



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>FOS DRY GOODS STORE AND GEN. MERCHANDISE</b>	P.O. No. <b>2024-05-0284</b>
Address : <b>Rosales St., New Public Market, Dapawan, Odiongan, Romblon</b>	Date : <b>May 16, 2024</b>
TIN :	Mode of Procurement : <b>Shopping-B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

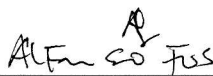
Place of Delivery : <b>Pantawid Provincial Operation Office, 2nd Floor Alq Commercial Building, Ma Roxas St., Brgy. Liwayway, Odiongan, Romblon</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>Twenty (20) Calendar Days after receipt of Approved Purchase Order</b>	Payment Term : <b>15-30 days upon final inspection</b>


STOCK Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ROMBLON FOR 2ND QUARTER, 2024</b>					
1	jar	GLUE, all-purpose, 200 grams	51	90.00	4,590.00
2	box	STAPLE WIRE, standard	51	35.00	1,785.00
3	roll	TAPE, packaging, 48 mm	102	45.00	4,590.00
4	roll	TAPE, transparent, 24mm	51	35.00	1,785.00
5	roll	TAPE, transparent, 48 mm	51	45.00	2,295.00
6	box	CLIP, backfold, 25mm	51	25.00	1,275.00
7	box	CLIP, backfold, 32mm	51	35.00	1,785.00
8	box	CLIP, backfold, 50mm	51	38.00	1,938.00
9	piece	CORRECTION TAPE, film based type, 8meters	85	35.00	2,975.00
10	pad	NOTEPAD, stick-on, 76mm x 76mm (3" x 3")	102	35.00	3,570.00
11	ream	PAPER, MULTICOPY A4, 80gsm - Hardcopy	165	175.00	28,875.00
12	ream	PAPER, MULTICOPY LEGAL, 80 gsm - Hardcopy	165	188.00	31,020.00
13	piece	Certificate Holder, A4 Size: 210mm x 297mm (8.27 x 11.69) w/ 2 hangers for portrait or landscape orientations; Super Clear Transparency	20	40.00	800.00
14	piece	Document Tray File Organizer(4-Tier Metal)	4	450.00	1,800.00
15	pad	Daily Time Record	17	35.00	595.00
16	bundle	WHITE FOLDER, legal, 50 pieces per bundle	9	350.00	3,150.00
17	bottle	INK EPSON 001, Magenta	3	650.00	1,950.00
18	bottle	INK EPSON 001, Yellow	3	450.00	1,350.00
19	piece	Ink, Canon, PG 71, Black	2	550.00	1,100.00
20	piece	Ink, Canon, GI -71, Cyan	2	350.00	700.00
21	piece	Ink, Canon, GI -71, Magenta	2	350.00	700.00
22	piece	Ink, Canon, GI -71, Yellow	2	350.00	700.00
23	piece	Sign pen, black, liquid/gel ink, 0.5mm ball needle point	186	18.00	3,348.00
*****nothing follows***** page 1 of 1					
Approved Budget for the Contract: Php103,633.41 <b>PR No. 2024-04-0323</b> Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ROMBLON FOR 2ND QUARTER, 2024 Prepared by: Emma Joy C. Nolasco					


<b>(Total Amount in Words)</b>	<b>One Hundred Two Thousand Six Hundred Seventy Six Pesos Only</b>	<b>102,676.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
Signature over Printed Name of Supplier  
5/22/2024  
Date

Very truly yours  
  
**LEONARDO C. REYNOSO, CESO III**  
Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : <b>01-101</b> Funds Available : <b>102,676.00</b>  <b>REYNOLD WILBERT L. TONGDO</b> Signature over Printed Name of Accountant II / OIC-Section Head, Accounting Section	ORS/BURS No. : <u>2024-05-3054</u> Date of the ORS/BURS: <u>May 17, 2024</u> Amount : <b>102,676.00</b>
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## NOTICE OF AWARD

Date: MAY 16 2024

**MR. ALFONSO B. FOS**  
Proprietor  
**FOS DRY GOODS STORE AND GEN. MERCHANDISE**  
Rosales Street, New Public Market, Dapawan,  
Odiongan, Romblon

Dear **Mr. Fos**:

We are pleased to inform you that the RFQ No. 2024-04-0323 for "Supply and Delivery of Office Supplies for Pantawid POO, Romblon for 2nd Quarter 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Two Thousand Six Hundred Seventy Six Pesos Only (Php102,676.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:



(Signature over Printed Name of Bidder's Authorized Representative)

**FOS DRY GOODS STORE AND GEN. MERCHANDISE**

Date: 5/22/2024