

## **NOTICE OF AWARD**

Date:MAY 0 7 2024
MS. ELOISE JEAN B. FABUL Authorized Representative PALAWAN UNO HOTEL National Highway, Brgy. San Pedro, Puerto Princesa City, Palawan
Dear Ms. Fabul:
We are pleased to inform you that the RFQ No. 2024-04-0303 for "Board and Lodging for the conduct of Regional Independent Monitoring Committee (RIMC) Conference cum Field Visit on May 15-17, 2024 in Puerto Princesa City, Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Sixty Seven Thousand Six Hundred Pesos Only (Php67,600.00).
Please signify your conformity by signing below and transmitting a signed copy to us.
Very truly yours,
LEONARDO C. REYNOSO, CESO III Regional Director Head of the Procuring Entity
ELOISE EAN B. FABUL (Signature over Printed Name of Bidder's Authorized Representative)
PALAWAN UNO HOTEL
Date: May 9, 2024



## **PURCHASE ORDER Entity Name**

DSWD MIMAROPA Region P.O. No. 2024-05-0265 PALAWAN UNO HOTEL Address: National Highway, Brgy, San Pedro, Puerto Princesa City, Palawan Date: May 7, 2024 TIN Mode of Procurement : NP-LOV Gentlemen Please furnish this Office the following articles subject to the terms and conditions contained herein: Delivery Term : FOB Destination Place of Delivery : Puerto Princesa City, Palawam Payment Term: 15-30 days upon final inspection Date of Delivery: May 15-17, 2024 Quantity Unit Cost Unit Description Property 2,600.00 67,600.00 pax Board and Lodging (3 days and 2 nights) REGIONAL INDEPENDENT MONITORING COMMITTEE (RIMC) 10 guaranteed pax \*If the total number of the participants exceeds the CONFERENCE CUM FIELD VISIT guaranteed participants, the Agency will be billed for the Preferred Venue: Puerto Princesa City, Palawan actual number but not more than the maximum number Date of Activity: May 15-17, 2024 of participants Check In Date and Time: May 15, 2024, 12nn Wednesday COMPLY Check Out Date and Time: May 17, 2024 12nn Friday Room Sharing: Airconditioned Room, Twin/Triple Sharing with COMPLY Individual bed per pax and complete toiletries MEAL SCHEDULE: May 15, 2024: Lunch, PM Snack and Dinner May 16, 2024; Breakfast, AM Snack, Lunch, PM Snack and Dinner (Am Snacks, Lunch and PM Snack will be packed for the outreach program) May 17, 2024: Breakfast and AM Snack TYPE OF FOOD SERVING: COMPLY

Managed Buffet Breakfast, Lunch and Dinner Plated Snacks COMPLY Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 COMPLY vegetable, side dish, soup, dessert, drinks preferrably bottled juice/softdrinks) upon submission of RFQ No repeating meal per menu INCLUSION: Free Use of Airconditioned Conference Room (can accommodate the total COMPLY number of pax and free from noise which is detrimental to the event) COMPLY Free flowing coffee, drinking water and candies, chips COMPLY No obstructing pillars in the conference room COMPLY Availability of electric outlets and free use of extension cords COMPLY With audio system and at least four (4) microphones Free use of at least two (2) projectors and two (2) whiteboards (TV as COMPLY projector is strictly not allowed) With free strong wifi connections COMPLY COMPLY Free use of parking space Facilities must be PWD and Senior Citizen Friendly COMPLY Must be structurally sound, have fire escapes and firefighting equipments COMPLY and CCTV Food to be served should have vegetables and fruits and can adjust for COMPLY Muslim and non pork eaters Free One (1) Complimentary Room for the secretariat before the day of the COMPLY start of the activity (May 14, 2024) COMPLY Free use of facilities and amenities (if applicable) Complimentary Welcome tarpaulin for the participants, 1pc - 5x6 feet tarpaulin, 2pcs - 2x3 feet tarpaulin for the vehilde for the learning visit. The COMPLY design of the tarpaulin will be provided by the DSWD Secretariat of the activity Provision of Polo Shirt and Foldable Umbrella (customized) for the learning COMPLY visit of the participants (DSWD will provide design) Provision of 2 vans/vehicle for the learning visit on the 2nd day of the activity NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like \*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\* PAGE 1 OF 1 Approved Budget for the Contract: Php67,600.00 PR No. 2024-04-0303

(Total Amount in Words)

Sixty Seven Thousand Six Hundred Pesos Only

MONITORING COMMITTEE (RIMC) CONFERENCE CUM FIELD VISIT

Purpose: BOARD AND LODGING FOR THE CONDUCT OF REGIONAL INDEPENDENT

67,600,00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered iter

Conforme

EAN B. FABUL ELOISE Signature over Printed Name of Supplier

May 9, 2024

Date

Prepared by: Emma Joy C. Nolasco

Very truly yours,

LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster: 01-101 Funds Available: 67,600.00

REYNOLD WILBERT L. TONGDO
Signature over Printed Name of Accountant II / Section Head, Accounting Section

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ORS/BURS No. : 2004 -05-2729 Date of the ORS/BURS: Way Amount: 67,600,00