

NOTICE OF AWARD

Date : 06 JUN 2024

RICHELLE PONCE
Authorized Representative
CORON SOLEIL GARDEN RESORT INC.,
Brgy. Poblacion 6, Mabentangen
Coron, Palawan

Dear Ms. Ponce:

We are pleased to inform you that the Request for Quotation No. 2024-05-0435 for "Board and Lodging for 2024 GASSG National Summit on Coron, Palawan on June 18-21, 2024" is hereby awarded to you as the Lowest Calculated and Responsive Bidder amounting to One Million Twenty Six Thousand Pesos Only (Php 1,026,000.00) inclusive of all applicable taxes.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


Richelle Ponce

(Signature over Printed Name of Bidder's Authorized Representative)

CORON SOLEIL GARDEN RESORT INC.,

Date : June 6, 2024

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PAGE 1 of 1



PURCHASE ORDER
 DSWD FIELD OFFICE MIMAROPA
 Entity Name

Supplier : CORON SOLEIL GARDEN RESORT INC., Address : Brgy. Poblacion 6, Mabatangan Road, Coron, Palawan TIN: 008-310-799-000	P.O. No. : 2024-06-0340 Date : June 6, 2024 Mode of Procurement : NP-LOV
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Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Coron, Palawan Date of Delivery : June 18-21, 2024	Delivery Term : FOB Destination Payment Term : Government Procedure
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Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging for 4 days and 3 nights</p> <p>Title of the Activity: 2024 GASSG NATIONAL SUMMIT Preferred Venue: Hotels within Coron, Palawan Date of Activity: June 18-21, 2024 Maximum No. of Pax: 95 PAX Guaranteed Pax : 90 PAX</p> <p>If the total number of pax exceeds the guaranteed pax, the agency will be billed on the actual number but not more than the maximum number of pax Check In Date and Time: June 18, 2024; 2PM Tuesday Check Out Date and Time: June 21, 2024: 12: 00 NN Friday</p> <p>ROOM ACCOMODATION REQUIREMENTS: ROOM SHARING : STANDARD DOUBLE/ TRIPLE SHARING ROOM AIRCONDITIONED ROOM DOUBLE/TRIPLE SHARING WITH INDIVIDUAL BED PER PAX WITH AT LEAST FREE TOILETRIES AND BOTTLED WATER WITH TWO (2) SINGLE/SOLO ROOM (FOR VIP) WITH FREE TOILETRIES AND DAILY REPLENISHMENT OF BOTTLED WATER , WITH HOT AND COLD SHOWER SHOULD ALLOW EARLY CHECK IN FOR THE PARTICIPANTS IF ALLOWED AND AVAILABLE ROOMS</p> <p>Rooms shall be sanitized and cleaned daily and essential amenities i.e. towels, toiletries, coffee, notepads, and pens shall be replenished daily Rooms should allow physical distancing, is well-ventilated, and is compliant with the health and safety protocols The Hotel should be able to provide at least 2 key/ key cards in each room. Free 1 secretariat room/ driver's room Provide water dispensers in designated areas accessible to rooms Provide first aid kits as the need arises Must have a strong and stable internet connection in rooms (at least 100 Mbps) Can provide a backup internet connection in case of loss of connection</p> <p>The Hotel should be able to provide a room that is accessible to a wheelchair user in case there is a participant with mobility impairment. Bathrooms connected to these rooms have to be fully equipped. The layout should allow a lateral transfer to the toilet seat. The room/s designated for wheelchair users should, where possible, be placed at ground level to have a direct means of escape in case of fire or other emergencies.</p> <p>MENU SELECTION/FOOD REQUIREMENTS The hotel should submit the proposed menu in advance before the date of activity Type of Serving: Guided Buffet meal for breakfast, lunch and dinner Minimum of 2 viands (Fish/chicken/beef/pork/seafood), 1 soup, 1 viand of vegetable, fresh fruits/desserts and drinks for each meal Could provide plated meals and snack options for participants with diet restrictions for, at most, 15% of the participants (Halal, Vegetarian, Pescetarian, Pollotarian, Vegan, etc.) Could provide packed meals, if needed Ensure proper sanitation in food preparation Free-flowing coffee/tea/water with hot and cold water dispenser, nuts and candies during session Stand-by servers Schedule of Serving: Day 1- Dinner with Welcome Drinks Day 2 - Full Meal (Breakfast, AM snack, Lunch, PM snack & Dinner) Day 3 - Full Meal (Breakfast, AM snack, Lunch, PM snack & Dinner) Day 4 - Breakfast, AM snack, Lunch, PM snack</p> <p>CONFERENCE ROOM WITH EQUIPMENT REQUIREMENTS The hotel should provide a function room layout with indicated seating capacity at least one (1) day before the activity Provision of Secretariat Table and Registration Table Conference Rooms should be accessible for Persons with Disability (permits easy passage of wheelchairs, enough legroom space Can provide extra seat/s for a Person with Disability's personal assistant or intermediary interpreter, if needed. Tables should be circular or at least have rounded corners Can provide a separate multi-purpose room that can be used as a prayer room, a breastfeeding room, a break room, or other necessary functions depending on the participants' needs Must have a strong and stable internet connection in the conference rooms (at least 100 Mbps) Can provide a backup internet connection in case of loss of connection Complimentary access to an air-conditioned conference/function room is provided for the entire event, accommodating all participants from the first to the last day. The designated conference room should be capable of accommodating 25% more participants than that listed. Free use of Function Room for at least 100 pax</p>	<p>95</p> <p>COMPLY COMPLY COMPLY</p> <p>NOT COMPLY (BILLED AS PER CONTRACT PRICE)</p> <p>COMPLY COMPLY COMPLY</p> <p>2 BEDS SHARING, LIMITED EXTRA BED</p> <p>COMPLY</p> <p>COMPLY</p> <p>COMPLY BUT NO NOTEPADS AND PENS</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p> <p>COMPLY COMPLY</p> <p>COMPLY COMPLY</p> <p>COMPLY COMPLY</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p> <p>COMPLY</p> <p>COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY</p> <p>COMPLY</p> <p>COMPLY COMPLY COMPLY</p> <p>COMPLY COMPLY COMPLY</p> <p>COMPLY COMPLY</p> <p>COMPLY COMPLY</p> <p>COMPLY</p>	<p>3,600.00</p> <p>1,026,000.00</p> <p>COMPLY, ONLY FREE FLOWING COFFEE AND WATER</p>	



PURCHASE ORDER
DSWD FIELD OFFICE MIMAROPA
 Entity Name

Supplier : CORON SOLEIL GARDEN RESORT INC., Address : Brgy. Poblacion 6, Mabatangan Road, Coron, Palawan TIN: 008-310-799-000	P.O. No. : 2024-06-0340 Date : June 6, 2024 Mode of Procurement : NP-LOV
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Coron, Palawan Date of Delivery : June 18-21, 2024	Delivery Term : FOB Destination Payment Term : Government Procedure
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Should have no pillars that can block the view of participants Conference/Function rooms should be well-lit, soundproof and well-ventilated Conference rooms should have a nearby Comfort Room/ Powder Room, preferably right outside the conference room with accessibility features (grab bars, permit easy passage of wheelchair, enough leg room space for lavatory, etc.) The hotel can set up a comfortable lounge area within the conference room where a Person with Disability can rest while still listening to the ongoing session (can be a soft couch with soft pillows), if needed. Free welcome streamer/banner Must provide audio-visual equipment such as LCD projector, whiteboards, markers and erasers Free electricity use for other workshop equipment Stand-by audio technician Free writing pads, and pencils in all the function room Free alcohol/ sanitation stations in prominent areas Free airport shuttle if applicable Hotel hallways and common areas should not be carpeted so as to make it easier for wheelchair users to access. Front Desk or Lobby service is available 24/7 A hotel staff should provide a briefing on the emergency evacuation protocols and safety features of the hotel and its immediate vicinity during the session, including emergency numbers of essential establishments or institutions (e.g., Hospitals, Fire Stations, Police Stations, etc.) The hotel should have a backup generator and emergency lights in case of electric blackout in the area Hotel should have smoke-free rooms, a smoke-free conference/function hall, as well as smoke-free common areas. Designated smoking areas can be provided separately Hotel should have an accessibility architecture (elevators with enough space for wheelchairs, ramps, parking areas for persons with disability, etc.) Hotel should be able to provide parking space Adequate Security 24/7 Hotel must have a multiple-use/regular hotel accreditation from the Department of Tourism. Hotel should not be offering short-term lodging associated with motels and should not be situated beside or across gambling establishments, nightclubs, funeral parlors, mortuaries, and other similar cultural establishments that may touch on cultural sensitivities. Hotel location should be appropriate for the conduct of professional discussion and conducive to productivity and creative thinking <p align="center">*** NOTHING FOLLOWS***</p>	WITH PILLARS COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY AVAILABLE UPON REQUEST COMPLY NOT COMPLY COMPLY COMPLY COMPLY COMPLY NO ELEVATORS COMPLY COMPLY COMPLY COMPLY COMPLY		
		<p>PAGE 2 OF 2</p> PR : 2024-05-0435 Purpose : Board and Lodging for 2024 GASSG National Summit Prepared by: Harvy Calabio			1,026,000.00

(Total Amount in Words) **ONE MILLION TWENTY SIX THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over/ Printed Name of Supplier <u>Richelle Ponce / June 10, 2024</u> Date	Very truly yours, LEONARDO C. REYNOSO, CES0 III Signature over Printed Name of Authorized Official Regional Director Designation
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Fund Cluster : <u>101</u> Funds Available : <u>1,026,000.00</u> <p align="center"> REYNOLD WILBERT L. TONGDO Accountant III- Head Accounting Section </p>	ORS/BURS No. : <u>02-1001-7001-06-2593</u> Date of the ORS/BURS: <u>June 7, 2024</u> Amount : <u>1,026,000.00</u>
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