



PURCHASE ORDER
 DSWD-MINDANAO Region
 Entity Name

Supplier: FRANCESCA RESORT AND HOTELS INC.	PO No.: 2024-06-0398
Address: Wide Beach, Surigao, Pinaric, Oriental Mindoro	Date: May 20, 2024
TIN:	Mode of Procurement: NPA/OT

Comments: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Hotel within Puerto Galera, Oriental Mindoro	Delivery Term: SOB, Pre-shipment
Date of Delivery: September 30 to October 3, 2024	Payment Term: 15-30 Days after SOB Issuance

Item	Unit	Description	Quantity	Unit Cost	Amount
1	PAX	<p>Board and Lodging for 4 days and 3 nights Activity: Year-end Evaluation/Performance Review of SOCPEN with Local Implementers (cluster 2, Occidental Mindoro, Romblon and Marinduque) Preferred Venue: Hotel within Oriental, Oriental Mindoro Date of Activity: September 30 to October 3, 2024 Check In/Out Date and Time: September 30, 2024 - 12:00 pm October 3, 2024 - 12:00 pm Number of pax: 145 maximum Guaranteed number of pax: 127 guaranteed pax NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS Room Sharing: Accommodated. There should include shared restrooms, daily linen, BED PER PAX, etc. (as needed) Meal Schedule: September 30, 2024: Lunch, PM Snacks, Dinner October 1-2, 2024: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner October 3, 2024: Breakfast, AM Snacks Type of Food Serving Managed Buffet: Breakfast (6 am), Lunch (12:00 noon) and Dinner (6:30 pm) Plated Snacks: AM Snacks (9:00 am), PM Snacks (2:00 pm) Menu Selection: The hotel to submit menu 3 days in advance including vegetables, soup, dessert No repeating meal per menu Hotel will submit proposed menu of the day a week before the training schedule Food to be served should have vegetables and fruits and can be adjusted for Muslims and non-pork eaters Inclusion: Structurally sound and safe for occupancy with enough fire escapes, fire fighting equipment, CCTV, Elevators and Stairs Facilities must be PWD and Senior Citizens-friendly Use of Air-conditioned function room from 6:00 am to 9:00 pm (can accommodate 145 pax) The Session Hall/Function Hall/Conference Hall is free (cost which is detrimental to the event activity/meeting) FREE: Airfare to both Guests/Function Hosts and Rooms Free flowing of Brewed Coffee and Drinking Water Availability of electrical outlets and free use of extension cords, with switch system and at least 2 microphones. Free use of projector and white board *Free one (1) complimentary room for the secretariat Free use of parking space No obstructing pillars in the Conference Hall/Room and should be high ceiling Strong WiFi connection (free of charge) in Conference Hall and Room Free use of LCD BACKDROP or Tarpaulin Note: Hotel/Restaurants/Resort should not offering short term lodging associated with hotel and should not be situated beside or across gambling establishment, night clubs, alcohol parlor, mortuaries and other similar use *** nothing follows*** APPROVED BUDGET FOR THE CONTRACT: One Million Forty Five Thousand Pesos Only (Php 1,045,000.00) PR No.: 2024-0393 PURPOSE: Board and lodging for the conduct of Year-end Evaluation/Performance Review of SOCPEN with Local Implementers (cluster 2, Occidental Mindoro, Romblon and Marinduque) Prepared by: Mark Anthony A. Luz</p>	145	7,228.00 2,409.33 per pax	1,048,060.00
				TOTAL	1,048,060.00

(Total Amount in Words) **One Million Forty Eight Thousand Sixty Pesos Only**

In case of failure to mark the supplier, within the time specified above, a penalty of one (one) percent of the amount of the contract for every day of delay shall be imposed on the late-comer herein.

Conforme: *June 14, 2024*
 Signature over Printed Name of Supplier: **Dr. Jioletr A. Mendon**
 Date: **June 14, 2024**
 Very truly yours: *[Signature]*
LEONARDO C. REYNOSO, CERO III
 Signature over Printed Name of Authorized Official: **Regional Director**

Fund Cluster: **101**
 Funds Available: **1,048,060.00**
 Signature over Printed Name of Chief Accountant/Head of Accounting: *[Signature]*
REYNOLD WILBERT L. TONGDO
 Accountant II - Accounting Section Head
 ORS/BURS No.: **2024-06-3443**
 Date of the ORS/BURS: **06/04/24**
 Amount: **1,048,060.00**



NOTICE OF AWARD

Date: 28 MAY 2024

DRA. JIOLETA A. MENDOZA

Authorized Representative

FRANCESCA RESORT AND HOTELS INC.


White Beach, San Isidro, Puerto Galera, Oriental Mindoro


Dear Ms. Mendoza

We are pleased to inform you that the RFQ No. 2024-05-0393 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Board and lodging for the conduct of Year-end Evaluation Performance Review of SOCPEN with Local Implementers (cluster 2: Occidental Mindoro, Romblon and Marinduque) at a Contract Price amounting to One Million Forty Eight Thousand Sixty Pesos Only (Php 1,048,060,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity

Conforme 
Dra. Jioleta A. Mendoza
 (Signature over Printed Name of Bidder's Authorized Representative)

FRANCESCA RESORT AND HOTELS INC.

Date: June 14, 2024

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