



PURCHASE ORDER
CLOD MANDALAY Region
Entry Name

Supplier: PRIME FACILITY CORPORATION	PO No: 2024-06-0316
Address: 1M San Marcos, Puerto Princesa, Palawan	Date: June 25, 2024
City:	Mode of Procurement: NRLOV

Contract: Please follow the General Terms and Conditions of the Terms and Conditions attached hereto.

Project Name: PRIME FACILITY CORPORATION	Project Start Date: July 30 to August 3, 2024	Project End Date: July 30 to August 3, 2024
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Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	PAX	<p>Board and Lodging for 4 days</p> <p>Activity: Board and lodging for the conduct of Knowledge Sharing Session on Self and Stress Management Cum Team Building of the Multidisciplinary Team of Residential Care Facilities for Women</p> <p>Preferred Venue: Puerto Princessa, Palawan</p> <p>Date of Activity: July 30 to August 3, 2024</p> <p>Check In Date and Time: July 29, 2024: Early check in 12:00 pm for Secretariat (2pax) July 30, 2024: 12:00 pm for Participants (58 pax)</p> <p>Check Out Date and Time: August 3, 2024: 12:00 pm</p> <p>Number of pax: 60 maximum</p> <p>Guaranteed number of pax: 60 guaranteed pax NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</p> <p>Room Sharing: unaccommodated. Triple rooms (maximum sharing with individual) 100% (100% rate) with full linen, towels, soap, shampoo, toothbrush, toothpaste, soap, water and toiletries, coffee, etc. with cable television and satellite phone (with 100% rate) and internet. Trip booked to the health supervisor's itinerary.</p> <p>Meal Schedule: July 29, 2024: Dinner for 2 pax July 30, 2024: Breakfast for 2 pax July 30, 2024: Lunch, PM Snacks and Dinner July 31 - August 2, 2024: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 3, 2024: Breakfast, AM Snacks</p> <p>Type of Food Serving: Managed Buffet Breakfast only (breakfast and dinner 10:00 pm) Plated Snacks: AM Snacks 8:00 am, PM Snacks 2:00 pm Menu Selection: The hotel to submit menu 3 main dish including vegetables, soup, salad No repeating meal per menu Hotel will submit processed menu of the day a week before the training schedule. Food to be served should have vegetables and fruits and can be adjusted for Muslim's and non-pork eaters Inclusion: Structurally sound and safe for occupancy with enough fire escapes, fire fighting equipments, CCTV, Covenants and terms Facilities must be FWD and Senior Citizen-friendly Use of Accredited function room can accommodate 60 pax The Session Hall/Function Hall/Conference Hall is well-ventilated and is comfortable to the participants/training FREE WiFi access to both Guest/Facilities and Rooms Free serving of brewed coffee or hot/iced and health/alkaline water Free hygiene kit for participants and staff (hand soap, hand sanitizer) Well-regulated air and fire alarm/baking to ensure Two (2) Tarp with free of charge - Backdrop (background) 10' x 4ft - Welcome Brochure (10' x 8ft) & design to be paid by the organizer - Welcome display on monitor/TV to be displayed in the Lobby - Provision of Submarine, local/foreign - Free and fully complimentary room for the representative on July 29, 2024 - Registration (2) complimentary room for 1st guest will be checked if the guest arrives in the venue ahead the activity - The Secretariat will provide the first list of participants the first day of the activity</p> <p>FUNCTION ROOM ARRANGEMENT: Free site of Projector with Screen with optional good to high quality Audio System with at least 4 microphones, availability of electric outlets and extension cords in the Conference Hall, Whiteboards and some board markers & eraser, Restroom with 1 Restroom (baggage) and other amenities Tables and chairs - Classroom type with cloth No obstructing pillars in the Conference Hall/Room and should be high ceiling Bring with equipment (free of charge) for the Conference Hall and Room Cooking of Poly-Approved Kitchen (10:00 pm on July 30-August 3, 2024) Free newspaper and internet for the Participants ***Terms and Conditions***</p> <p>APPROVED BUDGET FOR THE CONTRACT: Six Hundred Twenty Four Thousand Three Hundred Fifty Four (P624,354.00) PR No.: 2024-06-0598</p> <p>PURPOSE: Board and lodging for the conduct of Knowledge Sharing Session on Self and Stress Management Cum Team Building of the Multidisciplinary Team of Residential Care Facilities for Women</p> <p>Prepared by: Mark Anthony A. Luz</p>	60	2,511.25	602,700.00
				TOTAL	602,700.00

Total Amount: **Six Hundred Two Thousand Seven Hundred Pesos Only**

To be signed by the Supplier within the period of 5 (five) days from the date of issuance of this purchase order. If the supplier fails to sign, the purchase order shall be considered as accepted by the Supplier.

Signature: **BIENED CATHERINE R. LEONARDO** (with signature) Date: **JULY 1, 2024**

Signature: **LEONARDO REYNOSO, CESSM** (with signature) Date: **JULY 1, 2024**

Fund Cluster: **1**
Funds Available: **602,700.00**

Signature: **REYNOLD WILBERT L. TRINIDAD, J.** (with signature)
Accountant III Accounting Section Head

ORSBURS No.: **2024-07-419**
Date of the ORSBURS: **JULY 1, 2024**
Amount: **602,700.00**



NOTICE OF AWARD

Date: 27 JUN 2024

BJENCH CATHERINE R. LEPASANA
Authorized Representative
PRIME FALCON CORPORATION
BM, San Manuel, Puerto Princesa, Palawan

Dear Ms. Lepasana:

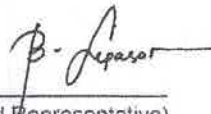
We are pleased to inform you that the RFQ No. 2024-06-0596 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Board and lodging for the conduct of Knowledge Sharing Session on Self and Stress Management Cum Team Building of the Multidisciplinary Team of Residential Care Facilities for Women at a Contract Price amounting to Six Hundred Two Thousand Seven Hundred Pesos Only (Php 602,700.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

BJENCH CATHERINE R. LEPASANA 
(Signature over Printed Name of Bidder's Authorized Representative)

PRIME FALCON CORPORATION

Date: July 5, 2024

