



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: JAEGO GENERAL MERCHANDISE	P.O. No. 2024-06-0377
Address: San Miguel, Boac, Marinduque	Date: June 28, 2024
TIN:	Mode of Procurement: Shopping-B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Pantawid Provincial Operation Office, T. Del Mundo St., Brgy. Malusak, Boac, Marinduque	Delivery Term: FOB Destination
Date of Delivery: Twenty (20) Calendar Days after receipt of Approved Purchase Order	Payment Term: 16-30 days upon final inspection

Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, MARINDUQUE FOR 3RD QUARTER, 2024			
1	bottle	INK, for stamp pad	7	40.00	280.00
2	jar	GLUE, all-purpose, 200 grams - TM	7	40.00	280.00
3	box	STAPLE WIRE, standard #35 - TM	7	27.00	189.00
4	roll	TAPE, electrical, 24mm	7	70.00	490.00
5	roll	TAPE, masking, 24mm - MGK/TM	14	25.00	350.00
6	roll	TAPE, masking, 48 mm - FLEX/TM	14	40.00	560.00
7	roll	TAPE, packaging, 48 mm - FLEX/TM	14	47.00	658.00
8	roll	TAPE, transparent, 24mm - FLEX/TM	14	23.00	322.00
9	roll	TAPE, transparent, 48 mm - TM/MGK	14	30.00	420.00
10	box	CLIP, backfold, 19mm - TM/MGK	35	20.00	700.00
11	box	CLIP, backfold, 25mm - TM/MGK	35	25.00	875.00
12	box	CLIP, backfold, 32mm - TM/MGK	35	28.00	980.00
13	box	CLIP, backfold, 50mm - TM/MGK	21	65.00	1,365.00
14	piece	CORRECTION TAPE, film based type, 8meters - TM	51	18.00	918.00
15	tube	CUTTER/UTILITY KNIFE for general purpose	1	190.00	190.00
16	piece	DATA FOLDER	35	87.00	3,045.00
17	box	FOLDER with tab, Legal, 100pieces/box	7	5.00	35.00
18	set	MARKER, Fluorescent, 3 colors per set, assorted colors - FLEX	7	45.00	315.00
19	piece	MARKER, Permanent, Black - FLEX	7	27.00	189.00
20	piece	MARKER, Permanent, Blue - FLEX	7	27.00	189.00
21	piece	MARKER, Whiteboard, Black - FLEX	7	17.00	119.00
22	piece	MARKER, Whiteboard, Blue - FLEX	7	17.00	119.00
23	box	PAPER CLIP, vinly/plastic coated, 33mm - TM/MGK	51	15.00	765.00
24	box	PAPER CLIP, vinly/plastic coated, jumbo, 50mm - TM/MGK	51	24.00	1,224.00
25	piece	STAPLER, standard type - TM	7	80.00	560.00
26	pack	CARTOLINA, assorted colors, 20 pieces/pack - TM/MGK	7	200.00	1,400.00
27	pad	NOTEPAD stick-on, 76mm x 100mm (3" x 4") - HBW	7	35.00	245.00
28	pad	NOTEPAD stick-on, 76mm x 76mm (3" x 3") - HBW	7	23.00	161.00
29	piece	STENO NOTEBOOK, 40 leaves - VECO	7	30.00	210.00
30	ream	PAPER, MULTICOPY A4, 80gsm - PERFECT POINT	84	221.00	18,564.00
31	ream	PAPER, MULTICOPY LEGAL, 80gsm - PERFECT POINT	56	248.00	13,888.00
32	pack	PAPER, parchment, 100 pieces/pack - VISION	7	50.00	350.00
33	roll	DOUBLE SIDED TAPE, 1" - FLEX/MGK	14	35.00	490.00
34	pack	PHOTO PAPER, A4, 10pieces/pack - JOJO	7	57.00	399.00
35	box	PLASTIC FASTENER, 50pieces/box - MGK	21	32.00	672.00
36	piece	Ball Point Pen, fine point, blue - PILOT	52	23.00	1,196.00
37	piece	Sign Pen, black, liquid/gel, 0.5mm, needle tip - SUNBEAM	52	23.00	1,196.00
38	bottle	Ink Bottle, Epson 005, black, 120ml - EPSON	19	300.00	5,700.00
39	bottle	Ink, Epson 003, black - EPSON	8	150.00	1,200.00
40	bottle	Ink, Epson 003, cyan - EPSON	4	160.00	600.00
41	bottle	Ink, Epson 003, magenta - EPSON	4	150.00	600.00
42	bottle	Ink, Epson 003, yellow - EPSON	4	150.00	600.00

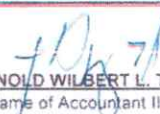
*****NOTHING FOLLOWS*****
 PAGE 1 OF 1
 Approved Budget for the Contract: Pnp68,443.74
 PR No. 2024-06-0606
 Purpose: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR PANTAWID POO, MARINDUQUE FOR 3rd QUARTER, 2024
 Prepared by: Emma Joy C. Nolasco

(Total Amount in Words)	Sixty Two Thousand Six Hundred Eight Pesos Only	62,608.00
-------------------------	--	------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme: 
AGNES S. CEO
 Signature over Printed Name of Supplier
 Date: **7-5-24**

Very truly yours: 
LEONARDO C. REYNOSO, CES0 III
 Signature over Printed Name of Authorized Official
 Official: 
 Regional Director

Fund Cluster: 01-101 Funds Available: 62,608.00  REYNOLD WILBERT L. TONGDO Signature over Printed Name of Accountant III / Section Head, Accounting Section	ORS/BURS No.: 2024-07-4165 Date of the ORS/BURS: July 1, 2024 Amount: 62,608.00
---	--

NOTICE OF AWARD

Date: JUN 28 2024

MS. AGNES S. GO
Authorized Representative
JAEGO GENERAL MERCHANDISE
San Miguel, Boac, Marinduque


Dear **Ms. Go**:

We are pleased to inform you that the RFQ No. 2024-06-0606 for "Supply and Delivery of Office Supplies for Pantawid POO, Marinduque for 3rd Quarter, 2024" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty Two Thousand Six Hundred Eight Pesos Only (Php62,608.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:



AGNES S. GO

(Signature over Printed Name of Bidder's Authorized Representative)

JAEGO GENERAL MERCHANDISE

Date: 7-5-24