



### NOTICE OF AWARD

Date: 07 AUG 2024


**DRA. JIOLETA A. MENDOZA**  
• Authorized Representative  
**FRANCESCA RESORTS AND HOTELS, INC.**  
San Isidro, Puerto Galera, Oriental Mindora

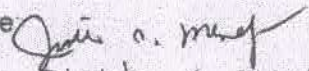
Dear Ms. Mendoza:

We are pleased to inform you that the RFQ No. 2024-07-0690 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid for the Board and lodging for the conduct of Regional SOCPEN Year-end Performance Review at a Contract Price amounting to Five Hundred Four Thousand Pesos Only (Php 504,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme   
Dra. Jioleta A. Mendoza  
(Signature over Printed Name of Bidder's Authorized Representative)

**FRANCESCA RESORTS AND HOTELS, INC.**

Date: August 15, 2024





PURCHASE ORDER  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>FRANCESCA RESORTS AND HOTELS, INC.</b>	P.O. No. : <b>2024-08-0456</b>
Address : <b>San Isidro, Puerto Galera, Oriental Mindoro</b>	Date : <b>August 08, 2024</b>
TIN	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery : <b>Hotel within Puerto Galera, Oriental Mindoro</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>September 11-13, 2024</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock Property No	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p><b>Board and Lodging for 3 days</b></p> <p>Activity: Board and lodging for the conduct of Regional SOCPEN Year-end Performance Review</p> <p>Preferred Venue: Puerto Galera, Oriental Mindoro Date of Activity: September 10-13, 2024</p> <p>Check In Date and Time: September 10, 2024 / 12:00 pm Check Out Date and Time: September 13, 2024: 12:00 pm</p> <p>✓ Number of pax: 70 maximum ✓ Guaranteed number of pax: 55 guaranteed pax <u>NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS</u></p> <p><u>Room Sharing: Airconditioned room, Triple sharing with INDIVIDUAL BED PER PAX with free toiletries</u></p> <p>Meal Schedule: September 10, 2024: Lunch, PM Snack and Dinner September 11-12, 2024: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner September 13, 2024: Breakfast, AM Snacks</p> <p>Type of Food Serving Managed Buffet: Breakfast (6 am), Lunch (12 nn) and Dinner (6:00 pm) Plated Snacks: AM Snacks 9:00 am, PM Snacks 3 pm Menu Selection: The hotel to submit menu 2 viands, soup, dessert</p> <p><b>No repeating meal per menu</b> Hotel will submit proposed menu of the day a week before the training schedule</p> <p>Food to be served should have vegetables and fruits and can be adjusted for Muslims and nonpork eaters</p> <p>Inclusion: Free use of Airconditioned Conference Room from 1pm to 6pm on September 10, 8am to 6pm September 11-12 and 8 am to 12nn on September 13 can accommodate up to 70 pax and free from noise which detrimental to the event Free flowing of Brewed Coffee and Drinking Water No obstructing pillars in the Conference Hall/Room and should be high ceiling Free use of parking space FREE Wi-fi access to both Guest/ Function Halls and Rooms Facilities must be PWD and Senior Citizen Friendly Availability of electrical outlets and free use of extension cords, with audio system and at least 2 microphones, Free use of projector and white board Must be structurally sound, have fire escapes and firefighting equipments and CCTV Free atleast two (2) Complementary Room for the Secretariat Free Tarpaulin/backdrop Note: Hotel/Restaurants/Resort should not offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other like ***nothing follows*** APPROVED BUDGET FOR THE CONTRACT: Five Hundred Twenty Five Thousand Pesos Only (Php 525,000.00) PR No.: 2024-07-0690 PURPOSE: Board and lodging for the conduct of Regional SOCPEN Year-end Performance Review Prepared by: Mark Anthony A. Luz</p>	70	2,400 per pax  7,200.00	  504,000.00
				TOTAL	504,000.00

(Total Amount in Words) **Five Hundred Four Thousand Pesos Only** A

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conformer:

*[Signature]*  
Date: **August 16, 2024**

Signature over Printed Name of Supplier

**ERESITA L. VALENTINO**  
Officer-in-Charge

Special Order no. \_\_\_\_\_ Series of \_\_\_\_\_

Very truly yours,

*[Signature]*  
Signature over Printed Name of Authorized Official  
Regional Director

Fund Cluster: 101

Funds Available: **504,000.00**

*[Signature]*  
**REYNOLD WILBERT L. TONGDO**

Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head

ORS/BURS No.: **2024-08-5307**

Date of the ORS/BURS: **8-8-24**

Amount: **504,000.00**