

NOTICE OF AWARD

Date: MAY 16 2024

MS. JOJIE R. VELINA

Authorized Representative

MOSTACO MARKETING

68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2024-04-0319 for "Supply and Delivery of Office Supplies for Pantawid POO, Oriental Mindoro for 2nd Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Twenty Seven Thousand Seven Hundred Sixty Two Pesos Only (Php127,762.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:


JOJIE R. VELINA

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: We 5/21/24



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **MOSTACO MARKETING** P.O. No. **2024-05-0285**
 Address : **68 A Lalaine Bennet St., BF Resort Village, Las Pinas City** Date : **May 16, 2024**
 TIN : Mode of Procurement : **Shopping-B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pantawid Provincial Operation Office, 2nd Floor, RKT Building, JP Rizal St., cor. Bayabas St., Brgy. Lalud, Calapan City, Oriental Mindoro Delivery Term : FOB Destination
 Date of Delivery : Twenty (20) Calendar Days after receipt of Approved Purchase Order Payment Term : 15-30 days upon final inspection


Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ORIENTAL MINDORO FOR 2ND QUARTER, 2024					
1	jar	GLUE, all-purpose, 200 grams - KIPPY 200GRAMS	6	91.00	546.00
2	box	STAPLE WIRE, standard - BOSS/GT/WELLS	45	29.00	1,305.00
3	roll	TAPE, masking, 24 mm - EXCEL 20Y	1	29.00	29.00
4	roll	TAPE, masking, 48 mm - EXCEL 20Y	1	63.00	63.00
5	roll	TAPE, packaging, 48 mm - EXCEL 50M	41	24.00	984.00
6	roll	TAPE, transparent, 24mm - EXCEL 50M	6	15.00	90.00
7	roll	TAPE, transparent, 48 mm - EXCEL 50M	36	24.00	864.00
8	box	CLIP, backfold, 19mm - BOSS/DIAMOND	24	15.00	360.00
9	box	CLIP, backfold, 25mm - BOSS/DIAMOND	24	20.00	480.00
10	box	CLIP, backfold, 32mm - BOSS/DIAMOND	21	28.00	588.00
11	box	CLIP, backfold, 50mm - BOSS/DIAMOND	12	71.00	852.00
12	piece	CORRECTION TAPE, film based type, 8meters - PREVAILED 8M	138	20.00	2,760.00
13	piece	DATA FILE BOX - MAGAZINE BOX SINGLE	12	91.00	1,092.00
14	box	FASTENER, metal, non-sharp edges, 50sets/box - TIGER/GATOR	21	46.00	966.00
15	piece	MARKER, Permanent, Black - HBW	43	13.00	559.00
16	piece	MARKER, Whiteboard, Black - EXCEL	24	17.00	408.00
17	box	PAPER CLIP, vinly/plastic coated, 33mm - RAMBO/PRINCE	3	10.00	30.00
18	box	PAPER CLIP, vinly/plastic coated, jumbo, 50mm - RAMBO/PRINCE	21	21.00	441.00
19	piece	STAPLE REMOVER, plier-type - PLIER JOY/HBW/UK	6	56.00	336.00
20	pad	NOTEPAD, stick-on, 76mm x 76mm (3" x 3") - BOSS/HBW/ACURA	84	20.00	1,680.00
21	ream	PAPER, MULTICOPY A4, 80gsm - CROCO 80GSM	216	209.00	45,144.00
22	ream	PAPER, MULTICOPY LEGAL, 80 gsm - CROCO 80GSM	70	216.00	15,120.00
23	piece	WHITEBOARD, 48 x 48 inches - WB 4X4 W/ FRAME NO STAND	1	2,210.00	2,210.00
24	piece	TONER, LASER JET PRO MFP 4103fdn (Office Use) - HP151A	3	6,390.00	19,170.00
25	piece	Brother Ink LC3617 - Black - BROTHER LC3617	6	695.00	4,170.00
26	piece	Brother Ink LC3617 - Magenta - BROTHER LC3617	3	595.00	1,785.00
27	piece	Brother Ink LC3617 - Cyan - BROTHER LC3617	3	595.00	1,785.00
28	piece	Brother Ink LC3617 - Yellow - BROTHER LC3617	3	595.00	1,785.00
29	piece	BALLPOINT PEN 0.5 Black- HBW	225	4.00	900.00
30	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip - P537 0.5 GEL	99	15.00	1,485.00
31	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip - P537 0.5 GEL	51	15.00	765.00
32	pack	Specialty Paper Velum A4 size - VELLUM ELIT A4 80GSM 10S	10	31.00	310.00
33	piece	EPSON universal ink black, 6641 - EPSON T664	3	240.00	720.00
34	piece	EPSON Ink CYAN T6642 - EPSON T664	1	240.00	240.00
35	piece	EPSON Ink MAGENTA T6643 - EPSON T664	1	240.00	240.00
36	piece	EPSON Ink YELLOW T6644 - EPSON T664	1	240.00	240.00
37	box	Fastener (plastic), 50pieces/box - RAMBO/PRINCE	3	32.00	96.00
38	bottle	INK EPSON 001, Black - EPSON 001	15	240.00	3,600.00
39	bottle	INK EPSON 001, Cyan - EPSON 001	1	240.00	240.00
40	bottle	INK EPSON 001, Magenta - EPSON 001	1	240.00	240.00
41	bottle	INK EPSON 001, Yellow - EPSON 001	1	240.00	240.00
42	piece	Daily Time Record (DTR) Civil Service Form No. 48 DTR FORM 48 100S	5	77.00	385.00
43	piece	INK, EPSON 003 (Black) - EPSON 003	13	240.00	3,120.00
44	piece	INK, EPSON 003 (Cyan)- EPSON 003	9	240.00	2,160.00
45	piece	INK, EPSON 003 (Magenta) - EPSON 003	9	240.00	2,160.00
46	piece	INK, EPSON 003 (Yellow) - EPSON 003	9	240.00	2,160.00
47	piece	Foldable Clipboard with Cover Leather (A4) - CLIPBOARD FOLDER W/ COVER A4	3	68.00	204.00
48	bottle	INK BOTTLE, Brother BTD60BK, Black, 108ml - BROTHER BTD60	3	350.00	1,050.00
49	bottle	INK BOTTLE, BROTHER BT5000Y, YELLOW, 48.8ml - BROTHER BT5000	1	350.00	350.00
50	bottle	INK BOTTLE, BROTHER BT5000M, MAGENTA, 48.8ml - BROTHER BT5000	1	350.00	350.00
51	bottle	INK BOTTLE, BROTHER BT5000C, CYAN, 48.8ml - BROTHER BT5000	1	350.00	350.00
52	cart	HP Ink 680 colored - HP 680	1	555.00	555.00

(Total Amount in Words) **One Hundred Twenty Seven Thousand Seven Hundred Sixty Two Pesos Only** **127,762.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
JOJIE R. VELINA
 Signature over Printed Name of Supplier
 5/21/24
 Date

Very truly yours: 
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **01-101**
 Funds Available : **127,762.00**

REYNOLD WILBERT L. TONGDO
 Signature over Printed Name of Accountant II / OIC-Section Head, Accounting Section

ORS/BURS No. : **2024-05-3053**
 Date of the ORS/BURS: **May 17, 2024**
 Amount : **127,762.00**