



PURCHASE ORDER  
Davao Region  
Entity Name

Supplier: <b>MADISON 101 INC.</b>		P.O. No.: <b>2024-08-0499</b>			
Address: <b>1 Madison St. Cor. Ayra Rd. New Manila, Quezon City</b>		Date: <b>August 21, 2024</b>			
TIN: _____		Mode of Procurement: <b>NP-LGV</b>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>Hotel within Metro Manila</b>		Delivery Term: <b>15-20 days upon final inspection</b>			
Date of Delivery: <b>October 9-11, 2024</b>		Payment Term: _____			
Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
	PAX	<p><b>Board and Lodging for 2 days</b></p> <p>Activity: <b>EPAHP-Year Project Implementation Review Workshop</b></p> <p>Preferred Venue: <b>Metro Manila</b></p> <p>Date of Activity: <b>October 9-11, 2024</b></p> <p>Check In Date and Time: <b>October 8, 2024 : Early check in 6:00 pm for Secretariat (5 pax)</b> <b>October 9, 2024 : 12:00 pm for Participants (27 pax)</b></p> <p>Check Out Date and Time: <b>October 11, 2024: 12:00 pm</b></p> <p>Number of pax: <b>32 maximum</b></p> <p>Guaranteed number of pax: <b>26 guaranteed pax</b> <b>NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</b></p> <p>Room Sharing: <b>Airconditioned, Triple and/or double sharing with INDIVIDUAL BED PER PAX with free toiletries</b></p> <p>Meal Schedule:</p> <p>October 8, 2024: <b>Dinner of 5 pax (Secretariat)</b></p> <p>October 9, 2024: <b>Lunch, PM Snacks and Dinner</b></p> <p>October 10, 2024: <b>Breakfast, AM Snacks, Lunch, PM Snacks, Dinner</b></p> <p>October 11, 2024: <b>Breakfast, AM Snacks</b></p> <p>Type of Food Serving</p> <p><b>Managed Buffet: Breakfast(6 am), Lunch(12 nn) and Dinner (6:00 pm)</b></p> <p><b>Plated Snacks: AM Snacks 9:00 am, PM Snacks 3 pm</b></p> <p>Menu Selection: <b>The hotel to submit menu 3 main dish including vegetables, soup, dessert</b></p> <p><b>No repeating meal per menu</b></p> <p>Hotel will submit proposed menu of the stay a week before the training schedule</p> <p>Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters</p> <p>Inclusion:</p> <p>Structurally sound and safe for occupancy with enough Fire escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs</p> <p>Facilities must be PWD and Senior Citizens-Friendly</p> <p>The Session Hall/Function Hall/Conference Hall is free noise which is detrimental to the event/activity/meeting</p> <p>FREE Wi-Fi access to both Guest/Function Halls and Rooms</p> <p>Free flowing of Brewed Coffee or Hot Choco and Drinking Water</p> <p>With Registration area and Free use of parking lot</p> <p>At least 2 (two) Hotel Attendant/ Staff available at any given time during session to assist the Secretariat with Logistic Concern</p> <p>No obstructing pillars in the Conference Hall/Room and should be high ceiling</p> <p>Strong Wi-Fi connection (free of charge) for Conference Hall and Room</p> <p>Two (2) tarpauline free of charge</p> <ul style="list-style-type: none"> <li>- Backdrop tarpauline &amp; Welcome tarpauline (10L x 4H)</li> <li>- Design to be send by the supplier</li> </ul> <p>Free one (1) Complementary room for VIP GUEST (will be utilized if the guest will stay in the venue during this activity)</p> <p>The Secretariat will provide the final list of all participants in the first day of the activity</p> <p><b>FUNCTION ROOM ARRANGEMENT</b></p> <p>Complementary use of indoor space with tables &amp; cloth for display</p> <p>Complementary photo booth station to be use during the entire activity</p> <p>Free use of Airconditioned function room on October 9-11, 2024 can accommodate 32 pax</p> <p>Tables and chairs: <b>Classroom type with cloth</b></p> <p>Free use of projector with screen with splitter, Good to high quality Audio System with at least 4 microphones, availability of electric outlets and extension cords in the Conference Hall, White board marker &amp; eraser, restroom with 1 Philippine Flagpole and other amenities</p> <p>Free penballpen and notepad for the participants            &gt;&gt;&gt; nothing follows&lt;&lt;&lt;</p> <p>APPROVED BUDGET FOR THE CONTRACT: <b>One Hundred Fifty Three Thousand Six Hundred Pesos Only</b>            (Php 153,600.00)            PR No.: <b>2024-08-0499</b></p> <p>SUBJECT: <b>Board and lodging for the conduct of EPAHP Year-end Project Implementation Review Workshop</b></p> <p>Prepared by: <b>Mark Anthony A. Luz</b></p>	32	2,400.00	153,600.00
				TOTAL	153,600.00
Total Amount in Words: <b>One Hundred Fifty Three Thousand Six Hundred Pesos Only</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undersigned vendor.					
Conforme:		Very truly yours:			
<p><b>Ana Claudine Abesamis</b> Signature over Printed Name of Supplier</p> <p><b>August 28, 2024</b> Date</p>		<p><b>LEONARDO C. REYNOSO, CESO III</b> Signature and Printed Name of Authorized Official Regional Director</p>			
Fund Cluster: <b>1</b> Funds Available: <b>153,600.00</b>		<p>ORWBURS No.: <b>2024-08-5666</b> Date of the ORWBURS: <b>AUG-21-2024</b> Amount: <b>153,600.00</b></p> <p><b>REYNOLD WILBERT L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head</p>			



## NOTICE OF AWARD

Date: 19 AUG 2024


**ANA CLAUDINE ABESAMIS**  
Authorized Representative  
**MADISON 101 INC.**  
1 Madison St. Cor. Aurora Blvd. New Manila, Quezon City

Dear Ms. Abesamis:

We are pleased to inform you that the RFQ No. 2024-06-0468 is hereby awarded to you as the Bidder with the Sole Calculated Responsive Bid for the Board and lodging for the conduct of EPAHP Year-end Project Implementation Review Workshop at a Contract Price amounting to One Hundred Fifty-Three Thousand Six Hundred Pesos Only (Php 153,600.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
Ana Claudine Abesamis

(Signature over Printed Name of Bidder's Authorized Representative)

**MADISON 101 INC.**

Date: August 28, 2024

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