

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

			RFQ N	o.: 2024-08-0778 NP-LOV
			Date:	August 20, 2024
Access of the second				
Company Name	1		====	
Company Address	:			
Contact Person	2			
Contact No.	ů.			
Email Address	į.			
Company TIN	4			
PhilGEPS Reg. No.	1			
Sir/Madam:				
expenses for the goo	ds listed in Annex	A. Failure to i	y charges, VAT or other and other an	pplicable taxes, and other incidental the basis for non-compliance. Also, plicable.
If you are exclusive no quotation a duly nota			in the Philippines for goods	listed in Annex A, please attach in your
PhilGEPS Certificat in accordance with Omnibus Sworn Stat	e, latest Income/ the attached for ement (if previous	Business Tax R mat marked as a sly submitted is u	teturn and a notarized or Annex B. If awarded , plea	Permit, PCAB License (if applicable), unnotarized Omnibus Sworn Statement se submit immediately the duly notarized to of Platinum Membership maybe mber.
Floor 1680 F.T. Beni August 27, 2024 (Tu	tez comer Malvar lesday). Quotatio e indicate in the s	Sts., Malate, Ma	nila <u>or email to: maaluz@</u> different email address(es)	OPA Region -BAC Secretariat at 2nd odswd.gov.ph not later than 5:00 PM on as stated above shall not be considered using this format: RFQ Number 1.
			Q.	HARVY B CALABIO & 20 34 Administrative Officer V rectirement Section Head
Terms and Condition			Out of the same	lot basis
Award shall be r	1000 FE 24-YEAR O'S PHOTO	item basis	x total quoted price	lot basis
 Price Validity sh Services shall b 			nty (120) Calendar days	
Place of Deliver	y: Hotel within	NCR/CALABAR	ZON	
Terms of Payme	ent: within 15-30	days upon final	inspection and acceptanc	е
				e- Advice to Debit Account) it Number :
Account Name Bank Name:	·		Branch	
	nd Bank of the Ph	ilippines accoun	ts shall be charged a service	ce fee
Liquidated Dam	ages/Penalty:	In case of failur	re to make full delivery with	in the time specified above,
the amount of	the liquidated dan	nages shall be at	least equal to one-tenth of	one percent (0.001) of the cost of umulative amount of liquidated
damages reach	nes ten percent (1	0%) of the amour	nt of contract, the Procuring	Entity may rescind or terminate
the contract w	thout prejudice to	other courses o	f action and remedles avail	able under the circumstances.
	se indicate brand, n			
In case of discri Please indicate		nit cost and total co	st, unit cost shall prevail.	
10. NOTE: "Pros	spective supplier mu	ast be registered at	the Philippine Government El	ectronic Procurement System
(Phile	GEPS). You may vis	it the PhilGEPS we	bsite at www. philgeps.gov.ph	to register"
	11//			
	Anthony A. Luz			
	urement Officer	4050		Signature Over Printed Name
Telefax: 532	8-5111 to 07 loc. 2-	4052		(Supplier)



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Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

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Date:	(should be filled up by supp

Company Name	V\$1
Company Address	1
Contact Person	1
Contact No.	
Email Address	
Company TIN	

plier) MOP: NP-LOV

-		V-2-2-		Bidder's Specifications		
tem No.	Qty.	Unit		(Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance"	Unit Cost	Total Cost
1	50	pax	Board and Lodging for 3 days			
			Activity: Performance Review and Evaluation Workshop of the PPD			
			Preferred Venue: Hotel within NCR/CALABARZON			
			Date of Activity: September 17-20, 2024			
			Check In Date and Time: September 17, 2024 : 12:00 pm Check Out Date and Time: September 20, 2024: 12:00 pm			
			Number of pax: 50 maximum			
			Guaranteed number of pax: 40 guaranteed pax NOTE: IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER BUT NOT MORE THAN THE MAXIMUM NO. OF PARTICIPANTS			
			Functionality of Function Room:			
			Available Air-conditioned Function/Conference Room that can accommodate 50 participants from 7am to 6pm with space for workshop and secretariat table			
			2. Set-up to be finalized to training secretariat			
			3. With free pads and pencils			
			4. With Philippine Flag, Podium and Pole			
	-		Waive electricity charges for use of laptops Soundproof conference room.			
-		-	Room Arrangement:			
			Guaranteed twin/triple sharing air-conditioned room, 1 bed per participants			
			Open check out time for complimentary room on the last day without additional cost.			
			3. Amenities includes a. TV and Cabinets b. Toiletries/pax (towels, shampoo, soap, toothbrush, slippers) to be replenished everyday.			
			Meals Schedule			
			September 17, 2024- Lunch, PM Snack and Dinner			
			September 18-19, 2024- Breakfast, AM Snack, Lunch, PM Snack Dinner			
			September 20, 2024-Breakfast and AM Snack			
			Type of Serving: Managed Buffet-Breakfast (6:00am), Lunch (12:00nn) and Dinner (6:00pm) Plated Snacks-AM Snacks (9:00 am) and PM Snacks (3:00 pm)			
	1	1	Menu Selection:			
			Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages)			
-			Hotel will submit proposed menu one week before the schedule			
			No repeating menu/meals			
		1-				
			APPROVED BUDGET FOR THE CONTRACT:	1		
			Three Hundred Seventy Five Thousand Pesos Only			
			(Php 375,000.00)	Note: Please specify brand		
			PAGE 1 OP2	model/origin.	-	_

PURPOSE: Board and lodging for the conduct of 2024 PREW of PPD on September 17-20, 2024

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(Signature over printed name) Supplier

VAT Non-VAT

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Field Office MiMaRoPa Region 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

DSWD MIMAROPA REGION

Note: Prospective supplier must be registered at the Philippine

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	PS website at www.philgeps.gov.ph to register	Date:		(should be filled up by supplier)
Company Name	1	MOP:	NP-LOV	
Company Address	1			
Contact Person	4			
Contact No.				
mail Address	¥.			
Company TIN				
PhilGEPS Reg. No.	\$			

em No.	Qty.	Unit		Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY", Failure to indicate information could be basis for non-compliance"	Unit Cost	Total Cost
			Menu should be feasible for religion and health concems.			
			5. With fruits			
			6. No cream dory			
			Inclusions:			
			Room occupancy should follow IATF guidelines and protocols.			
			Structurally sound and safety for occupancy with enough fire escapes, fire fighting equipments, CCTV, elevators and stairs.			
			3. Facilities must be PWD and Senior Citizen Friendly.			
			Airconditioned venue with air humidifiers			
			5. No obstructing pillars in the conference room			
			The session hall/conference room is free from noise w/c is detrimental to the event/meeting			
			7. With registration area			
			Free use of telephone line, projector w/ screen, speaker podium, sound system w/ 5 microphones, electric outlets; extension cords, whiteboard and whiteboard marker & eraser and other amenities			
			9. Free Wi-Fi access for both guest and function rooms			
			10. Free use of parking space			
	1		11. Venue must be with provision of alcohol and sanitizers for the participants.			
			12. At least one (1) hotel staff/attendant available at any given time during the session to assist the secretariat in logistical concerns			
			13. At least one (1) hotel staff/attendant to act as marshall to remind the hotel health protocols			
			14. Free complimentary room for the Regional Director			
			OTHERS.			
			"With available emergency first aid kit and vehicle for emergency.			
			"Atleast 1 operational Elevator available 24/7			
			*Free welcome streamer			
			"With functional CCTV (24/7)			
_	+	-	"Adequate security service (24/7)			
			"Not situated beside/near establishment that may touch on cultural sensitivities like mortuaries, morgue and other similar class within 50-100 meters away from the venue.			
			"Not offering short-term lodging associated with motels or situated within "RED LIGHT DISTRICT within 50-100 meters away from the venue.			
			"Hotel has Certificate of Authority to Operate issued by the Department of Tourism			
			Note: End-user shall inform the Service Provider one to two weeks the exact date prior to the conduct of the activity			
			Note: The secretariat will provide the final list of participants in the first day of activity			
			Nothing follows			
			APPROVED BUDGET FOR THE CONTRACT: Three Hundred Seventy Five Thousand Pesos Only		-	
			(Php 376,000.00)	Note: Please specify brand		
			PAGE 2 OF 2	model/origin.	-	-

PURPOSE:	Board and lodging	for the conduct o	f 2024 PREW	of PPD on	September	17-20, 202	4

PR No.: 2024-08-0778

	VAT
	Non-VAT

(Signature over printed name) Supplier