

## NOTICE OF AWARD

Date: JUL 04 2024

**MS. JOJIE R. VELINA**  
Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2024-06-0601 for "Supply and Delivery of Office Supplies for Pantawid POO, Oriental Mindoro for 3<sup>rd</sup> Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Twenty Seven Thousand Two Hundred Fifty Eight Pesos Only (Php127,258.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:



**JOJIE R. VELINA**

(Signature over Printed Name of Bidder's Authorized Representative)

**MOSTACO MARKETING**

Date: 7/12/24



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>MOSTACO MARKETING</b>	P.O. No. <b>2024-07-0385</b>
Address : <b>68 A Lalaine Bennet St., BF Resort Village, Las Pinas City</b>	Date : <b>July 4, 2024</b>
TIN :	Mode of Procurement : <b>Shopping-B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Pantawid Provincial Operation Office, 2nd Floor, RKT Building, JP Rizal St., cor. Bayabas St., Brgy. Lalud, Calapan City, Oriental Mindoro</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>Twenty (20) Calendar Days after receipt of Approved Purchase Order</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ORIENTAL MINDORO FOR 3RD QUARTER, 2024</b>					
1	jar	GLUE, all-purpose, 200 grams - Kippy	6	91.00	546.00
2	box	STAPLE WIRE, standard - Boss/GT/Wells	46	29.00	1,334.00
3	roll	TAPE, masking, 24 mm - Excel 20y	3	29.00	87.00
4	roll	TAPE, masking, 48 mm - Excel 20y	1	63.00	63.00
5	roll	TAPE, packaging, 48 mm - Excel 50m	42	24.00	1,008.00
6	roll	TAPE, transparent, 24mm - Excel 50m	6	15.00	90.00
7	roll	TAPE, transparent, 48 mm - Excel 50m	36	24.00	864.00
8	box	CLIP, backfold, 19mm - Boss/Diamond	25	15.00	375.00
9	box	CLIP, backfold, 25mm - Boss/Diamond	24	20.00	480.00
10	box	CLIP, backfold, 32mm - Boss/Diamond	24	28.00	672.00
11	box	CLIP, backfold, 50mm - Boss/Diamond	15	71.00	1,065.00
12	piece	CORRECTION TAPE, film based type, 8meters - Prevailed 8m	138	20.00	2,760.00
13	piece	DATA FILE BOX - Magazine Box Single	12	91.00	1,092.00
14	box	FASTENER, metal, non-sharp edges, 50sets/box - Tiger/Gator	21	46.00	966.00
15	piece	MARKER, Permanent, Black - HBW	45	13.00	585.00
16	piece	MARKER, Whiteboard, Black - Excel	25	17.00	425.00
17	box	PAPER CLIP, vinly/plastic coated, 33mm - Rambo/Prince	3	10.00	30.00
18	box	PAPER CLIP, vinly/plastic coated, jumbo, 50mm - Rambo/Prince	21	21.00	441.00
19	piece	STAPLE REMOVER, plier-type - Plier Joy/HBW/UK	6	56.00	336.00
20	pad	NOTEPAD, stick-on, 76mm x 76mm (3" x 3") - Boss/HBW/Acura	84	20.00	1,680.00
21	ream	PAPER, MULTICOPY A4, 80gsm - Croco 80gsm	219	209.00	45,771.00
22	ream	PAPER, MULTICOPY LEGAL, 80 gsm - Croco 80gsm	70	216.00	15,120.00
23	piece	TONER, LASER JET PRO MFP 4103fdn - HP 151A	3	6,390.00	19,170.00
24	piece	Brother Ink LC3617 - Black - Brother LC3617	6	695.00	4,170.00
25	piece	Brother Ink LC3617 - Magenta - Brother LC3617	3	595.00	1,785.00
26	piece	Brother Ink LC3617 - Cyan - Brother LC3617	3	595.00	1,785.00
27	piece	Brother Ink LC3617 - Yellow - Brother LC3617	3	595.00	1,785.00
28	piece	BALLPOINT PEN 0.5 Black - HBW	225	4.00	900.00
29	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip - P537 0.5gel	99	15.00	1,485.00
30	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip - P537 0.5gel	51	15.00	765.00
31	pack	Specialty Paper Velum A4 size - Vellum Elit A4, 120gsm 10s	10	21.00	210.00
32	piece	EPSON universal ink black, 6641 - Epson T664	3	240.00	720.00
33	piece	EPSON Ink CYAN T6642 - Epson T664	1	240.00	240.00
34	piece	EPSON Ink MAGENTA T6643 Epson T664	1	240.00	240.00
35	piece	EPSON Ink YELLOW T6644 - Epson T664	1	240.00	240.00
36	box	Fastener (plastic), 50pieces/box - Rambo/Prince	3	32.00	96.00
37	bottle	INK EPSON 001, Black - Epson 001	15	240.00	3,600.00
38	bottle	INK EPSON 001, Cyan - Epson 001	1	240.00	240.00
39	bottle	INK EPSON 001, Magenta - Epson 001	1	240.00	240.00
40	bottle	INK EPSON 001, Yellow - Epson 001	1	240.00	240.00
41	pad	Daily Time Record (DTR) Civil Service Form No. 48 - CSC DTR 48	6	77.00	462.00
42	piece	INK, EPSON 003 (Black) - Epson 003	15	240.00	3,600.00
43	piece	INK, EPSON 003 (Cyan) - Epson 003	9	240.00	2,160.00
44	piece	INK, EPSON 003 (Magenta) - Epson 003	9	240.00	2,160.00
45	piece	INK, EPSON 003 (Yellow) - Epson 003	9	240.00	2,160.00
46	piece	Foldable Clipboard with Cover Leather (A4) - Leather Clipboard A4 Foldable	3	68.00	204.00
47	piece	STAMP PAD, felt pad #1 - Joy	3	52.00	156.00
48	bottle	INK BOTTLE, Brother BTD60BK, Black, 108ml - Brother BTD60	3	350.00	1,050.00
49	bottle	INK BOTTLE, BROTHER BT5000Y, YELLOW, 48.8ml - Brother BT5000	1	350.00	350.00
50	bottle	INK BOTTLE, BROTHER BT5000M, MAGENTA, 48.8ml - Brother BT5000	1	350.00	350.00
51	bottle	INK BOTTLE, BROTHER BT5000C, CYAN, 48.8ml - Brother BT5000	1	350.00	350.00
52	cart	HP Ink 680 colored - HP 680	1	555.00	555.00

\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*  
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Approved Budget for the Contract: Php180,069.12  
**PR No. 2024-06-0601**  
Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, ORIENTAL MINDORO FOR 3rd QUARTER, 2024  
Prepared by: Emma Joy C. Nolasco

(Total Amount in Words)	<b>One Hundred Twenty Seven Thousand Two Hundred Fifty Eight Pesos Only</b>	<b>127,258.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	 <b>JOJIE R. VELINA</b> Signature over Printed Name of Supplier 7/12/24 Date	Very truly yours,  <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b>
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Fund Cluster : <b>01-101</b> Funds Available : <b>127,258.00</b>  <b>REYNOLD WILBERT L. TONGDOY</b> Signature over Printed Name of Accountant III, Section Head, Accounting Section	ORS/BURS No. : <b>2024-07-4458</b> Date of the ORS/BURS: <b>July 5, 2024</b> Amount : <b>127,258.00</b>
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Award Notice Abstract (Ref No.: 4941175)

Status: Updated

<p><b>Reference Number:</b> 10957697</p> <p><b>Control Number:</b> 2024-06-0601</p> <p><b>Bid Notice Title:</b> 2024-06-0601 - Supply and delivery of office supplies in Oriental Mindoro for the 3rd Quarter of 2024</p> <p><b>Approved Budget:</b> Php180,069.12</p> <p><b>Procurement Mode:</b> Shopping - Ordinary/Regular Office Supplies &amp; Equipment (Sec. 52.1.b)</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Office Supplies and Devices</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Oriental Mindoro</p> <p><b>Delivery Period:</b> 20 Day/s</p> <p><b>Contact Person:</b> Harvy Calabio</p> <p><b>Created By:</b> Harvy Calabio</p>	<p><b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION IV-B</b> 1680 Benitez corner Malvar St. Malate, Manila Manila Metro Manila, NCR, Philippines</p> <p><b>Office Supplies</b></p> <p><b>Awardee :</b> MOSTACO MARKETING</p> <p><b>Address :</b> 68A Lalaine Bennet Street BF Resort Village, Barangay Talon Dos Las Piñas City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Jojie Repia Velina</p> <p><b>Designation :</b> Sole Proprietor</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Office Supplies, Supply and delivery of office supplies in Oriental Mindoro for the 3rd Quarter of 2024, 44120000, 1, Lot</td> <td>Php180,069.12</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest calculated and responsive bidder.</p>	Line Item			#	Product/Service/Project Name	Budget	1	Office Supplies, Supply and delivery of office supplies in Oriental Mindoro for the 3rd Quarter of 2024, 44120000, 1, Lot	Php180,069.12	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php127,258.00</p> <p><b>Award Date:</b> 04-Jul-2024</p> <p><b>Publish Date:</b> 04-Jul-2024</p> <p><b>Date Last Updated:</b> 15-Jul-2024</p> <p><b>Contract Number:</b> 2024-07-0385</p> <p><b>Proceed Date:</b> 12-Jul-2024</p> <p><b>Contract Effectivity Date:</b> 12-Jul-2024</p> <p><b>Contract End Date:</b> 01-Aug-2024</p> <p><b>Created By:</b> Harvy B. Calabio</p> <p><b>Date Created:</b> 04-Jul-2024</p> <p><b>Approver:</b> Harvy B. Calabio</p> <p><b>View Documents:</b> 4</p>
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