



DSWD MIMAROPA Region  
PURCHASE ORDER

Supplier: **MELZAR'S MOUNTAIN RESORT CORPORATION**  
 Address: **Sitio Palaypay, B. Del Mundo, Mansalay, Oriental Mindoro**  
 TIN: **608-074-293-00000**  
 P.O No: **KC-2024-05-0063**  
 Date: **31 May, 2024**  
 Mode of Procurement: **Shopping for Non-consulting Services**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein.

Location of Activity: **within Mansalay, Oriental Mindoro**  
 Date of Activity: **June 24-28, 2024**  
 Delivery Term: **FOB Destination**  
 Payment Term: **Government Procedure**

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p><b>Board and Lodging with meals for 4 days</b></p> <p>Meals AM Snack, Lunch, PM Snack and Dinner            Plated AM and PM Snacks (with cold beverage)            Buffet Breakfast, Lunch &amp; Dinner (Minimum of 3 viands with soup, dessert/fruits and cold            Title of the Activity: Operations and Maintenance Workshop for the KALAH-CIDSS NCDDP AF - Area Coordinating Teams Batch 2 - Mindoro &amp; Romblon            Preferred Venue: Within Mansalay, Oriental Mindoro            Date of Activity: June 24-28, 2024            Guaranteed Pax: 41 pax            Maximun No. of Participants: 46 pax</p> <p>Note: If the total participants exceed the guaranteed number of participants, the agency will be billed on the actual number but not more than the maximum no. of participants</p> <p>Check In Date and Time: June 24, 2023 : 1 00 PM            Check Out Date and Time: June 28, 2023 : 12 00 NN            Airconditioned Room double or triple Sharing with individual bed per pax and free toiletries</p> <p>Meal Schedule:            June 24, 2023 Lunch, PM Snacks and Dinner            June 25, 2023 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner            June 26, 2023 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner            June 27, 2023 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner            June 28, 2023 Breakfast and AM Snacks</p> <p>Type of Food Serving:            Menu Selection: Hotel to submit menu with minimum of at least 3 viands, soup, dessert/fruits and cold drinks. Should include vegetables per meal            No repeating meal per menu and with flexibility to participants with food restrictions.</p> <p>Inclusion:            1. One (1) night complimentary superior room to be used by the organizers            2. Free use of Air-conditioned Conference Room. Can accommodate more than 46 pax and free from noise which is detrimental to the event.            3. Airconditioned Conference Room can be use starting 9 00am of Day 1 for arriving participants.            4. No obstructing pillars in the conference room.            5. Availability of electric outlets and free use of extension cords            6. With audio system and at least 5 microphones            7. Free use of projector and whiteboards.            8. Free use of reliable and uninterruptible wifi connection            9. Free use of parking space.            10. Free flowing coffee and drinking water.            11. Facilities must be PWD and Senior Citizen Friendly            12. Must be structurally sound, have fire escapes and firefighting equipments and CCTV            13. Free Tarpaulins/Backdrops (1-inside &amp; 1-outside of conference hall)            14. Free use of facilities and amenities (if applicable)</p> <p>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar alike</p> <p style="text-align: center;">***Nothing follows***</p> <p>PR# <b>KC-2024-05-0064</b>            Approved Budget for the Contract: <b>Php552,000.00</b>            Board and Lodging with meals for the conduct of Operations and Maintenance Workshop for the KALAH-CIDSS NCDDP AF - Area Coordinating Teams Batch 2 - Mindoro &amp; Romblon            Prepared by: <b>Sheiwe Ann M. Domingo</b></p>	46	3,000.00	552,000.00

(Total Amount in Words) **Five Hundred Fifty-Two Thousand Pesos Only** PHP 552,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme Very truly yours,

*Maneliza C. Sugang*  
 Signature over Printed Name of Supplier

*Leonardo C. Reynoso, Ces0 III*  
 Signature over Printed Name of Authorized Regional Director

Fund Cluster: **102**  
 Funds Available: **₱ 552,000.00**

*Daniel M. Rio Jr.*  
 Signature over Printed Name of Accounting Section

ORSBURS No. **02-105428-2024-06-0484**  
 Date of the ORSBURS: **JUNE 3, 2024**  
 Amount: **₱ 552,000.00**

## NOTICE OF AWARD

Date: 31 MAY 2024

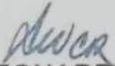
**MA. MELIZA C. SUCGANG**  
Authorized Representative  
MELZAR'S MOUNTAIN RESORT CORPORATION  
Sitio Palaypay, Del Mundo, Mansalay, Oriental Mindoro

Dear **Ms. Sucgang**,

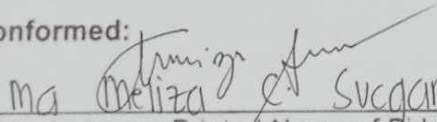
We are pleased to inform you that the RFQ No. KC-2024-05-0064 for the "Board and Lodging with meals for the conduct of Operations and Maintenance Workshop for the KALAHI-CIDSS NCDDP AF - Area Coordinating Teams Batch 2 - Mindoro & Romblon" is hereby awarded to you as the Lowest Calculated Responsive Bidder at a Contract Price equivalent to **Five Hundred Fifty-Two Thousand Pesos Only (Php552,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conformed:

  
Ma Meliza C. Sucgang  
(Signature over Printed Name of Bidder's Authorized Representative)

**MELZAR'S MOUNTAIN RESORT CORPORATION**

Date: \_\_\_\_\_



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

**Award Notice Abstract (Ref No.: 4913715)**

**Status: Updated**

<p><b>Control Number:</b> KC-2024-05-0064</p> <p><b>Approved Budget:</b> Php552,000.00</p> <p><b>Procurement Mode:</b> Negotiated Procurement - Lease of Real Property (Sec. 53.10)</p> <p><b>Classification:</b> Goods - General Support Services</p> <p><b>Category:</b> Travel, Food, Lodging and Entertainment Services</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Contract Duration:</b> 5Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Board and Lodging with meals for the conduct of Operations and Maintenance Workshop for the KALAHI-CIDSS NCDDP AF - Area Coordinating Teams Batch 2 - Mindoro &amp; Romblon June 24-28, 2024</b></p> <p><b>Awardee :</b> MELZAR'S MOUNTAIN RESORTS CORP.</p> <p><b>Address :</b> B DEL MUNDO Mansalay Oriental Mindoro, Region IV-B, Philippines</p> <p><b>Contact Person :</b> Ma Meliza Sucgang</p> <p><b>Designation :</b> Owner</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Board and lodging, see the attached file, 90110000, 1, Lot</td> <td>Php552,000.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest calculated and responsive bidder.</p>	Line Item			#	Product/Service/Project Name	Budget	1	Board and lodging, see the attached file, 90110000, 1, Lot	Php552,000.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php552,000.00</p> <p><b>Award Date:</b> 13-Jun-2024</p> <p><b>Publish Date:</b> 20-Jun-2024</p> <p><b>Date Last Updated:</b> 20-Jun-2024</p> <p><b>Contract Number:</b> KC-2024-05-0063</p> <p><b>Proceed Date:</b> 13-Jun-2024</p> <p><b>Contract Effectivity Date:</b> 24-Jun-2024</p> <p><b>Contract End Date:</b> 28-Jun-2024</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 20-Jun-2024</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 3</p>
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