

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

## REQUEST FOR QUOTATION

					2024-06-0468 NP-LOV
			Į	Date:	July 30, 2024
Company Name	10				
Company Address	Ť				
Contact Person	Ţ				
Contact No.	÷				
	*				
Email Address	*				
Company TIN	<u>. E</u>				
PhilGEPS Reg. No.	-				
Sir/Madam:					
	ds listed in Ann	nex A. Failure to i	ndicate information	could b	icable taxes, and other incidental e basis for non -compliance. Also, cable.
If you are exclusive n quotation a duly nota			in the Philippines for	goods lis	ted in Annex A, please attach in your
PhilGEPS Certificat	e, latest Incom the attached f ement (if previo	ne/Business Tax F ormat marked as ously submitted is a	Return and a notariz Annex B. if awarded unnotarized. The Ce	ed or un  i , please rtificate	ermit, PCAB License (if applicable), notarized Omnibus Sworn Statement submit immediately the duly notarized of Platinum Membership maybe ser.
Floor 1680 F.T. Beni August 6, 2024 (Tue	tez comer Malv esday). Quotati	var Sts., Malate, Ma ons submitted to d	anila <u>or email to: ma</u> ifferent email addres	ealuz@ds s(es) as s ct using t	A Region -BAC Secretariat at 2nd swd.gov.ph not later than 5:00 PM on stated above shall not be considered for his format: [RFQ Number], [Deadline]  Very truly yours,  ARVY B. CALABIO  ministrative Officer V curement Section Head
Terms and Condition	ons:	_			
<ol> <li>Award shall be r</li> </ol>	made on per:	item basis	x total quoted	price	lot basis
			nty (120) Calendar d	ays	
<ol> <li>Services shall b</li> <li>Place of Deliver</li> </ol>		October 9-11, 202	4		
5. Terms of Payme			Inspection and acce	eptance	
					Advice to Debit Account)
Account Name	:				lumber :
Bank Name:	and Bank of the	Philippines accour	nts shall be charged a	Branch: service t	ee ee
6. Liquidated Dam		In case of failu	re to make full delive	ry within t	the time specified above,
the amount of	the liquidated d	amages shall be at	least equal to one-te	nth of on	e percent (0.001) of the cost of
					ulative amount of liquidated
					ntity may rescind or terminate e under the circumstances.
		to other courses of model and country		o avalia01	e under the choumstances.
			ost, unit cost shall prev	ail.	
9. Please indicate	warranty:				
			the Philippine Governr bsite at www. philgeps		onic Procurement System register"
Mark	Anthony A. Lu	Z			
	uren ent Officer				Signature Over Printed Name
Telefax: 532	8-5 11 to 07 loc	24052			(Supplier)

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Field Office MiMaRoPa Region

	E G 1 U 1	~	1680 F.T. Benitez corner Malvar Sts., Ma	late, Manila			
	Governn	ient Electi	supplier must be registered at the Philippine only Procurement System (PHILGEPS). You may swebsite at www.philgeps.gov.ph to register	RFQ No.: 2024-06-0468	( should be filled up by supplier )		
ompan	y Name	i.	±	MOP: NP-LOV			
Compan	y Addre	ess	<u> </u>				
Contact	Person		<u>;</u>				
Contact	No.		£				
mail Ac			<u></u>				
compan	20		<u> </u>				
hilGEP	S Reg.	No.	5	8744 d. 8			
Item No.	Qty.	Unit		Bidder's Specifications (Please fill out the specifications in the space provided)  NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to Indicate information could be basis for non-compliance"	Unit Cost Total	Cost	
1	32	рах	Board and Lodging for 2 days				
			Activity: EPAHP-Year Project Implementation Review Workshop				
			Preferred Venue: Metro Manila				
			Date of Activity: October 9-11, 2024				
			Check In Date and Time: October 8, 2024: Early check in 6:00 pm for Secretariat (5 pax) October 9, 2024: 12:00 pm for Participants (27 pax) Check Out Date and Time: October 11, 2024: 12:00 pm				
			Number of pax: 32 maximum				
			Guaranteed number of pax: 28 guaranteed pax NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS. EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO, OF PARTICIPANTS				
			Room Sharing: Airconditioned, Triple and/or double sharing with INDIVIDUAL BED PER PAX with free toileries				
			Meal Schedule:				
		1	October 8, 2024: Dinner of 5 pax (Secretariat)				
			October 9, 2024: Lunch, PM Snack and Dinner				
			October 10, 2024: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			October 11, 2024: Breakfast, AM Snacks				
			Type of Food Serving				
			Managed Buffet: Breakfast(6 am), Lunch(12 nn) and Dinner (6:00 pm	)			
			Plated Snacks: AM Snacks 9:00 am, PM Snacks 3 pm				
			Menu Selection: The hotel to submit menu 3 main dish including vegetables, soup, dessert				
			No repeating meal per menu				
			Hotel will submit proposed menu of the day a week before the training schedule				
			Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters				
			Inclusion:				
			Structurally sound and safe for occupancy with enough Fire escapes Fire Fighting Equipments, CCTV, Elevators and Stairs	3,			
			Facilities must be PWD and Senior Citizens-Friendly				
	-	-					
	_	+	APPROVED BUDGET FOR THE CONTRACT:				
			One Hundred Fifty Three Thousand Six Hundred Pesos Only	)			
			(Php 153,600.00)	Note: Please specify brand			
_	-			model/origin.			
	-	+	PAGE 1 OF 2				

PURPOSE: Board and lodging for the conduct of EPAHP Year-end Project Implementation Review Workshop

PR No.: 2024-06-0468

(Signature over printed name) Supplier

VAT

Non-VAT

Procurement Form No. 04-A (Annex A)



Company Name

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Field Office MiMaRoPa Region 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: Prospective supplier must be registered at the Philippine
Government Electronic Procurement System (PHILGEPS). You may
visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ No.: 2024-06-0468

Date:	( should be filled up by supplier )	

MOP: NP-LOV

Compa	ny Addi	ress	<u> </u>			
	t Person	n				
Contact No. Email Address			<u> </u>			
			<u> </u>			
Compa	- C		<u>1</u>			
Philige	PS Reg	. No.		Bidder's Specifications (Please fill out the specifications in the space provided)		
No.	Qty.	Unit		NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non- compliance"	Unit Cost	Total Cost
			The Session Hall/Function Hall/Conference Hall is free noise whick is detrimental to the event/activity/meeting			
			FREE Wi-fi access to both Guest/ Function Halls and Rooms			
			Free flowing of Brewed Coffee or Hot Choco and Drinking Water			
			With Registration area and Free use of parking lot			
			Atleast 2 (two) Hotel Attendant/ Staff available at any given time during session to assist the Secretariat with Logistic Concern			
			No obstructing pillars in the Conference Hall/Room and should be high ceilling	-		
			Strong Wi-Fi connection (free of charge) for Conference Hall and Room			
			Two (2) tarpualine free of charge - Backdrop tarpauline & Welcome tarpauline (10L x 4H) - Design to be send by the supplier			
			Free one (1) Complementary room for VIP GUEST (will be utilized if the guest will stay in the venue during the activity)			
			The Secretariat will provide the final list of all participants in the first day of the activity			
			FUNCTION ROOM ARRANGEMENT			
			Complementary use of indoor space with table/s & cloth for display			
			Complementary photo booth station to be use during the entire activity			
			Free use of Airconditioned function room on October 9-11, 2024 can accommodate 32 pax			
			Tables and chairs: Classroom type with cloth			
			Free use of projector with screen with splitter, Good to high quality Audio System, with at least 4 microphone, availability of electric outlets and extension cords in the Conference Hall, White board marker & eraser, rostrum with 1 Philippine Flagpole and other amenities			
			Free pencil/ballpen and notepad for the participants			
			>>> nothing follows<<<			
			PAGE 2 OF 2			
	-	_	APPROVED BUDGET FOR THE CONTRACT:			
			One Hundred Fifty Three Thousand Six Hundred Pesos Only			
			(Php 153,600.00)			
	-		Contract Con	Note: Please specify brand		

PURPOSE: Board and lodging for the conduct of EPAHP Year-end Project Implementation Review Workshop

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(Signature over printed name) Supplier

model/origin.