

REQUEST FOR QUOTATION

RFQ No. 2024-06-0598 NP-SVP
Date: June 13, 2024

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

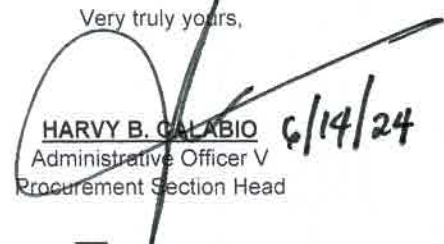
Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. **Failure to indicate information could be basis for non-compliance**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return** and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as **Annex B**. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila **or email to: procurement.fomimaropa@dswd.gov.ph and maediones@dswd.gov.ph** not later than **5:00 PM on June 20, 2024 (Thursday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.


Very truly yours,


HARVY B. CALABIO
Administrative Officer V
Procurement Section Head

6/14/24

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Thirty (30) Calendar days upon receipt of approved Purchase Order (P.O)
- Place of Delivery : DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila)
- Terms of Payment: within 30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty:
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register "**


MARK ANTHONY E. DIONES

Telefax: 5336-8706 to 07 loc. 24052
Contact Number: 09565162748

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ No. 2024-06-0598 NP-SVP

Date: _____ (should be filled up by supplier)

MOP: NP-SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". "Failure to indicate information could be basis for non-compliance."	Unit Cost	Total Cost
1	255	Piece	DSWD MIMAROPA RED VEST			
			Technical Specifications			
			Color: Red			
			Fabric: Lightweight, string nylon textiles to produce garments that are extremely breathable, compressible			
			Sizes:			
			Small: 54pcs			
			Bust: 32-34 in			
			Hips: 36-37 in			
			Medium: 77pcs			
			Bust: 35-37 in			
			Hips: 38-39 in			
			Large: 57pcs			
			Bust: 38-40 in			
			Hips: 41-43 in			
			Extra Large: 37pcs			
			Bust: 41-43 in			
			Hips: 43-45 in			
			Features: (Please see the attached design)			
			Front Vest Design:			
			a. Lock Button: Rivet Button.			
			b. Cap Holder: (As shown in the attached design), Must be locked with rivet button			
			c. Quick Response Team Logo: For proper identification			
			Color: White Luminus Thread			
			Height: 1/2 inch			
			Width: 4 inch			
			d. Name Plate: For Proper identification			
			e. DSWD Logo: For proper identification			
			Color: White Luminus Thread			
			Height: 1/2 inch			
			Width: 5 inch			
			f. Upper Reflectorized Strap: for increased visibility: Height 1/2 inch			
			g. Right Upper Pocket: Pocket for pens and markers			
			must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			h. Left Upper Pocket: Pockets for personal medicine and small first aid kit			
			must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			i. Small Secret Pocket: small pocket for money			
			must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			j. Zipper			
			Material: Plastic			
			k. Lock: Heavy duty side release buckle (Plastic): for tightening and loosing the vest			
			Material: Plastic			
			Color: Black			
			PAGE 1 OF 3	Note: Please specify brand model/origin .		

PURPOSE: DRMD Red Vest for QRT Members
 PR No.: 2024-06-0598 NP-SVP

VAT
 Non-VAT

 (Signature over Printed name)
 Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

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RFQ 2024-06-0598 NP-SVP

Date: _____ (should be filled up by supplier)

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

MOP: SHOPPING B

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". "Failure to indicate information could be basis for non-compliance."	Unit Cost	Total Cost
			l. Lower Right Pocket: pocket for tickler notebook or notepad must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			m. Lower Left Pocket: pocket for phone and power bank. must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			n. Lower Wrap Around String: for tightening of the vest Must be enclosed by plastic zipper. Zipper must be underneath the mesh lining			
			o. Bottom Reflectorized Strap: For increased visibility Height: 2 inch, must be aligned on both side			
			Inside Vest Design			
			a. Front Inside Mesh Cloth: for breathable ventilation Material: Mesh cloth			
			b. Center wrap around string: for tightening of the vest color: Red Material: Manufacturer's specification			
			c. Two (2) Secret Pockets: Valuables must be enclosed by plastic Zipper. must be underneath the mesh lining			
			d. Bottom wrap around string: for tightening of the vest Material: Strong, Thick, Cotton String.			
			e. Back Inside Mesh Cloth: for breathable ventilation Material: Mesh cloth			
			Back Vest Design			
			a. Hood with zipper enclosed in collar: for protection from the sun and drizzle Hood must be lightweight, water resistant			
			b. Collar: Holder for the hood Height: 1 and 1/2 inch			
			c. DSWD MIMAROPA Logo: For Identification Color: White Height: 3.25 inch			
			d. Middle Reflectorized Strap: For increased visibility Height: 2 inch			
			e. Lock: Heavy duty side release buckle: for tightening and loosening the vest Materials: Plastic Color: Black			
			f. Water bottle pocket holder pocket must fit 500ml water bottle			
			g. Large Pocket: Pocket for large essentials Size: A4 must have a cover of 2 inch flap and pocket enclosed by a plastic zipper			
			PAGE 2 OF 3	Note: Please specify brand model/origin .		

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REQUEST FOR QUOTATION (RFQ) RECEIVING FORM

I hereby certify that I _____, of _____ has received the Request for Quotation (RFQ No. _____) from DSWD MIMAROPA Region intended for _____.

Certified by:

(Signature Over Printed Name of Supplier)

Contact No: _____

Email Address: _____

RFQ Delivered by:

(Signature Over Printed Name of Canvasser)

Position: _____

Date /Time of Delivery: _____

Note: This form shall be used and issued in cases when RFQ is personally delivered to prospective supplier/service provider.

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

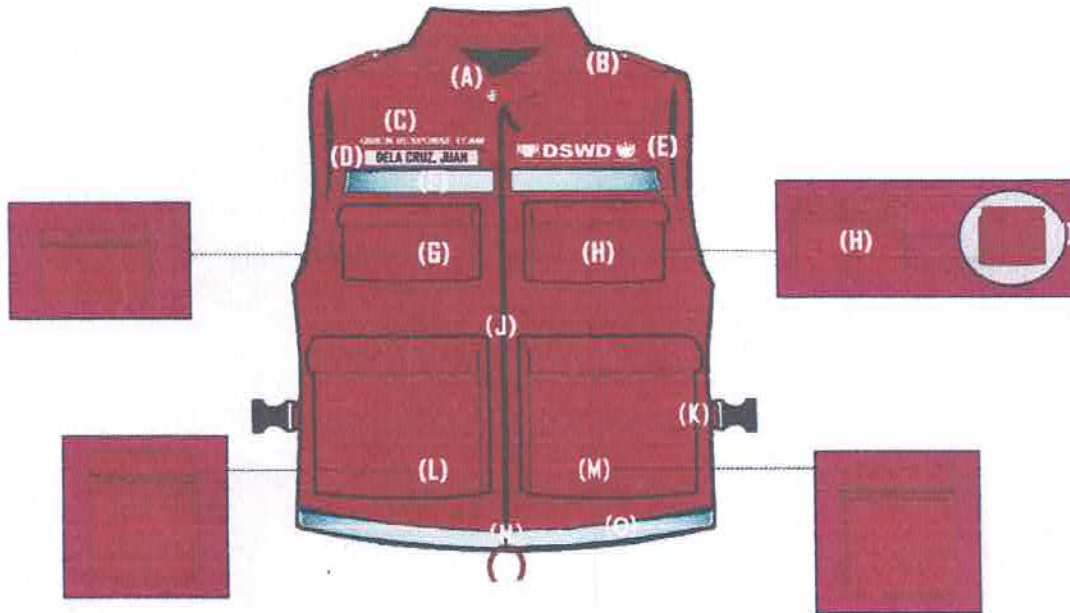
IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

**DSWD MIMAROPA RED VEST FOR QUICK RESPONSE TEAM (QRT)
TECHNICAL SPECIFICATIONS**

FRONT VEST DESIGN

FRONT VEST DESIGN

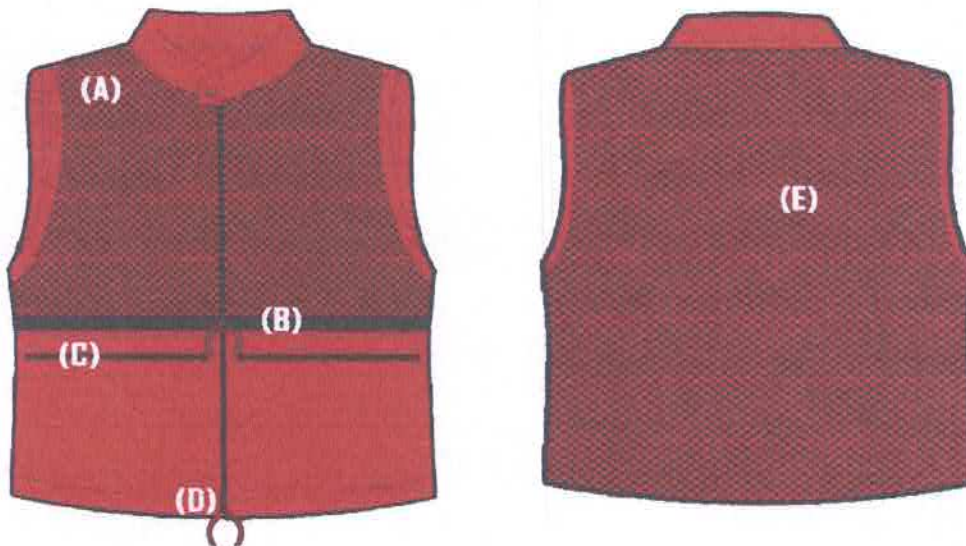


Color: Red	
Fabric: Lightweight, strong nylon textiles to produce garments that are extremely breathable, compressible and durably waterproof.	
PURPOSE	SPECIFICATION
a. Lock Button	Rivet button
b. Cap Holder	(As shown in the photo), must be locked with a rivet button
c. Quick Response Team Logo: for proper identification	Color: White luminous thread Height: ½ inch Width: 4 inches
d. Name Plate: For proper identification	Material: Plastic Height: 1 inch Width: 4 inches
e. DSWD Logo: For proper identification	Color: White luminous thread Height: ½ inch Width: 5 inches
f. Upper Reflectorized Strap: For increased visibility	Reflectorized Strap Height: 2 inches (as shown in the photo) Must be aligned on both sides
g. Right Upper Pocket: Pocket for pens and markers	Must have a cover of 2-inch flap and pocket enclosed by a plastic zipper

h. Left Upper Pocket: Pockets for personal medicine and a small first aid kit.	Must have a cover of 2-inch flap and pocket enclosed by a plastic zipper
i. Small Secret Pocket: small pocket for money.	Must have a cover of 2-inch flap and pocket enclosed by a plastic zipper
j. Zipper	Material: Plastic
k. Lock: heavy-duty side release buckle (Plastic): For tightening and loosening the vest	Material: Plastic Color: Black
l. Lower Right Pocket: pocket for tickler notebook or notepad	Must have a cover of 2-inch flap and pocket enclosed by a plastic zipper
m. Lower Left Pocket: pocket for phone and power bank	Must have a cover of 2-inch flap and pocket enclosed by a plastic zipper
n. Lower Wrap Around String: For tightening of the vest	Must be enclosed by plastic zipper. Zipper must be underneath the mesh lining.
o. Bottom Reflectorized Strap: For increased visibility	Reflectorized Strap Height: 2 inch (as shown in the photo) Must be aligned on both sides.

INSIDE VEST DESIGN

INSIDE VEST DESIGN

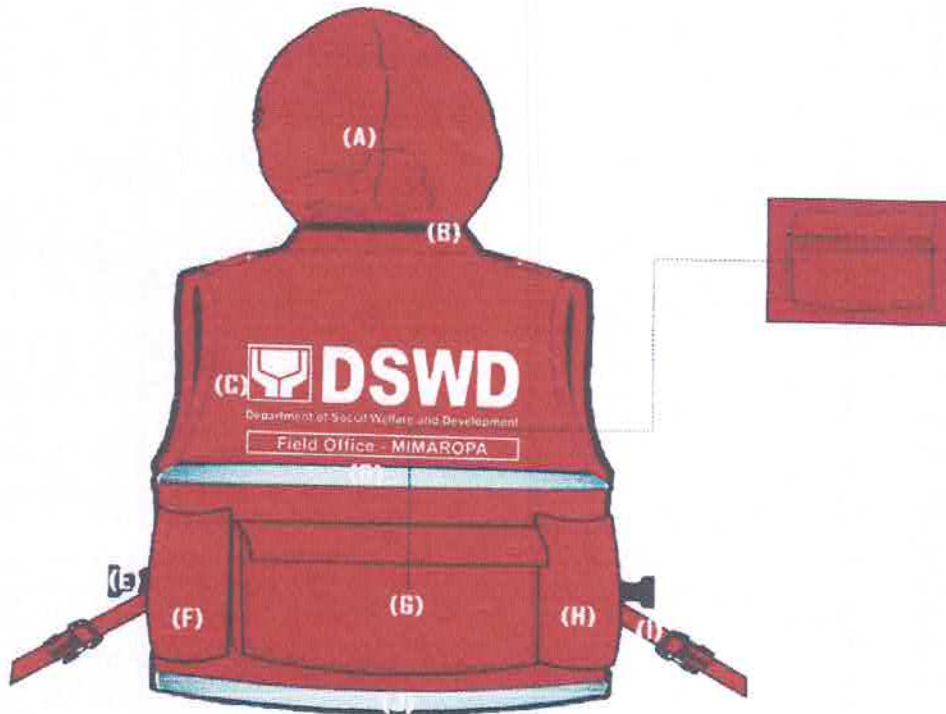


PURPOSE	SPECIFICATION
a. Front Inside Mesh Cloth: For breathable ventilation	Material: Mesh Cloth (As shown above)
b. Center wrap around string: For tightening the vest	Color: Red, Material: Manufacturer's specification
c. Two (2) Secret Pockets: Valuables	Must be enclosed by plastic zipper. Zipper must be underneath the mesh lining.

d. Bottom wrap around string: For tightening the vest	Material: Strong, thick, cotton string
e. Back Inside Mesh Cloth: For breathable ventilation	Material: Mesh Cloth (As shown above)

BACK VEST DESIGN

BACK VEST DESIGN



PURPOSE	SPECIFICATION
a. Hood with zipper enclosed in collar: For protection from sun and drizzle	Hood must be lightweight, water resistant
b. Collar: holder for the hood	Height: 1 ½ inch
c. DSWD MIMAROPA Logo: For identification	Color: White luminous thread Height: 3.25 inch Width: 10 inch
d. Middle Reflectorized Strap: For increased visibility	Reflectorized Strap Height: 2 inch (as shown in the photo)
e. Lock: heavy-duty side release buckle: For tightening and loosening the vest	Material: Plastic Color: Black
f. Water bottle pocket holder	Pocket must fit a 500 ml water bottle
g. Large Pocket: Pocket for large essentials	Size: A4 Must have a cover of 2 inch flap and pocket enclosed by a plastic zipper
h. Umbrella pocket holder	Must fit a three-fold umbrella

i. Lock: heavy duty side release buckle (plastic): For tightening and loosening the vest	Material: Plastic Color: Black
j. Bottom Reflectorized Strap: For increased visibility	Reflectorized strap Height: 2 inch (as shown in the photo) Must be aligned on the front side

Prepared by:


ALEXANDER C. CATUGAS
Project Development Officer I
DRMD

Reviewed by:


EVA H. DERIADA
Project Development Officer III
DRMD

Approved by:


LEONARDO C. REYNOSO, CESO III
Regional Director


SST/EHD/JBL/acc