

Supplier: <b>LA CASA TERESA TOURIST INN INC.</b>	P.O. No: <b>2024-04-0200</b>
Address: <b>Corona-Corona, El Nido, Palawan</b>	Date: <b>April 17, 2024</b>
TIN:	Mode of Procurement: <b>NP-LOV</b>

Gentlemen,  
Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: <b>Hotel within Palawan</b>	Delivery Term: <b>FOB Corporation</b>
Date of Delivery: <b>May 8-10, 2024</b>	Payment Term: <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PAX	Board and lodging for the conduct of SLP's Learning and Development Intervention on Program Management Towards Delivery of Quality Service	80	2,675.00	412,000.00
<p><b>NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</b></p> <p>Preferred Venue: Hotel within Palawan Date of Activity: May 8-10, 2024 Guaranteed Pax: 70 pax Check In/Out Date and Time: May 8, 2024; 12:00 PM May 10, 2024; 12:00 PM</p> <p>Room Sharing: Airconditioned, Triple and/or double sharing with <b>INDIVIDUAL BED PER PAX</b> and bathrooms with Hot and Cold Shower with enough toiletries (toilet, toothpaste, soap, and shampoo), drinking water with utensils, coffee, wifi, tv with cable connection, with available iron for clothes.</p> <p><b>Meal Schedule:</b> May 8, 2024: Lunch, Pm snacks, Dinner May 9, 2024: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner May 10, 2024: Breakfast, AM Snacks</p> <p><b>Type of Food Serving:</b> Managed Buffet: Breakfast (6 am), Lunch (12 nn) and Dinner (6 pm) Plated Snacks: AM Snacks 9:00 am, PM Snacks 3 pm Menu Selection: The hotel to submit menu 3 main dish including vegetables, soup, dessert No-repeating meal per menu</p> <p>Hotel will submit proposed menu of the day a week before the training schedule</p> <p>Food to be served should have vegetables and fruits and can be adjusted for <b>Muslims and non-pork eaters</b></p> <p><b>Inclusion:</b> Structurally sound and safe for occupancy with enough Fire escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs Facilities must be PWD and Senior Citizens-Friendly Use of Airconditioned function room (can accommodate 100 pax) and Guest Rooms with cable TV The Session Hall/Function Hall/Conference Hall is free noise which is detrimental to the event/activity/meeting FREE Wi-fi access to both Guest/ Function Halls and Rooms Atleast two (2) Hotel Attendant/Staff available at any given time during session to assist the Secretariat with Logistic Concerns Free flowing of Brewed Coffee and Tea/Drinking Water Atleast two (2) Hotel Attendant/Staff available at any given time during session to assist the Secretariat with Logistic Concerns Free use of telephone lines, 2 lumens projector with 2 screens, sound system with 4 microphones outlets, extension cords, whiteboard, whiteboard marker and eraser and other amenities *Free one (1) complimentary room night ahead for organizers for day 0 Free shuttle service from airport to hotel for arrival and departure *No obstructing pillars in the Conference Hall/Room and should be high ceiling *Tables and chairs. Classroom type of seating arrangement with long tables with 5 pax each table *Strong Wi-Fi connection (free of charge) for Conference Hall and Room Free 2 tarpaulines- Photobooth and backdrop (design and size shall be provided by the end-end user) &gt;&gt;&gt; nothing follows&lt;&lt;&lt;</p> <p>APPROVED BUDGET FOR THE CONTRACT: Four Hundred Sixteen Thousand Pesos Only (Php 416,000.00) PR No.: 2024-02-0138 PURPOSE: Board and Lodging for the conduct of SLP Recalibration Activity on Livelihood Implementation and Workplace Development Prepared by: Mark Anthony A. Luz</p>					
				<b>TOTAL</b>	<b>412,000.00</b>

(Total Amount in Words) **Four Hundred Twelve Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items

Conforms: **KAREN A. BAYNU**  
Signature over Printed Name of Supplier  
Date: **05-02-24**

Very truly yours: **LEONARDO C. REYNOSO, CESO III**  
Signature over Printed Name of Authorized Official  
Regional Director

Fund Cluster: 1  
Funds Available: **412,000.00**

Signature over Printed Name of Chief Accountant/Head of Accounting: **REYNOLD WILBERT L. TONGDO**  
Accountant II - DIC, Accounting Section

ORS/BURS No.: **2024-04-2304**  
Date of the ORS/BURS: **4/22/24**  
Amount: **412,000.00**



### NOTICE OF AWARD

16 APR 2024

Date: \_\_\_\_\_


**KAREN A. BAYNO**  
Authorized Representative  
**LA CASA TERESA TOURIST INN INC.**  
Corong-Corong, El Nido, Palawan

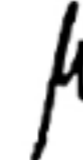
Dear Ms. Bayno:

We are pleased to inform you that the RFQ No. 2024-02-0138 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Board and Lodging for the conduct of SLP Recalibration Activity on Livelihood Implementation and Workplace Development at a Contract Price amounting to Four Hundred Twelve Thousand Pesos Only (Php 412,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:   
KAREN A. BAYNO  
(Signature over Printed Name of Bidder's Authorized Representative)

**LA CASA TERESA TOURIST INN INC.**

Date: 05-02-24

