Stock/Property | Unit | Description | Quantity | Unit Cost | Amount |
| 1 | pax | Board and Lodging (4 days and 3 nights) TRAINING ON DOCUMENTING GOOD PRACTICES AND SUCCESS STORIES (BATCH 2 - PALAWAN PROVINCE) Preferred Venue: Puerto Princesa City, Palawan Date of Activity: May 21-24, 2024 Check In Date and Time: May 21, 2024, 12nn Tuesday Check Out Date and Time: May 24, 2024 12nn Friday NOTE: <u>Early Check-in at 7.00am for participants if needed</u> Room Sharing: <u>Airconditioned Room, Twin/Triple Sharing with individual bed per pax and complete toiletries</u> MEAL SCHEDULE: May 21, 2024 Lunch, PM Snack and Dinner May 22-23, 2024 Breakfast, AM Snack, Lunch, PM Snack and Dinner May 24, 2024 Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks preferably bottled juice/softdrinks) upon submission of RFQ No repeating meal per menu Food can be stretched to 30 pax INCLUSION: Free use of Airconditioned Room (can accommodate total no of pax and free from noise which is detrimental to the event) Date and Time of Usage: May 21, 2024 - 9:00am to 7:00pm May 22-23, 2024 - 7:00am to 7:00pm May 26, 2024 - 7:00am to 12:00nn Free flowing coffee, drinking water and candies, chips No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least three (3) microphones Free use of projectors and whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Complimentary Room for the Advanced Party on May 20, 2024 and One Complimentary Room for the Secretariat (May 21-24, 2024) Free use of facilities and amenities (if applicable) Airport Transfer for Training team (airport to hotel, vice versa) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****NOTHING FOLLOWS***** PAGE 1 OF 1 Approved Budget for the Contract: Php195 000.00 PR No. 2024-04-0297 Purpose: BOARD AND LODGING FOR THE CONDUCT OF TRAINING ON DOCUMENTING GOOD PRACTICES AND SUCCESS STORIES (BATCH 2 - PALAWAN PROVINCE) Prepared by: Emma Joy C. Nolasco | 26 | 2,500.00 | 195,000.00 |
| | | | 24 guaranteed pax <small>If the total number of the participants exceeds the guaranteed participants, the Agency will be billed for the actual number but not more than the maximum number of participants.</small> COMPLY | | |
| (Total Amount in Words) | | One Hundred Ninety Five Thousand Pesos Only | | 195,000.00 | |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. | | | | | |
| Conforme | | Signature over Printed Name of Supplier Date: <u>May 1, 2024</u> | | Very truly yours, Signature over Printed Name of Authorized Official Regional Director | |
| Fund Cluster: <u>01-101</u> | | Signature over Printed Name of Accountant III / Section Head, Accounting Section | | ORS/BURS No.: <u>2024-05-2555</u> Date of the ORS/BURS: <u>May 2, 2024</u> Amount: 195,000.00 | |