

Supplier: <b>DOBS EVENTS &amp; CATERING SERVICES</b>	P.O. No: <b>2024-06-0443</b>
Address: <b>T-Dagat Odiongan, Rombion</b>	Date: <b>August 7, 2024</b>
TIN	Mode of Procurement: <b>NP-LOV</b>

Gentlemen,  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Hotels within Odiongan, Rombion</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>August 13-14, 2024</b>	Payment Term: <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PAX	<p><b>Catering services with Venue rental</b></p> <p>Activity: <b>Sharing Session on Mainstreaming Process and Partnership Engagement Cum Planning Workshop</b></p> <p>Preferred Venue: <b>Odiongan, Rombion</b></p> <p>Date of Activity: <b>August 13-14, 2024</b></p> <p><b>Catering for 2 days</b></p> <p>Guaranteed pax: <b>29 pax</b></p> <p>Type of serving</p> <p><b>AM Snack: 9:30 AM - Sandwich, Pasta, Softdrinks or juice, water</b></p> <p><b>Lunch (Managed Buffet): 12:00 PM - Rice with meat and vegetables or fish, Served with fresh fruits, soft drinks or juice, water</b></p> <p><b>PM snack (Plated) : 3:00 PM - Sandwich/Pancit/Spaghetti with bread soft drinks or juice, water</b></p> <p><b>APPROVED BUDGET FOR THE CONTRACT: Php 30,000.00</b></p>	30	500 per pax	30,000.00
2	lot	<p><b>Venue for 2 days</b></p> <p>Structurally sound and safe for occupancy with enough Fire exits, fire fighting equipments CCTV, Elevators and Stairs</p> <p>Facility must be PWD and Senior Citizen Friendly</p> <p>Free use of Fully Airconditioned Session Hall/ Conference Room spacious for activities and can accommodate 60 participations or more with Physical Distancing in compliance to IATF</p> <p>No obstructing pillars in the Conference Hall/Room and should be high ceiling</p> <p>Session Hall must be free from distractive noise</p> <p>With registration area and free use of parking area</p> <p>FREE Wi-fi access to both Guest/ Function Halls</p> <p>Free use of telephone lines, 2 projectors with 2 screens</p> <p>Free flowing coffee or chocolate drink and drinking water/ diffused water</p> <p>Table and Chairs. Classroom set up with 3-4 pax each table</p> <p>Free tarpauline or LED backdrop (design and size shall be provided by the end user)</p> <p><b>APPROVED BUDGET FOR THE CONTRACT: 20,000.00</b></p> <p>&gt;&gt;&gt; Nothing Follows &lt;&lt;&lt;</p> <p>Contact Person: <b>Leah R. Fradejas - 091996791005</b></p> <p><b>TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 50,000.00)</b></p> <p><b>PR No.: 2024-07-0729</b></p> <p><b>PURPOSE</b> Catering services and Venue rental for the conduct of Sharing Session on Mainstreaming Process and Partnership Engagement Cum Planning Workshop</p> <p>Prepared by: <b>Mark Anthony A. Luz</b></p>		10,000.00	20,000.00
			<b>TOTAL</b>		<b>50,000.00</b>

(Total Amount in Words) **Fifty Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *empinada*  
**CLAIRE M. FIRMAID**  
Signature over Printed Name of Supplier  
Date: **8/12/2024**

Very truly yours: *Lea*  
**LEONARDO C. REYNOLDO, CESO III**  
Signature over Printed Name of Authorized Official  
Regional Director

Fund Cluster: <b>301</b> Funds Available: <b>50,000.00</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II: <b>REYNOLDO WILBERT L. TONGDO</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant II: Accounting Section Head	ORS/BURS No.: <b>02-181101-2024-01-5307</b> Date of the ORS/BURS: <b>Aug 7, 2024</b> Amount: <b>50,000.00</b>
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### NOTICE OF AWARD

Date: 07 AUG 2024

**CLAIRE M. FIRMALO**  
Owner  
**DOBS EVENTS & CATERING SERVICES**  
T-Dagat Odiongan, Romblon

Dear Ms. Firmalo:

We are pleased to inform you that the RFQ No. 2024-07-0729 is hereby awarded to you as the Bidder with the Lowest Responsive Calculated Bidder for the Catering services and Venue rental for the conduct of Sharing Session on Mainstreaming Process and Partnership Engagement Cum Planning Workshop at a Contract Price amounting to Fifty Thousand Pesos Only (Php 50,000.00) inclusive of all applicable taxes.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

*confirmado*  
CLAIRE M. FIRMALO  
(Signature over Printed Name of Bidder's Authorized Representative)

**DOBS EVENTS & CATERING SERVICES**

Date: 08/12/2024

