



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <u>ACCESSORIES AND SUPPLIES DEPOT INC.</u>	P.O. No. : <u>2024-05-0260</u>
Address : <u>110 Labo St. Brgy. Salvacion Quezon City</u>	Date : <u>May 6, 2023</u>
TIN : <u>005-679-268-000</u>	Mode of Procurement : <u>NP-SVP</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

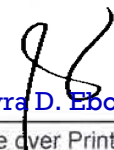
Place of Delivery : <u>DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila)</u>	Delivery Term : <u>Full Term</u>
Date of Delivery : <u>Fifteen (15) Calendar days upon receipt of approved Purchase Order (P.O)</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pcs	Epson EcoTank Ink Maintenance Box T04D1 for EPSON L6290 <p align="center">&gt;&gt;&gt;&gt; NOTHING FOLLOWS &lt;&lt;&lt;&lt;&lt;</p>	50	431.00	21,550.00
<p>Approved Budget for the Contract: Php 50,000.00  PR No.: 2024-04-0363  Purpose: Purchase of Epson Eco Tank Ink Maintenance box T04D1 for Epson L6290  Prepared by: Mark Anthony Diones</p>					21,550.00



(Total Amount in Words)	<b>Twenty-One Thousand Five Hundred Fifty Pesos Only</b>	<b>21,550.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

  
Kyra D. Ebojo  
Signature over Printed Name of Supplier  
  
05-17-2024  
Date

Very truly yours,

  
LEONARDO C. REYNOSO, CESO III  
Signature over Printed Name of Authorized Official  
Regional Director 

Fund Cluster : 1  
Funds Available : 21,550.00

  
REYNOLD WILBERT L. TONGDO  
Signature over Printed Name of Accountant II - Head, Accounting Section

ORS/BURS No. : 24-05-2880  
Date of the ORS/BURS: May 13 2024  
Amount : 21,550.00

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## NOTICE OF AWARD

DATE: 03 MAY 2024

**Ms. Kyra D. Ebojo**  
Authorized Representative  
ACCESSORIES AND SUPPLIES DEPOT INC.  
110 Labo St. Brgy. Salvacion Quezon City

Dear **Ms. Ebojo**:

We are pleased to inform you that the RFQ No. 2024-04-0363 for the "Supply and Delivery of Epson Ecotank Ink Maintenance Box T04D1" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bid at a Contract Price equivalent to **Twenty-One Thousand Five Hundred Fifty Pesos Only (Php21,550.00).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity *KR*

**Conforme:**

  
Kyra D. Ebojo

(Signature over Printed Name of Bidder's Authorized Representative)

**ACCESSORIES AND SUPPLIES DEPOT INC.**

Date: 05-17-2024